Meeting Minutes
12:00pm - 1:00 pm
9/25/2020
Via Zoom

Taken by: Sophie Beavin

1. Beginning of Meeting
   a. [12:00]- Introductions and 2020-2021 Membership
      i. Roll call and introductions
      ii. Attendance record attached
   b. [12:10]- History, Chance, Process, Expectations
      i. PSAC grew out of task force in 2005 (Composed of faculty, staff, and students); standing committee was formed
      ii. Reading of responsibilities [link]

2. New Business
   a. [12:16]- Supporting the University’s focus on Diversity, Equity and Inclusion
      i. Social justice as the foundation of sustainability
      ii. Shane’s Recommendation: consider social justice as a task force item to be discussed expediently. How do we want to align PSAC efforts with the DEI efforts?
      iii. Update on DEI fro Tia The:
           1. 22 person leadership team meets bi-weekly, chaired by George Wright
           2. Have identified 17 different project leads in 6 work streams related to various areas of campus (projects geared towards implementing change with project proposals by winter break)
      iv. Motion (by Shane) to revisit UK’s definition of sustainability as a starting point to start an action plan
           1. Second (by Tiana The)
           2. Motion to vote (by Helen)
           3. Vote: Passed unanimously
           4. Working group: Tia The, Cameron Luker, Ashley Hinton, Margaret Schroeder
   b. [12:26]- UK’s Sustainability Strategic Plan - Progress and Next Steps
      i. Shane’s Recommendation: develop second SSP for campus that encompasses operational areas in first plan but also integrates athletics,
healthcare, and academic/research for more wholistic SSP for next 5 years

1. Motion (by Helen) that Office of Sustainability develop second sustainability strategic plan
2. Second (by Joanna)
3. Vote: Passed unanimously

c. [12:31]- Greenthumb/Divest student presentation and discussion
   i. Update by Todd Shupp:
      1. Meeting for 2.5 years with UK student divestment campaign
      2. Investment Committee Update: staff continues to research responsible investing, educating themselves and the Investment Committee on the subject; staff and Investment Committee do not feel it appropriate to divest at this moment given mandate and fiduciary duty
   ii. [12:36]- Greenthumb presentation begins
      1. Goals: divest from unethical funds and transparency within endowment
      2. Partnership between PSAC and Greenthumb’s Divestment Campaign
   iii. Discussion
      1. Endowment policy change occurs once/year--next opportunity to change endowment policy will be in late 2021
      2. Recommendations for these policy changes are due mid 2021
      3. Investment Committee: some members have expressed interest in considering incorporating language on responsible investing and ESG in the Investment Policy
      4. Q: Can you speak to the structures that other institutions have put in place investment changes?
         a. Investment staff has not seen a consistent approach in ESG benchmarks or interpretation
         b. Need additional research and understanding of ESG to frame future decisions
      5. Q: would PSAC be willing to support the Divestment Campaign?
         a. Not enough details yet to make a firm commitment
         b. Strong support, and are willing to collaborate
      6. Shane will set up recurring meetings to keep conversation going
         a. Composition: Shane Tedder, Todd Shupp, Cameron Luker, Greenthumb

d. [12:54]- Discussion of recommendation to update term length to 3 years. This would require an update to the Administrative Regulation that established the committee
   i. Q: is this important or is it to fall in line with the rest of University?
1. Members typically serve multiple terms anyway
2. Average length of service is 4 years which helps with continuity
3. Shane’s recommends to not rush to make this official

ii. Q: How would a 3 year term impact student representation?
   1. Students serve annual terms and are appointed by Student Body President

iii. Vote was tabled; decision likely in May

e. [12:59]- Confirming Fall 2020 Meeting Schedule
   i. Proposed schedule based on doodle poll
      1. October 16, 12-1pm, Zoom
      2. November 20, 12-1pm, Zoom
      3. December 18, 12-1pm, Zoom
   ii. Consensus confirmed

3. Announcement and Updates
   a. [1:02]- Updates
      i. AASHE Host Institution Status for Global Conference on Sustainability in Higher Education (10/20-10/22)
         1. Any member at UK can attend for free using .uky email address
         2. Program Link Here
         3. Will have access to programs for one month after conference
      ii. Update from Sustainability Challenge Grant Program
         1. All 10 teams that received 2020 funds are active
         2. They have 24 months to complete projects due to potential delays caused by Covid
         3. Website has been updated with team info and abstracts
         4. Office of Sustainability is working on producing a short video for each team.
      iii. Update on Emissions Reduction Plan - Phase 2 Strategy Development
         1. Britney Ragland and Bob Jewell are co-chairing the initiative to propose and finalize the emissions reduction strategies for the next four fiscal years and potentially set a new medium term (2030) reduction target. There are four working groups formed to inform the update. See pages 5-8 of this document for additional details.

4. [1:04]- Motion to adjourn (by Bob Jewell)
   a. Second (by Helen Turner)
### Attendance:

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<tr>
<td>Helen Turner</td>
<td>Present</td>
<td>Todd Shupp</td>
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<td>Bob Jewell</td>
<td>Present</td>
<td>Tia The</td>
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<td>Jay Blanton</td>
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<td>Carolyn Gahn</td>
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<td>Sandra Broadus</td>
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<td>Mary Vosevich</td>
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<td>Ashley Hinton</td>
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<td>Cameron Luker</td>
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<td>S. Kay</td>
<td>Present</td>
<td>B.K. Amos</td>
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<td>Jennifer Sutton</td>
<td>Present</td>
<td>Stacy Borden</td>
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<td>Robert Kjelland</td>
<td>Present</td>
<td>Alyssa Archer</td>
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<td>Margaret Schroeder</td>
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<td>Carlie Martindale</td>
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<td>Barry Swanson</td>
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<td>Sophie Beavin</td>
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<td>Joanna Ashford</td>
<td>Present</td>
<td>Shane Tedder</td>
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<td>Betsy Farris</td>
<td>Absent--Alan Fryar filling in</td>
<td>Alan Fryar</td>
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<td>Britney Ragland</td>
<td>Absent</td>
<td>Maddy Rogers</td>
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<td>Ava Weyrich</td>
<td>Present</td>
<td>Lindell Ormsbee</td>
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<td>Kate Heidari</td>
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<td>Erin Haynes</td>
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University of Kentucky Emissions Reduction Plan (ERP) Phase Two Task Force

**Charge:**
This task force, established by the President’s Sustainability Advisory Committee, is charged with the development of a detailed Phase 2 strategic plan and schedules that will build on the reductions achieved during Phase 1. Phase 1 reduction strategies were focused on energy conservation and efficiency, waste reduction, and transportation opportunities.

Phase 2 of the Emissions Reduction Plan (ERP) will focus on achieving the University’s 2025 target of reducing campus greenhouse gas emissions to 25% below FY2010 levels by closing the gap between Phase 1 reductions and the University’s 2025 target. The task force shall also review the current scope and methodology of the tracking and reporting of the ERP to ensure alignment with scientific standards and make modifications as necessary.

The Task Force will also establish a future schedule to revisit the emissions reduction targets to define new ERP commitments for beyond 2025. The recommendation of this Task Force will establish the University of Kentucky as a leader on this front for the region.

**Composition:**

**Students**
Greenthumb Representative: Jacob Travelstead
Energy Club Representative: Colin Greer
Student Government Representative: Cam Luker
Student Sustainability Council (SSC): Darren Tosh

**Faculty**
Alice Turkington, Associate Professor of Geography
Lauren Cagle, Assistant Professor of Writing, Rhetoric, and Digital Studies

**Staff**
Britney Ragland, Utilities and Energy Management, Utilities Engineering Manager, ERP Task Force Co-Chair
Bob Jewell, Center for Applied Energy Research, Research Program Manager, ERP Task Force Co-Chair
Shane Tedder, Office of Sustainability, Coordinator
Barry Swanson, Chief Procurement Officer
Xavier Rivera Marzan, Executive Director of Utilities and Energy Management
Andrea Smith, Environmental Affairs Compliance Manager
Sandra Broadus, Alternative Transportation Manager
Esther Moberly, Waste, Recycling and Trucking Services Manager
Supplemental to Working Groups

Tiana Thé (pending) – Communications Coordinator, Office of the President

Joanna Ashford – Recycling Coordinator

Rodney Andrews (pending) – Director, Center for Applied Energy Research and Professor, Chemical & Materials Engineering

Ken Troske – Professor of Economics

Carlie Martindale – Intern, Office of Sustainability

Sophie Beavin – Intern, Office of Sustainability

Working Groups:

1. **Internal Audit** - Review methodology and process for tracking and reporting to ensure alignment with scientific standards and make recommendations as necessary. Examine the validity of emissions sources that were excluded and included for each of Scope 1, Scope 2, and Scope 3 emissions.
   
   a. Chair: Andrea Smith
   b. Members: Zach Tyler, Colin Greer, Ken Troske
   c. Carlie Martindale - Assistant
   d. Britney Ragland - Co-chair oversight

2. **High Impact Opportunities** - Investigate tactics to impact utility-scale emissions, including Combined Heat and Power (CHP) and Power Purchase Agreements (PPA). Also charged with recommending reduction targets beyond 2025.
   
   a. Chair: Shane Tedder
   b. Members: Barry Swanson, Xavier Rivera Marzan, Darren Tosh, Rodney Andrews (pending)
   c. Sophie Beavin - Assistant
d. Britney Ragland - Co-chair oversight

3. **Campus Engagement Opportunities** - Investigate tactics to impact emissions from the activities of individuals in the UK community, including offsets for travel emissions and personal energy and waste efficiency strategies.
   
a. Chair: Sandra Broadus
   
b. Members: Esther Moberly, Clay Sturgeon, Cam Luker, Alice Turkington
   
c. Sophie Beavin - Assistant
   
d. Bob Jewell - Co-chair oversight

4. **Communicating the Plan** - Developing communication and engagement strategies for key stakeholder groups, including administration, faculty, staff, and students. Support the development of reduction targets beyond 2025 by examining the communication strategies of global leaders from all sectors.
   
a. Chair: Cagle
   
b. Members: Jacob Travelstead, Tiana Thé (pending), Joanna Ashford
   
c. Carlie Martindale - Assistant
   
d. Bob Jewell - Co-chair oversight

**Timeline & Expectations:**

- Working Groups will meet independently 1-2x/month from **October** through **January** to accomplish goals of working group.

- Chair or delegate will report back working group progress and challenges to broader monthly Task Force Meeting, dates to be announced.

- Working group members are welcome to also attend monthly Task Force Meetings but are not required.
- Chairs may elect to seek additional support and resources from University, community, or broader network per Working Group approval.

- Working groups will deliver report of findings and recommendations to Task Force Leadership by the end of January 2021.

- Task Force Leadership shall develop final Phase 2 Plan during the month of February, with a target of March for Administrative approval.

- Phase 2 Plan work will begin immediately upon approval with formal execution on July 1, 2021 (FY2022).

**Resources:**


- ERP Phase 2 Task Force Sharepoint: Contact Britney Ragland to be added