Office of the University Registrar
Division of Enrollment Management

Office of LGBTQ* Resources

PREFERRED NAME CHANGE FORM

University of Kentucky allows a first and/or middle name to be used by students, faculty, and staff to indicate their preferred name to the university community regardless of whether they have legally changed their name. Legal last names can't be changed with this form. Your preferred name will appear on your myUK portal and class rosters.

Note: Names on your diploma are chosen at the time of your degree application. Email aliases may be selected by the student through the use of UK's Account Manager. This form can also be used to facilitate an updated preferred name on your UK ID Card. Questions about preferred name can be directed to the Registrar's Office or the Office of LGBTQ* Resources.

LEGAL Name: _____
First Middle Last

PREFERRED Name: _____

Student Number or Date of Birth: _____

If you would like to designate a gender marker that differs from your legal gender, please fill out the information below.

Gender Identity: ☐ Male ☐ Female ☐ Write in: _____

Pronoun: ☐ He ☐ She ☐ Write in: _____

Certification

Please read the following carefully and sign below to acknowledge you have read and accept the certification.

I certify that I fully understand the above purpose of the Preferred Name Change Form. I understand that my preferred name is defined as the sole name that will be used for professional purposes at the University of Kentucky. I understand that my preferred name, gender identity and pronoun change will be reflected in many university systems but understand that implementation in some systems may not yet be possible. Furthermore, I confirm that I am not requesting a preferred name, gender identity or pronoun to avoid any legal obligation or to otherwise misrepresent myself.

_____ _____ _____
Print Legal Name Sign Legal Name Date

REGISTRAR'S OFFICE USE ONLY

Processed By: _____ Date: _____