

# Senate Council

Monday, April 4, 2022

The Senate Council met in regular session at 3:00 PM on Monday, April 4, 2022, in 103 Main Building, although a video conference link was also available. Below is a record of what transpired. All votes were taken electronically using Poll Everywhere unless otherwise specified. Specific voting information can be requested from the Office of the Senate Council (SC).

Senate Council Chair Aaron Cramer (EN) called the Senate Council (SC) meeting to order at 3:00 PM. The Chair welcomed those present. He informed everyone that the session was being recorded for notetaking purposes and noted that it was an open meeting. He asked that all attendees, online and in person, state their name and affiliation prior to speaking, to ensure everyone knew who was speaking. He suggested that anyone attending via phone use a headset, as using speakerphone made it difficult for audio to be captured and others to hear.

## 1. Minutes from March 28 and Announcements

The Chair reported that no edits were received for the minutes from the March 28 SC meeting, but noted a change was made to correct the date from March 21 to March 28. There being **no objections**, the minutes from March 28 were **approved as amended by unanimous consent**.

The Chair announced that he and Acting Provost Robert DiPaola discussed the leadership of the Quality Education Plan (QEP) committee to implement the QEP (Transdisciplinary Education approaches to advance Kentucky (TEK)). The Chair explained the value in having clear collaboration with SC and noted his appreciation to SC member Susan Cantrell (ED) for her leadership as co-chair of the committee.

The Chair informed SC members he met with the Chair of the Senate Advisory Committee on Disability Accommodation Compliance (SACDAC) Justin Lane to charge the committee with reporting on some of SC's concerns on such processes.

The Chair reminded SC members that tickets were available for "An Evening with Heather McGhee: The Sum of Us." The Chair noted that SC members should email Sheila Brothers to request tickets.

The Chair announced that he and SC Chair-elect and Vice Chair DeShana Collett evaluated responses from SC members for SC retreat availability and determined Friday, May 13 would be the date for an in-person SC retreat.

The Chair informed SC members that the Senate Academic Facilities Committee (SAFC) was deliberating on comments provided from SC and Senate and planned to send out the facilities survey in Fall 2022.

## 2. Committee Reports

### a. Senate's Academic Programs Committee (SAPC) – Leslie Vincent, Chair

The Chair invited SAPC Chair Leslie Vincent (BE) to provide information regarding proposals reviewed by the SAPC.

#### i. *Proposed New MS Heritage Resources Administration*

Vincent described the proposed new MS Heritage Resources Administration to SC members. The Chair asked if there were any questions of fact. Takenaka (AS) inquired about how students would complete a capstone for the program. Vincent explained that students would be assigned a faculty advisor and evaluating committee, noting that faculty from the department of historic preservation would be a part of the evaluating committee.

The Chair stated the **motion** from committee was for SC to recommend Senate approve, for submission to the Board of Trustees, establishment of a new MS Heritage Resources Administration (Department of Historic Preservation within College of Design) and recommend Senate approve for online delivery. Because the motion came from committee, no **second** was required. The Chair asked if there was any debate and there was none. A **vote** was taken, and the motion **passed** with none opposed and two abstained.

*ii. Proposed New Graduate Certificate in Deaf-Blind*

Vincent described the proposed new Graduate Certificate in Deaf-Blind to SC members. The Chair asked if there were any questions of fact. Grossman (AS) asked about the name choice for the program. The proposer, Donna Carpenter (ED), explained that she currently ran the University's deaf-blind project, noting it was preferred to notate the certificate as the Graduate Certificate in DeafBlind (excluding the hyphen). The Chair commented that the change could be made as a friendly amendment and asked Carpenter to email Sheila Brothers to confirm the change. Cagle (AS) asked for a point of clarification regarding the number of programs in question and asked why education or training were not included in the title. Carpenter clarified there were two programs in question and explained the name was modeled after other programs. Vincent added that the name was consistent with programs offered elsewhere.

The Chair asked SC members to pause the discussion for the Graduate Certificate in DeafBlind and consider the proposed new undergraduate certificate in explorations in STEM education to accommodate proposer Lisa Amick's schedule. There were **no objections**.

*iv. Proposed New Undergraduate Certificate in Explorations in STEM Education*

Vincent described the proposed new Undergraduate Certificate in Explorations in STEM Education to SC members. The Chair asked if there were any questions of fact and there were none.

The Chair stated the **motion** from committee was for SC to recommend Senate approve the establishment of a new Undergraduate Certificate in Explorations in STEM Education, in the Department of STEM Education within the College of Education. Because the motion came from committee, no **second** was required. The Chair asked if there was any debate and there was none. A **vote** was taken, and the motion **passed** with none opposed or abstained.

*ii. Proposed New Graduate Certificate in Deaf-Blind*

The Chair stated the **motion** from committee was for SC to recommend Senate approve the establishment of a new Graduate Certificate in DeafBlind, in the Department of Early Childhood, Special Education, Rehabilitation Counseling within the College of Education. Because the motion came from committee, no **second** was required. The Chair asked if there was any debate and there was none. A **vote** was taken, and the motion **passed** with none opposed or abstained.

*iii. Proposed New Graduate Certificate in Business Analytics*

Vincent described the proposed new Graduate Certificate in Business Analytics to SC members. The Chair asked if there were any questions of fact and there were none.

The Chair stated the **motion** from committee was for SC to recommend Senate approve the establishment of a new Graduate Certificate in Business Analytics, in the College of Business & Economics. Because the motion came from committee, no **second** was required. The Chair asked if there was any debate and there was none. A **vote** was taken, and the motion **passed** with none opposed or abstained.

v. *Proposed New Undergraduate Certificate in Child Life*

Vincent described the proposed new Undergraduate Certificate in Child Life to SC members. The Chair asked if there were any questions of fact and there were none.

The Chair stated the **motion** from committee was for SC to recommend Senate approve the establishment of a new Undergraduate Certificate in Child Life, in the Department of Family Sciences within the College of Agriculture, Food, and Environment. Because the motion came from committee, no **second** was required. The Chair asked if there was any debate and there was none. A **vote** was taken, and the motion **passed** with none opposed or abstained.

vi. *Proposed Change to MSNFS Nutrition and Food Systems*

Vincent described the proposed change to the MSNFS in Nutrition and Food Systems to SC members. The Chair asked if there were any questions of fact and there were none.

The Chair stated the **motion** from committee was for SC to recommend Senate approve the significant change to the MSNFS Nutrition and Food Systems. Because the motion came from committee, no **second** was required. The Chair asked if there was any debate and there was none. A **vote** was taken, and the motion **passed** with none opposed or abstained.

vii. *Proposed Change to MS Research Methods in Education*

Vincent described the proposed change to the MS in Research Methods in Education to SC members. The Chair asked if there were any questions of fact. Grossman (AS) asked about the required electives. The proposer, Joe Waddington (ED), explained electives were at the discretion of the advisor to suggest electives to fit the student's path, clarifying that they were not free electives.

The Chair stated the **motion** from committee was for SC to recommend the Senate approve the significant change to the MS Research Methods in Education. Because the motion came from committee, no **second** was required. The Chair asked if there was any debate and there was none. A **vote** was taken, and the motion **passed** with none opposed or abstained.

viii. *Proposed Changes to BA/BS Journalism*

Vincent described the proposed changes to the BA/BS in Journalism to SC members. The Chair asked if there were any questions of fact and there were none.

The Chair stated the **motion** from committee was for SC to recommend the Senate approve the significant change to the BA/BS Journalism. Because the motion came from committee, no **second** was required. The Chair asked if there was any debate and there was none. A **vote** was taken, and the motion **passed** with none opposed or abstained.

The Chair thanked Vincent and asked that she convey SC's appreciation to the committee.

The Chair asked SC members to consider the agenda items for the Registrar's request to change the titles of the course catalog and bulletins and the tentative Senate agenda next, as Associate Dean of Academic Affairs and Judge William T. Lafferty Professor of Law Jennifer Bird-Pollan was not yet present to discuss the College of Law 2022-23 calendar. There were **no objections**.

#### 4. *Request to Change Title of the Course Catalog and Bulletins*

The Chair invited University Registrar Kim Taylor to provide an explanation for the request to change the title of the Course Catalog and Undergraduate and Graduate Bulletins. Taylor explained the request for the change for the University documents would make them consistent with what such documents were called across higher education. Taylor noted that the request was to change the name of the Undergraduate and Graduate Bulletins

to “Undergraduate and Graduate Catalogs” for the 2023-24 academic year. Taylor then explained the request included to change the name of the current Course Catalog to “Schedule of Classes” to align with other higher education institutions. The Chair asked if there were any questions of fact.

Davy Jones (ME) asked a clarifying question about the University Bulletin and Graduate Bulletin. Jones asked if there would be a University Catalog and University Graduate Catalog, or if the graduate designation would be a subset. Taylor noted the documents were currently called the Undergraduate Bulletin and Graduate Bulletin and clarified the Course Catalog would be renamed to the Schedule of Classes. Cagle (AS) asked what plans the Registrar’s office had to communicate the change, particularly for students who were referring to previous course catalogs, and if documents would be re-labeled retroactively. Taylor noted the documents would be archived as their original name on the website and that name changes would be clearly identified on the Registrar’s website. Collett (HS) asked where the name change would occur. Taylor responded that the change would occur anywhere the documents were referred to, including the Registrar’s website, the Senate Rules, and the Administrative Regulations. Taylor noted she believed a one-year lead time was appropriate. In response to a question from the Chair, Taylor confirmed that the change would occur as a “search and replace” action similar to the Prep Week name change that occurred previously. Tagavi (EN) asked what the official name of the bulletin was currently. Taylor clarified the documents were currently called the Undergraduate Bulletin and Graduate Bulletin, noting that professional programs had their own documents that resided on their corresponding websites.

Cantrell (ED) **moved** for SC to recommend Senate approve the proposed change of "Bulletin" to "Catalog" (effective 2023-24) and "Course Catalog" to "Schedule of Classes" (effective Spring 2023). Vincent **seconded**. The Chair asked if there was any debate. Associate Vice President for Student Excellence and Engagement and Acting Associate Provost for Planning and Assessment Katherine McCormick asked about the timeline of the change, noting the University’s 2023 Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) reaffirmation process. Taylor commented that the change would not occur until 2023-24 and could be specifically delayed until the Fall 2023 semester. A **vote** was taken, and the motion **passed** with none opposed or abstained.

### 5. Tentative Senate Agenda for April 11, 2022

The Chair noted that the request to change the title of the Course Catalog and Bulletins would be added to the Senate agenda for April 11, 2022 and that the friendly amendment to remove the hyphen from the proposed new Graduate Certificate in Deaf-Blind would be changed on the Senate agenda for April 11, 2022. The Chair explained that items may be rearranged to accommodate guests’ schedules. The Chair asked if there were any questions. Charnigo (PbH) asked about President Eli Capilouto attending a spring semester Senate meeting. The Chair informed SC members that at the President’s request, the President would be speaking at the May 2, 2022 Senate meeting.

Vincent (BE) **moved** for SC to approve the amended tentative agenda for the University Senate meeting on April 11, 2022 as an ordered list, with the understanding that items may be rearranged to accommodate guests’ schedules. Collett **seconded**. The Chair asked if there was any debate. Grossman (AS) asked if the proposal from the University Registrar to change the title of Course Catalog and Bulletin needed to be approved or endorsed by Senate. The Chair noted that Senate had approval authority and explained he would check if there was any concern. Sheila Brothers (SC Office) clarified that the motion made previously was to recommend Senate approve the proposed change. A **vote** was taken, and the motion **passed** with none opposed or abstained.

### 3. College of Law 2022-23 Calendar

The Chair introduced Associate Dean Jennifer Bird-Pollan. The Chair asked SC members to recall that SC approved a change to the College of Law 2022-23 Calendar regarding the first day of classes. The Chair explained

that at the time, there was a question about the last day to withdraw from classes and receive a full tuition refund, noting that historically, the College of Law allowed students to withdraw and receive a full refund after the first day of classes. The Chair informed SC members that this differed from the last day to withdraw for a full refund that was described by the University Registrar. The Chair explained that there were three options for SC members to consider for the College of Law:

- Move the date to withdraw for full refund by one day to the first day of classes (the Chair noted that this was historical precedent in the College of Law, and explained the College of Law asserted this recognized exception under item 8 of the Board of Trustees Tuition Policy)
- Move the date to withdraw for full refund by one day to the first day of classes, but direct the college to prepare subsequent calendars to have the day before the first day of classes as the last day to withdraw for full refund
- Move the date to withdraw for full refund by two days to the day before classes start to align with the University Registrar date

The Chair explained University Registrar Kim Taylor and Bird-Pollan would each be given time to explain their stance to SC before SC decided on a course of action.

Taylor explained that she understood the position the college was in given the historical precedent but noted that the calendar was incorrect. Taylor commented that the Board of Trustees' transaction for the refund policy was clear and did not distinguish professional colleges. Taylor noted that in the interest of consistency and fairness to all students, all University calendars needed to adhere to the policy from the Board of Trustees.

Bird-Pollan explained that the college's withdraw date to receive a full refund pre-dated the Board of the Trustees' action regarding revisions to tuition and fee refund policies from 2009. Bird-Pollan noted the provision explained in item 8 of the Board's refund policy and commented that this provision was applicable to the college.

The Chair asked if there were any questions of fact. Duncan (ME) noted the College of Medicine had a different date than other University calendars for the last day to withdraw for a full refund. Taylor explained the College of Medicine had annualized tuition. Bird-Pollan commented that the College of Law had annualized tuition as well.

Charnigo (PbH) **moved** to move the last day to withdraw with full refund from August 23 to August 22 for the College of Law 2022-23 Calendar, as the option was more favorable to students. Vincent **seconded**. That Chair asked if there was any debate.

SGA President Michael Hawse noted that students attending the College of Law had already paid a non-refundable deposit for the fall semester. Tagavi (EN) asked whether the motion was for the entire campus or just for the College of Law. Charnigo clarified the motion was specifically for the College of Law and added that he would be happy to have the discussion as it pertained to the entire campus but noted this was beyond the scope of the current discussion. Tagavi mentioned the use of the word "consistency" in the *Administrative Regulations*, noting that one day was not a significant change but was important for consistency. Bird-Pollan commented that the word "consistent" was not used in the language of item 8 in the Board's action regarding tuition and fee refund policies and explained that item 8 read, "provisions will continue to exist for units to assign a different refund rate in cases where it is justified." Bird-Pollan noted a change would impact current students in the College of Law.

A **vote** was taken, and the motion **passed** with one opposed and one abstained.

## 6. Items from the Floor

The Chair welcome items from the floor.

Takenaka (AS) commented that the CDC had approved a second COVID-19 vaccine booster to eligible people over the age of 50 and asked if there were thoughts from University administration regarding the approval. The Chair noted he would inquire about the second booster.

Cagle (AS) asked SC members to recall the email conversation between SC members regarding the tenure clock and junior faculty members. Cagle noted the conversation was beyond the scope of this meeting but asked if the Chair had a sense for an update on the topic. The Chair noted his most recent email represented his knowledge on the subject and explained the Office of the Provost was working with the Office of Legal Counsel to understand how an extension of the tenure clock would work with the existing *Governing Regulations*.

In response to Takenaka, Anna Chalfant (Office of the Provost) noted that in a communication with Chief Communications Office Jay Blanton, the University would continue to promote and offer the second approved COVID-19 vaccine booster to those eligible and that University vaccine clinic locations were accepting walk-ins.

The meeting was adjourned at 4:29 PM with **no objections**.

Respectfully submitted by Aaron Cramer,  
Senate Council Chair

SC Members Present:

If all are present: Blonder, Broyles, Cagle, Cantrell, Charnigo, Collett, Cramer, DeCorte, Duncan, Hawse, Grossman, Oltmann, Swanson, Tagavi, Takenaka, Vincent

Invited Guests Present: Lisa Amick, Doug Appler, Jennifer Bird-Pollan, Dawn Brewer, Sheila Brothers, Donna Carpenter, Jason Hans, Scoobie Ryan, Dan Stone, Kim Taylor, Joe Waddington

Prepared by Katie Silver on Tuesday, April 12, 2022