

Osher Lifelong Learning Institute at UK, Morehead

Advisory Board



Shared Interest Group (SIG) Proposal Submission Information

Updated 6-20-2017

What is a SIG?

A **SIG** is a group of OLLI members who share a particular interest. SIGs may evolve from an OLLI class whose members want to continue to explore a subject on their own. Other SIGs begin when a member wants to create a new group in which to share an interest or experience. OLLI classes have an educational purpose, SIGs may include less formalized learning such as book clubs, story-telling, genealogy research, etc.

Characteristics of a SIG

- SIGs have a designated Facilitator who is the liaison with the OLLI Office and has specific responsibilities.
- All SIG Members are current Members of the OLLI
- Members register for a SIG as they do for courses on a first come first registered basis. Once a member is registered for a SIG, they can remain a member through the end of that annual OLLI year.
- SIGs do not have a course fee, therefore will not have costs incurred by OLLI at UK
- SIGs are responsible for finding their own location and determine their own meeting schedule.
- All resources needed and/or costs incurred (i.e. space fees, handouts, books, plays, movies or dinners) are handled by the SIG members – not by the OLLI office.
- SIGs may last one, two or three semesters in any given annual year. When OLLI Membership ends each summer, SIG membership ends as well.

How Is A SIG Created?

Any current member of the OLLI at UK may propose a SIG. The Advisory Board reviews all SIG proposals. Proposals are typically accepted approx. 3- 6 months prior to the beginning of the semester, however each year is unique. Check with the OLLI Office for specific schedule and deadlines. The Advisory Board meets the 1st Wednesday of the month, proposals received the Monday prior will be added to the agenda. Proposals are typically reviewed at the following meetings:

- Fall Semester: April and May
- Spring Semester: September and October
- Summer Semester: February and March

Proposal Review Process: The Board reviews all new SIG proposals. During the review process, additional information, clarification, or adjustments may be required. For SIGs approved, the Board works with new facilitators to help ensure a successful start to the SIG. If a proposal is not approved, the Board will be happy to provide feedback upon request to assist in creating a more successful proposal in the future.

If you have questions anytime during the process, from brainstorming ideas, to finalizing your proposal, please call the OLLI Office. The OLLI Office staff and Advisory Board Members are happy to help. Please complete the Proposal form and return by email to:

Joseph.Conrad@uky.edu

or mail to: OLLI at UK, UK Ligon House, 658 S. Limestone, Lexington, KY 40506-0442, (859) 257-2667