


















CON STAFF SUPPORT SERVICES

STAFF	CONTACT INFO	TITLE	SERVICE	SUPERVISOR
<p>Tammy Anderson</p> 	<p>PH: 257-3671 Room: 315U Email: tammy.anderson@uky.edu</p>	<p>College Financial Analyst Senior</p>	<p>CON Business Office, orders, accounts payable, reconciles grant accounts</p>	<p>Christie Henson</p>
<p>VACANT POSITION</p>	<p>PH: 323-6635 Room: 3150</p>	<p>Alumni & Philanthropy Director</p>	<p>Handles all Development and Alumni affairs for the CON, Coordination of Alumni Newsletter</p>	<p>Dean Heath</p>
<p>Hazel Chappell</p> 	<p>PH: 323-6256 Room: 315N Email: hwchap1@email.uky.edu</p>	<p>Continuing Education Director</p>	<p>In charge of all CE programming and activities for the CON</p>	<p>Dr. Terry Lennie</p>
<p>VACANT POSITION</p>	<p>PH: 323-4398 Room: 520</p>	<p>Instructional Designer</p>	<p>Assists faculty in the design and development of online courses, conducts needs assessments, analyzes data and makes recommendations regarding best practices and learning technologies. Provides guidance and training in the development and implementation of effective and diverse learning strategies.</p>	<p>Brenda Ghaelian</p>
<p>Kathy Collins</p> 	<p>PH: 323-5624 Room: 315D Email: kacoll1@email.uky.edu</p>	<p>Graduate Student Program Advisor</p>	<p>Advisor to Graduate Students, Final grade reports, graduate program class scheduling coordination</p>	<p>Joanne Davis</p>
<p>Scott Cowherd</p>	<p>PH: 257-0493 Room: 509M Email:</p>	<p>Administrative Coordinator to Office of Research and the PhD Program</p>	<p>Assistance with all organization activities of the Office of Research and the PhD - Associate Dean and Assistant Dean</p>	<p>Dr. Tom Kelly</p>
<p>Joanne Davis</p> 	<p>PH: 323-6135 Room: 315C Email: jdavis1@email.uky.edu</p>	<p>Assistant Dean of Students</p>	<p>Manages day to day operation of Admissions and Student Affairs for UG Students and Graduate Programs; supervises staff, serves as advisor; manages UG scheduling activities;</p>	<p>Dr. Terry Lennie</p>
<p>Amy DelRe</p> 	<p>PH: 323-7581 Room: 315V Email: asalm2@email.uky.edu</p>	<p>Faculty Practice Manager Program Coordinator II</p>	<p>Contract management of all CON clinical education agreements, affiliation agreements, practice contracts and memorandum of agreements. Practice Manager for the UK CON Phyllis D Corbitt Community Health Center in Wilmore, KY. Credentialing and Collaborative Practice, and Licensure contact for faculty and professional staff and is the main contact with the UKHC Medical Staff Affairs office. Non-</p>	<p>Karen Minton</p>

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			voting member of Faculty Practice Council in regards to practice, staff and new processes and regulations. Provides certificates of insurance for both faculty and students as needed. Provides Notary Services to the CON.	
<p>Cynthia Fentress</p> 	<p>PH: 323-5238 Room: 315K Email: Cynthia.fentress@uky.edu</p>	<p>College HR & Faculty Affairs Administration Coordinator</p>	<p>Cynthia serves as the College's human resource professional and the faculty appointment, promotion and tenure process at the Dean's office level. Her HR functions include, position management, employment/ hiring process, faculty and staff recruitment, employee relations, onboarding, immigration affairs, performance evaluation process and the development of job descriptions.</p>	<p>Karen Minton</p>
<p>VACANT POSITION</p>	<p>PH: 323-3851 Room: 315S Email: Donovan.ferguson@uky.edu</p>	<p>Continuing Education Coordinator</p>	<p>Supports live and online continuing education courses for national and international nurses.</p>	<p>Hazel Chappell</p>
<p>Shannon Ferguson</p> 	<p>PH: 323-5192 Room: 315U Email: sferg4@email.uky.edu</p>	<p>College Financial Analyst</p>	<p>CON Business Office: payroll, accounts payable, reconciles</p>	<p>Christie Henson</p>
<p>Brittany Fiero</p> 	<p>PH: 323-6227 Room: 315M Email: Brittany.Fiero@uky.edu</p>	<p>Student Affairs Coordinator</p>	<p>Recruitment for all programs – includes prospective student meetings within the college; representation of program at appropriate national meetings; in concert with PR, developing recruitment materials. Manage scholarship process for all programs.</p>	<p>Joanne Davis</p>
<p>Jenny Fleser</p> 	<p>PH: 323-4872 Room: 315G Email: Jenny.Fleser@uky.edu</p>	<p>Student Affairs Coordinator</p>	<p>Supports all programs for admissions, compliance; provides data as requested; maintains individual student files and archiving; maintains enrollment reports</p>	<p>Joanne Davis</p>
<p>Patty Foster</p> 	<p>PH: 323-0692 Room: 519 Email: patricia.foster@uky.edu</p>	<p>Administrative Assistant</p>	<p>Supports the MSN & DNP Programs and the Associate Dean for the Program; will provide support for option coordinators and students. Duties include, but are not limited to, assisting in the scheduling of appointments, providing program committee support, coordinating student events/curricular activities, publishing DNP project defense announcements, as well as organizing new student orientations. Will be involved in aspects of program assessment and evaluation and select activities.</p>	<p>Dr. Shelia Melander</p>
<p>Lisa Galvin</p>	<p>PH: 323-6533 Room: 315B</p>	<p>Administrative Assistant</p>	<p>Appointments w/Dean, all organization aspects of assisting Dean, File copies of all CON meeting minutes, CON corporate</p>	<p>Dean Heath</p>







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	Email: lggalv@email.uky.edu		compliance officer, supervises College archiving; Coordinates Dean's Council Meetings as well as Faculty Organization Mtgs	
Kevin Garland 	PH: 257-4617 Room: 315W Email: kwgarl1@email.uky.edu	Administrative Support Associate	CON Business Office: manages all aspects of travel arrangements for the CON traveler; purchaser	Christie Henson
Brenda Ghaelian 	PH: 323-2974 Room: 541 Email: brenda@email.uky.edu	Instructional Technology	Support, Faculty Support for Blackboard, Echo 360, Lync, Adobe Connect, clickers, surveys, etc	Karen Butler
Tara Grana 	PH: 323-6655 Room: 450A Email: taragwoody@uky.edu	Academic Advisor/Recruiter	Academic Advisor and Recruiter for the RN to BSN track. She advises prospective applicants and manages the students progression process from matriculation through degree certification.	Jessica Wilson
Jason Harris 	PH: 323-3433 Room: 117A Email: michael.harris2@uky.edu	Director of Information Technology	Computer hardware and software, server administration, oversees desktop, strategic planning, liaison with UKIT and UKHC IT Computing Systems and administration, SharePoint, support for CON Web	Karen Minton
James Hayhurst 	PH: 323-5428 Room: 202 Email: james.hayhurst@uky.edu	Administrative Assistant	Will be programmatic support for the all programs, coordinators; duties to include but not limited to scheduling appointments,	Karen Butler
Christie Hensen 	PH: 3-1032 Room: 315Z Email: crhens2@email.uky.edu	Financial Analyst	Financial operations of the College/Daily, AP/payment of bills, Reconciliation of accounts, Receivables, Physical Plant issues, Copy machine, Grant Budgets	Karen Minton

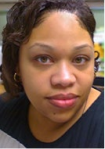
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<p>Lisa Jackson</p> 	<p>PH: 3-3304 Room: 202J Email: lisa.jackson@uky.edu</p>	<p>Administrative Assistant for the Office of the Senior Associate Dean, Dr. Terry Lennie</p>	<p>Admin support to the senior associate dean Dean & facilitates, maintains professional calendar, schedules mtgs & appts, manages senior associate dean's communication & coordinates travel. Coordinates the development of the Annual Academic Report.</p>	<p>Dr. Terry Lennie</p>
<p>Angela Knapp</p> 	<p>PH: 3-1226 Room: 509P Email: angela.knapp1@uky.edu</p>	<p>Sr. College Grants Officer</p>	<p>Assists with work on grants, and pre award grant budgets; post award, re-budgeting review and expenditures</p>	<p>Brett McCourt/ Rhonda Hagan</p>
<p>Mary Jane Lesshafft</p> 	<p>PH:323-6174 Room: 315F Email: mjlesshafft@uky.edu</p>	<p>Undergraduate Student Advisor</p>	<p>Advisor to Undergraduate Students</p>	<p>Joanne Davis</p>
<p>Christopher Lloyd</p> 	<p>PH: 257-0762 Room: 117D Email: csl1222@uky.edu</p>	<p>IS Technical Support Specialist III</p>	<p>Technical Support, desktop trouble shooting, Special Projects</p>	<p>Jason Harris</p>
<p>Tricia MacCallum</p> 	<p>PH: 323-3334 Room: Suite 202 Email: tricia.maccallum@uky.edu</p>	<p>Project Manager Norton Partnership</p>	<p>Responsible for the planning, implementation, and day to day management of the Norton and UK college of Nursing Collaborative Education agreement. Work with the Executive Associate Dean for Partnership and the Norton Partnership leadership</p>	<p>Dr. Pat Howard</p>
<p>Brett McCourt</p> 	<p>PH: 323-6354 Room: 509 Email: brett.mccourt@uky.edu</p>	<p>Research Center Manager/Project Manager</p>	<p>Oversight of daily Research Center support activities; liaison between the CON research faculty, the grant development team and external collaborators, ensuring all grant application deadlines are met. Assist and oversee the collection of grant application materials, work with an investigator's sub-awardees, and create an individualized timeline for grant application cycle. Support post-award project initiation (e.g., support hiring of personnel, integration of requisite support services, etc.)</p>	<p>Dr. Tom Kelly</p>
<p>Michael Miles</p> 	<p>PH: 323-3579 Room: 509N Email: michael.miles@uky.edu</p>	<p>College Grants Officer</p>	<p>Assists with work on grants, and pre award grant budgets; post award, re-budgeting review and expenditures</p>	<p>Brett McCourt</p>

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<p>Melissa Miller</p> 	<p>PH: 323-8071 Room: 445 e-mail: melissamiller@uky.edu</p>	<p>U/G Studies; Administrative Assistant to Dr. Kristin Ashford, Director of U/G Program</p>	<p>Assistance with all organization activities of the U/G Program and U/G Director's Office</p>	<p>Dr. Kristin Ashford</p>
<p>Karen Minton</p> 	<p>PH: 3-6534 Room: 3151 e-mail: kminton@email.uky.edu</p>	<p>Associate Dean for Administration & Finance</p>	<p>Questions regarding UK or College procedures/regulations, Budget, Facilities, Renovations; Oversight of CON Financials, CON IT, Faculty support</p>	<p>Dean Heath</p>
<p>Kerrie Moore</p> 	<p>PH: 323-5109 Room: 315M e-mail: kaschn1@uky.edu</p>	<p>Alumni Relations and Annual Giving Coordinator</p>	<p>Work to develop and cultivate positive alumni relations to ensure future loyalty and the possibility of developing future financial support from the resource. Plan and implement alumni relations events, etc. Create and coordinate the college's alumni programs and events. Work with the Director of Development of the College of Nursing in regards to Annual Giving and will work in advancement activities</p>	<p>Aimee Baston</p>
<p>Dan Rios</p> 	<p>Room 117D Email: dri227@uky.edu</p>	<p>IT Support</p>	<p>Technical Support, desktop trouble shooting, Special Projects</p>	<p>Jason Harris</p>
<p>Zack Schmidt</p> 	<p>PH: 323-5109 Room: 450A e-mail: Zachary.Schmidt@uky.edu</p>	<p>Undergraduate/Grad Student Advisor</p>	<p>Advisor to Undergraduate Students. Student Success Coordinator. Graduate TA Assignments.</p>	<p>Joanne Davis Kathy Collins</p>
<p>Jennifer Sherwood</p>	<p>PH: 323-5964 Email: Jennifer.sherwood@uky.edu</p>	<p>Academic Advisor</p>	<p>Academic Advisor for Pre-Nursing students</p>	<p>Joanne Davis</p>
<p>Carol Simpson</p> 	<p>Email: carol.simpson@uky.edu</p>	<p>Simulation Support Specialist</p>	<p>Operations, instructional support and program review of the clinical simulation and learning center</p>	<p>Dr. Jennifer Dent</p>

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STAFF	CONTACT INFO	TITLE	SERVICE	SUPERVISOR
Sophia Weathers 	PH: 323-5108 315R Email: sfweathers@uky.edu	Staff Support Associate	Assists with all aspects in regard to staff support for Dean's Office and College Archivist, schedules conference rooms; assistance with ID badges; submits PPD work order requests	Lisa Galvin
VACANT POSITION	315R	Publications Coordinator	CON puplications – Opportunities and In STEP; promotional material, recruiting material, CON Facebook and Twitter	Karen Minton
OTHER STAFF				
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Tyler Morgan	Room: 315Q	Student Worker	Runs daily errands, assist with mail outs, and other duties as assigned. Please submit Job Orders to Inbox in Student Worker Office, 315Q	Lisa Galvin
Kai Nicholas	Room: 315Q	Student Worker	Same duties as above.	Lisa Galvin
	213H Science Library WT Young Library	N/A	Media Depot & Camtasia-will provide on line assistance, recording equipment and space, editing stations with software, and technical support	N/A
	Angela.Schumacher1@uky.edu	Angela (Angel) Schumacher 257-2433	Use to schedule classrooms in any building on campus	N/A