**UK Core Education Committee (UKCEC)**

**March 24, 2014**

**Patterson Office Tower, Room 245, 3:00-4:30 pm**

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| **Members Present:** |  | **Ex Officios Present:** | **Guests Present:** |
| Ruth Beattie | Nancy Jones | Mike Shanks | Karen Badger |
| Russell Brown | Juliana McDonald | Debbie Sharp | Leah Simpson |
| Tracy Campbell | Brian McNely |  | Chris Thuringer |
| Amy Gaffney | Ben Withers (Chair) |  |  |

1. Introduction and Welcome to Dr. Karen Badger

Beginning August 2014, Dr. Badger will chair the UKCEC. She currently serves as the chair of Undergraduate Council and will continue in that role as well.

1. Approval of minutes from February 17, 2014 meeting

Approved by consensus.

1. Consent Agenda

**Arts and Creativity**

ENG 107DL – Writing Craft: Introduction to Imaginative Writing

-approved

**Comp and Comm II**

CIS 184 – Communicating Arguments

-approved

**Global Dynamics**

RUS 270 – Russian Culture 900-1900

-approved

**US Citizenship**

GWS 309 – Health, History, and Human Diversity

-approved

1. Course Recertification Process draft language

Chris Thuringer prepared a draft document outlining the UK Core course recertification procedure. Each year, the UKCEC will sample 10% of all courses in each outcome area to be evaluated for recertification. The department will submit a form and a course syllabus.

* For multi-sectioned courses, should the department submit a syllabus for each section/instructor? Or just a sample syllabus from one section?

-if the course has multiple instructors, a syllabus from each instructor should be evaluated

-if the course has multiple instructors but uses a common syllabus for all sections, only evaluate one syllabus

Faculty evaluators will review the submitted materials and complete the course certification evaluation form.

* Who will the evaluators be?

-For the first cycle, UKCEC area experts will serve as evaluators (10% sample will be 20-25 courses; each AE will be responsible for ~2 course evaluations).

* What happens if the review is not favorable?

-AEs will work with the instructor/department chair to make the necessary revisions. If the revisions are not made, the course will lose its UK Core designation.

* Timing for feedback?

-Feedback should be given early in spring semester so that revisions can be made in time for registration during Merit Weekends in the spring.

1. May Evaluation Update and Sampling Framework discussion

Evaluations for the Inquiry areas and Quantitative Reasoning are planned for May 13, 14 and 15. In the past, a 15% sample has been evaluated, with 10% of those receiving a second read. However, the number of submitted assignments has increased so much that a 10% sample is not feasible for evaluations (for this year’s assessment, 119 evaluators would be needed at a cost of $30,000).

* To stay within the limits of the budget and number of evaluators available, Chris and Leah propose an evaluation of 400 assignments per area, requiring 10 evaluators per area. With the UKCEC’s approval, the assessment plan will be updated to reflect this new strategy, and it will go into effect this spring.

-approved

1. Meeting adjourned at 4:05 pm.

Prepared by Joanie Ett-Mims on March 25, 2014