



## Request for Change in Course Modality- Spring 2021

Please complete this form to request a change in course modality for Spring 2021. Submit your response to Aaron Vaught at [aaron.vaught@uky.edu](mailto:aaron.vaught@uky.edu) to be evaluated by the Provost's Office.

**Requestor's Name:** \_\_\_\_\_

What is the college of the course you are requesting a change for?

\_\_\_\_\_

What course are you requesting a modality change for?

\_\_\_\_\_

What section are you requesting a modality change for? \_\_\_\_\_

What is the meeting type? (lecture, lab, studio, etc.) \_\_\_\_\_

**Current modality?**

- Traditional (In Person)       DL-Hybrid       DL-Internet, web -based (fully online)

**Requested Modality?**

- Traditional (In Person)       DL-Hybrid       DL-Internet, web -based (fully online)

What is the Event Package ID of the course? (starts with a 9) \_\_\_\_\_

Current Meeting Times? (i.e. 1:00-1:50) \_\_\_\_\_

Current Meeting Pattern? (MWF, TR, etc.) \_\_\_\_\_

If requesting an online modality, will the meeting pattern be synchronous or asynchronous?

- Synchronous       Asynchronous

Instructor name: \_\_\_\_\_

Course capacity (i.e. 25) NOT CURRENT ENROLLMENT: \_\_\_\_\_

Why is this change in modality being requested?

**How does this affect students who have registered for the course section?**

**How does the college plan to communicate this change to the registered students?**

**Why was the modality change not done during the original schedule formulation and review period?**

**What will the college do to minimize other modality changes after schedule publication?**

**If you are claiming that this is an error and there was an attempt to fix the modality prior to schedule publication, please attach documentation in your email showing timely notification to the Registrar prior to schedule publication.**

Yes, this is an error and an attempt was made to fix the modality prior to the schedule publication. I will attach documentation with the submission of this form.

No, an attempt was not made to fix the modality prior to schedule submission.

**Signatures/Approvals:**

\_\_\_\_\_  
Instructor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Department Chair's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dean's Signature

\_\_\_\_\_  
Date