


Process Project Statement Revision

When completing the Pre Review process or Confirmation process, it may be possible that a revision would be required to correct a project statement. Once you have completed the steps related to the Project Statement Revision Requested process and initiated the payroll change in SAP, the new payroll will be loaded to the ecrt system for your review. This will create a new task on the Pending Payroll Tasks tab called Process Project Statement Revision.

Work List for Michael Jordan

Welcome to the ecrt payroll confirmation system. The tabs below list all of the payroll confirmation tasks that require your attention - whether it is confirming statements, processing statements, or following up on outstanding statements. To view and resolve the specific task, select the link in the task description.



Statements Awaiting Confirmation	Pending Payroll Tasks (5)	N/A	Associated Project Confirmations
Type	Identifier	Name	Date
Process Project Statement Revision	3048990009	Wildcat Fusion Therapy	12/27/2016 10:44 AM

To route to the task, click on the hyperlink.

Project Payroll Revision


The Project Payroll Revision page presents to administrators payroll transactions that impact open project statements and allows them to determine how to treat those transactions. The actions a user can take, represented by the presence of buttons displayed below the thresholds and the responsibilities assigned to the user's role.

Account Number:	3048990008	Account Name:	Endocardium Formation During Heart Developmen
Period of Performance:	FY16 Quarter 1	Primary Investigator:	Karoli, Tim - 99887705
Department:	Huron Training Department	Grant Manager:	Jordan, Michael - mjordan1 (PEC)

Project Payroll Reconciliation Transaction Break Down

Certifier	Object Code	Original Payroll Amount	Original Cost Share Amount	Certified Pct	New Payroll Loaded	New Cost Share Loaded	New Payroll Amount	New Cost Share Amount	New Cost Share Pct	New Payroll Pct	New Computed Pct
Edgington A, Bennett - 99887720	6010	\$ 7,000.00	\$ 0.00	100%	\$ -3,500.00	\$ 0.00	\$ 3,500.00	\$ 0.00	0%	50%	50%
Heims A, Irish - 99887721	6150	\$ 2,100.00	\$ 0.00	100%	\$ 600.00	\$ 0.00	\$ 2,700.00	\$ 0.00	0%	100%	100%

Post & Maintain
Post

 View Project Statement

Review the information in the task. To resolve the task choose from the following:

- Use the Post & Maintain button if the payroll changes did not correct the statement as anticipated (additional revisions are required). Initiate any additional payroll changes that are required.
- Use the Post button if the payroll that loaded to the system accurately reflects the changes that were required. This will return the statement to either Ready for Pre Review status or Ready for Confirmation status depending on at what point in the process the revision was requested on the project statement.