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MAY 8 2015

OFFICE OF THE
SENATE COUNCIL**1. General Information**

1a. Submitted by the College of: FINE ARTS

Date Submitted: 5/1/2015

1b. Department/Division: School of Art and Visual Studies

1c. Contact Person

Name: Alice Christ

Email: Alice.Christ@uky.edu

Phone: 7-2303

Responsible Faculty ID (if different from Contact)

Name: same

Email: Alice.Christ@uky.edu

Phone: 7-2303

1d. Requested Effective Date: Semester following approval

1e. Should this course be a UK Core Course? No

2. Designation and Description of Proposed Course

2a. Will this course also be offered through Distance Learning? No

2b. Prefix and Number: A-H 738

2c. Full Title: Master's Portfolio Preparation

2d. Transcript Title:

2e. Cross-listing:

2f. Meeting Patterns

INDEPSTUDY: 1-3

2g. Grading System: Letter (A, B, C, etc.)

2h. Number of credit hours: 1-3

2i. Is this course repeatable for additional credit? No

If Yes: Maximum number of credit hours:

If Yes: Will this course allow multiple registrations during the same semester? Yes

2j. Course Description for Bulletin: Plan B candidates for the M.A. in Art History may use this course number to execute and receive credit for a plan of preparation for the M.A. non-Thesis Portfolio. College of Fine Arts Learning Contract required.

2k. Prerequisites, if any: Completed 36 hours of credit towards Master of Art History, Plan B. Approval of graduate advisor, College of Fine Arts Learning Contract.

2l. Supplementary Teaching Component:

3. Will this course taught off campus? No

If YES, enter the off campus address:

4. Frequency of Course Offering: Summer,

Will the course be offered every year?: Yes

If No, explain:

5. Are facilities and personnel necessary for the proposed new course available?: Yes

If No, explain:

6. What enrollment (per section per semester) may reasonably be expected?: 1-4

7. Anticipated Student Demand

Will this course serve students primarily within the degree program?: Yes

Will it be of interest to a significant number of students outside the degree pgm?: No

If Yes, explain:

8. Check the category most applicable to this course: Traditional – Offered in Corresponding Departments at Universities Elsewhere,

If No, explain:

9. Course Relationship to Program(s).

a. Is this course part of a proposed new program?: No

If YES, name the proposed new program:

b. Will this course be a new requirement for ANY program?: No

If YES, list affected programs:

10. Information to be Placed on Syllabus.

a. Is the course 400G or 500?: No

b. The syllabus, including course description, student learning outcomes, and grading policies (and 400G-/500-level grading differentiation if applicable, from 10.a above) are attached: No

Distance Learning Form

Instructor Name:

Instructor Email:

Internet/Web-based: No

Interactive Video: No

Hybrid: No

1. How does this course provide for timely and appropriate interaction between students and faculty and among students? Does the course syllabus conform to University Senate Syllabus Guidelines, specifically the Distance Learning Considerations?

2. How do you ensure that the experience for a DL student is comparable to that of a classroom-based student's experience? Aspects to explore: textbooks, course goals, assessment of student learning outcomes, etc.

3. How is the integrity of student work ensured? Please speak to aspects such as password-protected course portals, proctors for exams at interactive video sites; academic offense policy; etc.

4. Will offering this course via DL result in at least 25% or at least 50% (based on total credit hours required for completion) of a degree program being offered via any form of DL, as defined above?

If yes, which percentage, and which program(s)?

5. How are students taking the course via DL assured of equivalent access to student services, similar to that of a student taking the class in a traditional classroom setting?

6. How do course requirements ensure that students make appropriate use of learning resources?

7. Please explain specifically how access is provided to laboratories, facilities, and equipment appropriate to the course or program.

8. How are students informed of procedures for resolving technical complaints? Does the syllabus list the entities available to offer technical help with the delivery and/or receipt of the course, such as the Information Technology Customer Service Center (<http://www.uky.edu/UKIT/>)?

9. Will the course be delivered via services available through the Distance Learning Program (DLP) and the Academic Technology Group (ATL)? NO

If no, explain how student enrolled in DL courses are able to use the technology employed, as well as how students will be provided with assistance in using said technology.

10. Does the syllabus contain all the required components? NO

11. I, the instructor of record, have read and understood all of the university-level statements regarding DL.

Instructor Name:

SIGNATURE|RJENS1|Robert W Jensen|A-H 767 NEW Dept Review|20140911

SIGNATURE|ABRZY2|Anna W Brzyski|A-H 767 NEW College Review|20140919

SIGNATURE|ZNNIKO0|Roshan Nikou|A-H 767 NEW Graduate Council Review|20150401

SIGNATURE|RJENS1|Robert W Jensen|A-H 767 ZCOURSE_NEW Approval Returned to Dept|20150409

SIGNATURE|ZNNIKO0|Roshan Nikou|A-H 767 NEW Graduate Council Review|20150508

New Course Form

<https://myuk.uky.edu/sap/bc/soap/rfc?services=>

Open in full window to print or save

Generate R

Attachments:

Upload File

	ID	Attachment
Delete	3412	CFALearning_Contract.docx
Delete	3637	A-H767Rationale-3.docx
Delete	4955	A-H767should beA-H738.docx

1

(*denotes required fields)

1. General Information

- a. * Submitted by the College of: Submission Date:
- b. * Department/Division:
- c.
 - * Contact Person Name: Email: Phone:
 - * Responsible Faculty ID (if different from Contact): Email: Phone:
- d. * Requested Effective Date: Semester following approval OR Specific Term/Year ¹
- e.
 - Should this course be a UK Core Course? Yes No
 - If YES, check the areas that apply:
 - Inquiry - Arts & Creativity Composition & Communications - II
 - Inquiry - Humanities Quantitative Foundations
 - Inquiry - Nat/Math/Phys Sci Statistical Inferential Reasoning
 - Inquiry - Social Sciences U.S. Citizenship, Community, Diversity
 - Composition & Communications - I Global Dynamics

2. Designation and Description of Proposed Course.

- a. * Will this course also be offered through Distance Learning? Yes ⁴ No
- b. * Prefix and Number:
- c. * Full Title:
- d. Transcript Title (if full title is more than 40 characters):
- e. To be Cross-Listed ² with (Prefix and Number):
- f. * Courses must be described by at least one of the meeting patterns below. Include number of actual contact hours³ for each meeting pattern type.

<input type="checkbox"/> Lecture	<input type="checkbox"/> Laboratory ⁴	<input type="checkbox"/> Recitation	<input type="checkbox"/> Discussion
<input type="checkbox"/> 1-3 Indep. Study	<input type="checkbox"/> Clinical	<input type="checkbox"/> Colloquium	<input type="checkbox"/> Practicum
<input type="checkbox"/> Research	<input type="checkbox"/> Residency	<input type="checkbox"/> Seminar	<input type="checkbox"/> Studio
<input type="checkbox"/> Other	If Other, Please explain: <input type="text"/>		
- g. * Identify a grading system:
 - Letter (A, B, C, etc.)
 - Pass/Fail
 - Medicine Numeric Grade (Non-medical students will receive a letter grade)
 - Graduate School Grade Scale
- h. * Number of credits:
- i. * Is this course repeatable for additional credit? Yes No
 - If YES: Maximum number of credit hours:
 - If YES: Will this course allow multiple registrations during the same semester? Yes No

j. * Course Description for Bulletin:

Plan B candidates for the M.A. in Art History may use this course number to execute and receive credit for a plan of preparation for the M.A. non-Thesis Portfolio. College of Fine Arts Learning Contract required.

k. Prerequisites, if any:

Completed 36 hours of credit towards Master of Art History, Plan B. Approval of graduate advisor, College of Fine Arts Learning Contract.

l. Supplementary teaching component, if any: Community-Based Experience Service Learning Both3. * Will this course be taught off campus? Yes No

If YES, enter the off campus address: _____

4. Frequency of Course Offering.

a. * Course will be offered (check all that apply): Fall Spring Summer Winter

b. * Will the course be offered every year? Yes No

If No, explain: _____

5. * Are facilities and personnel necessary for the proposed new course available? Yes No

If No, explain: _____

6. * What enrollment (per section per semester) may reasonably be expected? 1-4

7. Anticipated Student Demand.

a. * Will this course serve students primarily within the degree program? Yes No

b. * Will it be of interest to a significant number of students outside the degree pgm? Yes No

If YES, explain: _____

8. * Check the category most applicable to this course:

Traditional – Offered in Corresponding Departments at Universities Elsewhere

Relatively New – Now Being Widely Established

Not Yet Found in Many (or Any) Other Universities

9. Course Relationship to Program(s).

a. * Is this course part of a proposed new program? Yes No

If YES, name the proposed new program: _____

b. * Will this course be a new requirement ^s for ANY program? Yes No

If YES ^s, list affected programs: _____

10. Information to be Placed on Syllabus.

a. * Is the course 400G or 500? Yes No

If YES, the *differentiation for undergraduate and graduate students must be included* in the information required in 10.b. You must include: (i) identify additional assignments by the graduate students; and/or (ii) establishment of different grading criteria in the course for graduate students. (See SR

b. * The syllabus, including course description, student learning outcomes, and grading policies (and 400G-/500-level grading differentiation if applicable 10.a above) are attached.

^s Courses are typically made effective for the semester following approval. No course will be made effective until all approvals are received.
ⁱⁱ The chair of the cross-listing department must sign off on the Signature Routing Log.

- Ⓙ In general, undergraduate courses are developed on the principle that one semester hour of credit represents one hour of classroom meeting per week for a semester, exclusive of any laboratory meeting. Laboratory meeting, generally, requires two hours per week for a semester for one credit hour. (from SR § 2.1)
- Ⓚ You must also submit the Distance Learning Form in order for the proposed course to be considered for DL delivery.
- Ⓛ In order to change a program, a program change form must also be submitted.

Rev 8/09

COLLEGE OF FINE ARTS LEARNING CONTRACT*

*NOTE: If you are taking either a departmental experiential course or EXP 396, you must submit the learning contract supplied by the Office for Experiential Education.

(NAME - print last name first) (College) (Major) Fr So Jr Sr (Classification)

(Current Address - include zip code) (Student ID #) (Phone #)

GPA in Major: Total credit hours previously scheduled in Independent/AAD or TA Experiential/Coordinate Studies:

* * * * *

Check one as appropriate: Coordinate Study (course attending for Coordinate Study) Independent Study Other (Dept/Course#/Section)

(Dept prefix) (Course #) (Section) Credit hrs (Grade Option) (Semester/Year)

Title of Course (If Art Studio, list medium e.g APainting@,etc)

Discuss the nature of your study or project, the process(es) you will follow, if applicable the materials you will use, and what your specific responsibilities will be:

Reading list (or other source materials):

Arrangements for meeting with instructor (indicate whether on campus or in the field, frequency, and whether by appointment or at a regularly scheduled time):

Method of evaluating your work and determining your grade; list any special stipulations required by instructor:

(Student=s Signature) (Date)

(Instructor=s Signature) (Date)

(Chair=s/Director=s Signature) (Date)

New Course A-H 767 Art History MA Portfolio Preparation
Rationale:

The School of Art and Visual Studies offers the Master of Arts degree in Art History with either a Plan A Thesis or a Plan B non-Thesis option. Our Plan A thesis track offers A-H 768 as a course number for students developing a thesis project. The A-H faculty have assessed our Plan B program and found that students would benefit by a similar opportunity to earn formal credit for planning and executing their studies toward the fulfillment of the non-Thesis option.

Up to 3 hours of course credit may be arranged with the graduate advisor in the final semester of course work for the Plan B degree. This will benefit students by an institutional structure for formal advice on defining expectations and a schedule for their study plan. It will allow them to use course time within their last semester as appropriate to individual academic, financial and career needs. Details will be determined by a CFA learning contract approved by the graduate advisor.