**UK Core Education Committee (UKCEC)**

**December 17, 2012**

**Keeneland Room, WT Young Library, 2:00-4:00 pm**

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| **Members Present:** |  | **Ex Officios Present:** | **Guests Present:** |
| Ruth Beattie | Susan Larson | Debbie Sharp | Leah Simpson |
| Patty Cook | Juliana McDonald | Mike Shanks | Chris Thuringer |
| Amy Gaffney | Jenny Rice |  |  |
| Nancy Jones |  |  |  |

1. Approval of minutes from 12/3/12 meeting: approved by consensus
2. Course Approvals

**Global Dynamics**

ARC 315 – approved-pending revisions to syllabus (grading scale, disability statement, learning outcomes, midterm statement, make-up policy for missed work) – ***have been received, course can move forward***

COM 390 – approved-pending revisions to syllabus (make-up policy clarified, more information about Study Abroad) – ***have been received, course can move forward***

GEO 316 – approved

PCE 410 – hold until we communicate with Dr. Withers regarding major restrictions in a UK Core course (does it have to be open to all students who have met the prerequisites?)

**Arts and Creativity**

ARC 151 – hold until we communicate with Dr. Withers regarding major restrictions in a UK Core course; will also need revisions to syllabus (doesn’t follow UK syllabus template, needs to list reading assignments), last question on review form is blank

A-S 300 – approved-pending correction of spelling error on the review form, credit hours for course need to be revised (either drop to a 2 credit hour course or increase studio time requirement – reference [Student Credit Hour definition](http://www.uky.edu/Faculty/Senate/files/Forms/Credit%20hour%20grid%20proposal_May%207_TO%20US.pdf))

A-S 340 – approved-pending clarification of course title, credit hours need to be revised (either drop to a 2 credit hour course or increase studio time requirement – reference [Student Credit Hour definition](http://www.uky.edu/Faculty/Senate/files/Forms/Credit%20hour%20grid%20proposal_May%207_TO%20US.pdf))

BAE 402/BAE 403 – approved

COM 316 – approved-pending following revisions: meeting pattern on course form needs to be broken down to weekly hours, need explanation as to how creative problem solving relates to creativity and the arts

JAT 201 – approved pending following clarifications: how large is each section (560 students expected per year)? How is small group work accomplished? Which of the assignments will be used as the assessable artifact? What aspect of the course addresses information literacy and independent research?

**Social Sciences**

ANT 102DL – approved

COM 314DL – approved-pending revisions on syllabus to update language from USP to UK Core

CPH 203 – approved-pending separation of Learning Outcomes and Course Objectives on syllabus

MCL 270 – approved

Discussion regarding courses already approved for UK Core that are now being proposed as DL: since these have already been reviewed, the Area Expert can review proposal to insure that changing the delivery method doesn’t alter content. It can also be sent to outside reviewers with these review instructions.

1. Oral Communication Assessment – Chris Thuringer and Leah Simpson

Currently, Echo360 records presentations given during a class period which then has to be manually split into individual segments for assessment. Going forward, we will need a more sustainable approach with our given resources. Options: students capture their own presentation via individual mobile device and upload to Blackboard, have an evaluator attend class and assess live presentation, use Echo360 and manually start/stop recording to split presentations into individual files. This last method will be pilot-tested in spring 2013 semester in a few sections.

1. Review UKCEC handbook

Review draft created by Chris Thuringer. Future additions could include standard language to be used when contacting outside reviewers or following up with course proposers to request revisions, assessment information, and enrollment numbers/capacity in each UK Core area, college and department.

1. Language Requirement Proposal draft

Will be ready to present at January 14 meeting.

1. Meeting adjourned at 3:45 pm.

Prepared by Joanie Ett-Mims on December 18, 2012.