

RECEIVED

MAY 18 2015

OFFICE OF THE  
SENATE COUNCIL**Course Information**

Date Submitted: 5/5/2015

Current Prefix and Number: A-H - Art History , A-H 407 ART HISTORY HONORS THESIS

Other Course:

Proposed Prefix and Number: A-H 510

What type of change is being proposed?

Major Change

Should this course be a UK Core Course? No

**1. General Information**

a. Submitted by the College of: FINE ARTS

b. Department/Division: School of Art and Visual Studies

c. Is there a change in 'ownership' of the course? No

If YES, what college/department will offer the course instead: Select...

e. Contact Person

Name: Alice Christ

Email: Alice.Christ@uky.edu

Phone: 7-2303

Responsible Faculty ID (if different from Contact)

Name:

Email:

Phone:

f. Requested Effective Date

Semester Following Approval: Yes OR Effective Semester:

**2. Designation and Description of Proposed Course**

a. Current Distance Learning (DL) Status: N/A

b. Full Title: ART HISTORY HONORS THESIS

Proposed Title: Art History and Visual Studies Honors Thesis

c. Current Transcript Title: ART HISTORY HONORS THESIS

Proposed Transcript Title: Art Hist/Visual Studies Honors Thesis

d. Current Cross-listing: none

Proposed – ADD Cross-listing :

Proposed – REMOVE Cross-listing:

e. Current Meeting Patterns

Proposed Meeting Patterns

INDEPSTUDY: 3 (no change)

f. Current Grading System: ABC Letter Grade Scale

Proposed Grading System: *Letter (A, B, C, etc.)*

g. Current number of credit hours: 3

Proposed number of credit hours: 3

h. Currently, is this course repeatable for additional credit? No

Proposed to be repeatable for additional credit? No

If Yes: Maximum number of credit hours:

If Yes: Will this course allow multiple registrations during the same semester? No

2i. Current Course Description for Bulletin: Faculty-sponsored research projects for art history majors, leading to an Honors Thesis. Topics to be determined.

Proposed Course Description for Bulletin: Faculty-sponsored research projects for Art History and Visual Studies Majors, leading to an Honors Thesis. Enrollment is offered only to outstanding undergraduate majors with a project in progress, including students who are accepted into the University Scholars Program. Topics to be determined.

2j. Current Prerequisites, if any: Prereq: A-H major and CFA learning contract approved by faculty member.

Proposed Prerequisites, if any: A-HVS major and CFA learning contract, approved by faculty sponsor.

2k. Current Supplementary Teaching Component:

Proposed Supplementary Teaching Component: No Change

3. Currently, is this course taught off campus? No

Proposed to be taught off campus? No

If YES, enter the off campus address:

4. Are significant changes in content/student learning outcomes of the course being proposed? No

If YES, explain and offer brief rationale:

5a. Are there other depts. and/or pgms that could be affected by the proposed change? Yes

If YES, identify the depts. and/or pgms: Our proposed University Scholars Program for the Master of Arts in Art History and Visual Studies will be able to apply the Honors Thesis for either graduate and undergraduate credit if the course number is changed to 510.

5b. Will modifying this course result in a new requirement of ANY program? No

If YES, list the program(s) here:

6. Check box if changed to 400G or 500: Yes

## Distance Learning Form

Instructor Name:

Instructor Email:

Internet/Web-based: No

Interactive Video: No

Hybrid: No

1. How does this course provide for timely and appropriate interaction between students and faculty and among students? Does the course syllabus conform to University Senate Syllabus Guidelines, specifically the Distance Learning Considerations?

2. How do you ensure that the experience for a DL student is comparable to that of a classroom-based student's experience? Aspects to explore: textbooks, course goals, assessment of student learning outcomes, etc.

3. How is the integrity of student work ensured? Please speak to aspects such as password-protected course portals, proctors for exams at interactive video sites; academic offense policy; etc.

4. Will offering this course via DL result in at least 25% or at least 50% (based on total credit hours required for completion) of a degree program being offered via any form of DL, as defined above?

If yes, which percentage, and which program(s)?

5. How are students taking the course via DL assured of equivalent access to student services, similar to that of a student taking the class in a traditional classroom setting?

6. How do course requirements ensure that students make appropriate use of learning resources?

7. Please explain specifically how access is provided to laboratories, facilities, and equipment appropriate to the course or program.

8. How are students informed of procedures for resolving technical complaints? Does the syllabus list the entities available to offer technical help with the delivery and/or receipt of the course, such as the Information Technology Customer Service Center (<http://www.uky.edu/UKIT/>)?

9. Will the course be delivered via services available through the Distance Learning Program (DLP) and the Academic Technology Group (ATL)? NO

If no, explain how student enrolled in DL courses are able to use the technology employed, as well as how students will be provided with assistance in using said technology.

10. Does the syllabus contain all the required components? NO

11. I, the instructor of record, have read and understood all of the university-level statements regarding DL.

Instructor Name:

SIGNATURE|RJENS1|Robert W Jensen|A-H 407 CHANGE Dept Review|20141003

SIGNATURE|ABRZY2|Anna W Brzyski|A-H 407 CHANGE College Review|20141105

SIGNATURE|JMETT2|Joanie Ett-Mims|A-H 407 CHANGE Undergrad Council Review|20150415

SIGNATURE|ZNNIKO0|Roshan Nikou|A-H 407 CHANGE Graduate Council Review|20150513

### Course Change Form

<https://myuk.uky.edu/sap/bc/soap/rfc?services=>

Open in full window to print or save

Generate PDF

**Attachments:**

Upload File

	ID	Attachment
Delete	3302	A-H510Rationale.docx
Delete	3444	CFALearning_Contract.docx
Delete	4677	A-H510Sample_SyllabusRevised_3-16-15.docx

1

NOTE: Start form entry by choosing the Current Prefix and Number  
(\*denotes required fields)

<b>Current Prefix and Number:</b>	<input type="text" value="A-H - Art History"/> <input type="text" value="A-H 407 ART HISTORY HONORS THESIS"/>	<b>Proposed Prefix &amp; Number:</b> (example: PHY 401G) <input type="checkbox"/> Check if same as current	<input type="text" value="A-H 510"/>
* What type of change is being proposed?		<input checked="" type="checkbox"/> Major Change <input type="checkbox"/> Major - Add Distance Learning <input type="checkbox"/> Minor - change in number within the same hundred series, except 799 is the same "hundred series" <input type="checkbox"/> Minor - editorial change in course title or description which does not change in content or emphasis <input type="checkbox"/> Minor - a change in prerequisite(s) which does not imply a change in course content or emphasis, or which is made necessary by the elimination or significant alteration of the prerequisite(s) <input type="checkbox"/> Minor - a cross listing of a course as described above	
Should this course be a UK Core Course? <input type="radio"/> Yes <input checked="" type="radio"/> No If YES, check the areas that apply:			
<input type="checkbox"/> Inquiry - Arts & Creativity <input type="checkbox"/> Composition & Communications - II <input type="checkbox"/> Inquiry - Humanities <input type="checkbox"/> Quantitative Foundations <input type="checkbox"/> Inquiry - Nat/Math/Phys Sci <input type="checkbox"/> Statistical Inferential Reasoning <input type="checkbox"/> Inquiry - Social Sciences <input type="checkbox"/> U.S. Citizenship, Community, Diversity <input type="checkbox"/> Composition & Communications - I <input type="checkbox"/> Global Dynamics			
<b>1. General Information</b>			
a.	Submitted by the College of: <input type="text" value="FINE ARTS"/>		Submission Date: <input type="text" value="5/5/2015"/>
b.	Department/Division: <input type="text" value="School of Art and Visual Studies"/>		
c.*	Is there a change in "ownership" of the course? <input type="radio"/> Yes <input checked="" type="radio"/> No If YES, what college/department will offer the course instead? <input type="text" value="Select..."/>		
e.*	* Contact Person Name: <input type="text" value="Alice Christ"/> Email: <input type="text" value="Alice.Christ@uky.edu"/> Phone: <input type="text" value="7-2303"/> * Responsible Faculty ID (if different from Contact): <input type="text"/> Email: <input type="text"/> Phone: <input type="text"/>		
f.*	Requested Effective Date: <input type="text"/>	<input checked="" type="checkbox"/> Semester Following Approval	OR <input type="checkbox"/> Specific Term: <input type="text" value="2"/>
<b>2. Designation and Description of Proposed Course.</b>			
a.	Current Distance Learning(DL) Status:		<input checked="" type="radio"/> N/A <input type="radio"/> Already approved for DL* <input type="radio"/> Please Add <input type="radio"/> Please Drop
*If already approved for DL, the Distance Learning Form must also be submitted unless the department affirms (by checking this box) that the proposed change affect DL delivery.			
b.	Full Title:	<input type="text" value="ART HISTORY HONORS THESIS"/>	Proposed Title: * <input type="text" value="Art History and Visual Studies Honors Thesis"/>
c.	Current Transcript Title (if full title is more than 40 characters):		<input type="text" value="ART HISTORY HONORS THESIS"/>
c.	Proposed Transcript Title (if full title is more than 40 characters):		<input type="text" value="Art Hist/Visual Studies Honors Thesis"/>

<b>d.</b>	Current Cross-listing: <input type="checkbox"/> N/A	OR	Currently <sup>3</sup> Cross-listed with (Prefix & Number):	none	
Proposed -- ADD <sup>3</sup> Cross-listing (Prefix & Number):					
Proposed -- REMOVE <sup>3,4</sup> Cross-listing (Prefix & Number):					
<b>e. Courses must be described by at least one of the meeting patterns below. Include number of actual contact hours<sup>5</sup> for each meeting pattern</b>					
<b>Current:</b>	Lecture	Laboratory <sup>5</sup>	Recitation	Discussion	Indep. Study
	Clinical	Colloquium	Practicum	Research	Residency
	Seminar	Studio	Other	Please explain:	
<b>Proposed: *</b>	Lecture	Laboratory <sup>5</sup>	Recitation	Discussion	Indep. Study
	Clinical	Colloquium	Practicum	Research	Residency
	Seminar	Studio	Other	Please explain:	
<b>f.</b>	<b>Current Grading System:</b>	ABC Letter Grade Scale			
	<b>Proposed Grading System:<sup>4</sup></b>	<input checked="" type="radio"/> Letter (A, B, C, etc.) <input type="radio"/> Pass/Fail <input type="radio"/> Medicine Numeric Grade (Non-medical students will receive a letter grade) <input type="radio"/> Graduate School Grade Scale			
<b>g.</b>	<b>Current number of credit hours:</b>	3	<b>Proposed number of credit hours:<sup>4</sup></b>	3	
<b>h.*</b>	<b>Currently, is this course repeatable for additional credit?</b>			<input type="radio"/> Yes <input checked="" type="radio"/> No	
<b>*</b>	<b>Proposed to be repeatable for additional credit?</b>			<input type="radio"/> Yes <input checked="" type="radio"/> No	
	<b>If YES:</b>	<b>Maximum number of credit hours:</b>			
	<b>If YES:</b>	<b>Will this course allow multiple registrations during the same semester?</b>		<input type="radio"/> Yes <input checked="" type="radio"/> No	
<b>i.</b>	<b>Current Course Description for Bulletin:</b>				
	Faculty-sponsored research projects for art history majors, leading to an Honors Thesis. Topics to be determined.				
<b>*</b>	<b>Proposed Course Description for Bulletin:</b>				
	Faculty-sponsored research projects for Art History and Visual Studies Majors, leading to an Honors Thesis. Enrollment is offered only to outstanding undergraduate majors with a project in progress, including students who are accepted into the University Scholars Program. Topics to be determined.				
<b>j.</b>	<b>Current Prerequisites, if any:</b>				
	Prereq: A-H major and CFA learning contract approved by faculty member.				
<b>*</b>	<b>Proposed Prerequisites, if any:</b>				
	A-HVS major and CFA learning contract, approved by faculty sponsor.				
<b>k.</b>	<b>Current Supplementary Teaching Component, if any:</b>			<input type="radio"/> Community-Based Experience	

	<input type="radio"/> Service Learning <input type="radio"/> Both	
Proposed Supplementary Teaching Component:	<input type="radio"/> Community-Based Experience <input type="radio"/> Service Learning <input type="radio"/> Both <input checked="" type="radio"/> No Change	
3. Currently, is this course taught off campus?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
* Proposed to be taught off campus?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
If YES, enter the off campus address:		
4.* Are significant changes in content/student learning outcomes of the course being proposed?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
If YES, explain and offer brief rationale:		
5. Course Relationship to Program(s).		
a.* Are there other depts and/or pgms that could be affected by the proposed change?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
If YES, identify the depts. and/or pgms:		
Our proposed University Scholars Program for the Master of Arts in Art History and Visual Studies will be able to apply the Honors Thesis for either graduate and undergraduate credit if the course number is changed to 510.		
b.* Will modifying this course result in a new requirement <sup>2</sup> for ANY program?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
If YES <sup>2</sup> , list the program(s) here:		
6. Information to be Placed on Syllabus.		
a.	<input checked="" type="checkbox"/> Check box if changed to 400G or 500.	If changed to 400G- or 500-level course you must send in a syllabus and you must include the differentiation between under and graduate students by: (i) requiring additional assignments by the graduate students; and/or (ii) establishing different grade in the course for graduate students. (See SR 3.1.4.)

<sup>1</sup>See comment description regarding minor course change. *Minor changes are sent directly from dean's office to Senate Council Chair.* If Chair deems the change as "not minor," the form will be processed by appropriate academic Council for normal processing and contact person is informed.

<sup>2</sup>Courses are typically made effective for the semester following approval. No course will be made effective until all approvals are received.

<sup>3</sup>Signature of the chair of the cross-listing department is required on the Signature Routing Log.

<sup>4</sup>Removing a cross-listing does not drop the other course – it merely unlinks the two courses.

<sup>5</sup>Generally, undergrad courses are developed such that one semester hr of credit represents 1 hr of classroom meeting per wk for a semester, exclusive of any lab meeting. Lab meeting generally represents two hrs per wk for a semester for 1 credit hour. (See SR 5.2.1.)

<sup>6</sup>You must also submit the Distance Learning Form in order for the course to be considered for DL delivery.

<sup>7</sup>In order to change a program, a program change form must also be submitted.

A-H 407 Art History Honors Thesis proposal to change to A-H 510 Art History and Visual Studies Honors Thesis

Rationale:

The change in title of the course reflects the recent change in title of the Art History Major to B.A. in Art History and Visual Studies. Any major may be invited to develop an Honors Thesis on the basis of a learning contract.

The change in number of the course reflects:

1. Only students who are capable of 500-level work are invited to undertake an Honors Thesis. The new number better reflects existing expectations.

2. These are the very students we propose to recruit into our newly proposed University Scholars Program for the Master of Arts in Art History and Visual Studies. They are likely to be finishing an Honors Thesis as they are admitted into the University Scholars Program in Spring of senior year and we would like them to be able to count Honors Thesis credit as graduate credit in that program.



Sample Syllabus: A-H 510  
Art History and Visual Studies Honors Thesis

**Instructor:** Any A-H graduate faculty member  
**Office Address:** TBD  
**Email:** TBD  
**Office Phone:** TBD

**Office hours:** TBD

**Course Description:**

Faculty-sponsored research projects for Art History and Visual Studies Majors, leading to an Honors Thesis. Enrollment is offered only to outstanding undergraduate majors with a project in progress, including students who are accepted into the University Scholars Program. Topics to be determined.

**Prerequisites:**

A-H major and CFA learning contract approved by faculty member.

**Student Learning Outcomes:** depend on specific project in Learning Contract; may include outcomes like

1. will be able to find scholarly resources
2. will be able to use and respond to them critically
3. will be able to write an organized argument on the project topic

**Course goals or objectives:** See learning contract

**Required Materials:**

Depend on project; See Learning Contract.

**Description of Course Activities and Assignments**

See Learning Contract. Typical examples include

1. collect scholarly bibliography
2. discuss and evaluate readings
3. formulate a claim
4. write analytic description of art or visual evidence
5. finish a professionally formulated and presented written argument
6. provide proper documentation (citations, bibliography picture references)

**Course Assignments**

See Learning Contract for list of components and planned meeting times: normally weekly or bi-weekly.

**Summary Description of Course Assignments**

See Learning Contract for list of components.

Expectations are specific to the student and the project approved. No grad students will be invited to enroll unless they are undergraduates in the University Scholars program at the time of enrollment.

### **Course Grading**

Learning Contract specifies % of credit assigned to specific stages of work or assignments

#### **Expectations for graduate students beyond the expectations for undergraduates (400G and 500 courses only)**

This is absurd. The expectations are tied to the number level of the course. An honors senior and an entering grad student may fulfill the same 500-level expectations.

In any case, the scenario for offering the course to an individual student is that the student must be an undergraduate and likely is entering the University Scholars Masters Program. The same student is both u and g.

#### **Undergraduate Grading scale:**

90 - 100% = A

80-89% = B

70-79% = C

60-69% = D

Below 60% = E

#### **Graduate Grading scale:**

90 - 100% = A

80-89% = B

70-79% = C

Below 70% = E

### **Mid-term Grade**

Mid-term grades will be posted in myUK by the deadline established in the Academic Calendar (<http://www.uky.edu/Registrar/AcademicCalendar.htm>)

### **Course Policies:**

#### **Submission of Assignments:**

according to Learning contract

#### **Attendance Policy.**

follows Senate Policy on excused absences.

#### **Excused Absences:**

Students need to notify the professor of absences prior to class when possible. S.R. 5.2.4.2 defines the following as acceptable reasons for excused absences: (a) serious illness, (b) illness or death of family member, (c) University-related trips, (d) major

religious holidays, and (e) other circumstances found to fit “reasonable cause for nonattendance” by the professor.

Students anticipating an absence for a major religious holiday are responsible for notifying the instructor in writing of anticipated absences due to their observance of such holidays no later than the last day in the semester to add a class. Information regarding dates of major religious holidays may be obtained through the religious liaison, Mr. Jake Karnes (859-257-2754).

Students are expected to withdraw from the class if more than 20% of the classes scheduled for the semester are missed (excused or unexcused) per university policy.

### **Verification of Absences (boilerplate)**

Students may be asked to verify their absences in order for them to be considered excused. Senate Rule 5.2.4.2 states that faculty have the right to request “appropriate verification” when students claim an excused absence because of illness or death in the family. Appropriate notification of absences due to university-related trips is required prior to the absence.

### **Academic Integrity:**

Per university policy, students shall not plagiarize, cheat, or falsify or misuse academic records. Students are expected to adhere to University policy on cheating and plagiarism in all courses. The minimum penalty for a first offense is a zero on the assignment on which the offense occurred. If the offense is considered severe or the student has other academic offenses on their record, more serious penalties, up to suspension from the university may be imposed.

Plagiarism and cheating are serious breaches of academic conduct. Each student is advised to become familiar with the various forms of academic dishonesty as explained in the Code of Student Rights and Responsibilities. Complete information can be found at the following website: <http://www.uky.edu/Ombud>. A plea of ignorance is not acceptable as a defense against the charge of academic dishonesty. It is important that you review this information as all ideas borrowed from others need to be properly credited.

Part II of *Student Rights and Responsibilities* (available online <http://www.uky.edu/StudentAffairs/Code/part2.html>) states that all academic work, written or otherwise, submitted by students to their instructors or other academic supervisors, is expected to be the result of their own thought, research, or self-expression. In cases where students feel unsure about the question of plagiarism involving their own work, they are obliged to consult their instructors on the matter before submission.

When students submit work purporting to be their own, but which in any way borrows ideas, organization, wording or anything else from another source without

appropriate acknowledgement of the fact, the students are guilty of plagiarism. Plagiarism includes reproducing someone else's work, whether it be a published article, chapter of a book, a paper from a friend or some file, or something similar to this. Plagiarism also includes the practice of employing or allowing another person to alter or revise the work which a student submits as his/her own, whoever that other person may be.

Students may discuss assignments among themselves or with an instructor or tutor, but when the actual work is done, it must be done by the student, and the student alone. When a student's assignment involves research in outside sources of information, the student must carefully acknowledge exactly what, where and how he/she employed them. If the words of someone else are used, the student must put quotation marks around the passage in question and add an appropriate indication of its origin. Making simple changes while leaving the organization, content and phraseology intact is plagiaristic. However, nothing in these Rules shall apply to those ideas which are so generally and freely circulated as to be a part of the public domain (Section 6.3.1).

**Please note:** Any assignment you turn in may be submitted to an electronic database to check for plagiarism.

**Accommodations due to disability (boilerplate):**

If you have a documented disability that requires academic accommodations, please see me as soon as possible during scheduled office hours. In order to receive accommodations in this course, you must provide me with a Letter of Accommodation from the Disability Resource Center (Room 2, Alumni Gym, 257-2754, email address: [jkarnes@email.uky.edu](mailto:jkarnes@email.uky.edu)) for coordination of campus disability services available to students with disabilities.

**Tentative Course Schedule**  
per learning contract

