

## REQUEST FOR CHANGE IN MASTERS DEGREE PROGRAM

### 1. GENERAL INFORMATION

College:	Education	Department:	Early Childhood, Special Education, and Rehabilitation	
Current Major Name:	Applied Behavior Analysis	Proposed Major Name:	N/A	
Current Degree Title:	Master of Science	Proposed Degree Title:	N/A	
Formal Option(s):	N/A	Proposed Formal Option(s):	N/A	
Specialty Fields w/in Formal Option:	N/A	Proposed Specialty Fields w/in Formal Options:	N/A	
Date of Contact with Associate Provost for Academic Administration <sup>1</sup> :		11/30/16		
Bulletin (yr & pgs):	15 & 26-27	CIP Code <sup>1</sup> :	42.2814	Today's Date:
11/30/16				
Accrediting Agency (if applicable):				
Requested Effective Date: <input checked="" type="checkbox"/> Semester following approval.    OR <input type="checkbox"/> Specific Date <sup>2</sup> :				
Dept. Contact Person:	R. Allan Allday	Phone:	257-0722	Email: allan.allday@uky.edu

### 2. CHANGE(S) IN PROGRAM REQUIREMENTS

		<u>Current</u>	<u>Proposed</u>
1.	Number of transfer credits allowed (Maximum is Graduate School limit of 9 hours or 25% of course work)	9	
2.	Residence requirement (if applicable)	No	<i>Yes, Students will need to complete a one semester residency in which they complete their thesis project.</i>
3.	Language(s) and/or skill(s) required	N/A	
4.	Termination criteria	Student must maintain a 3.0 GPA; if a student earns a second grade of C or lower, student may be dismissed from program.	
5.	Plan A Degree Plan requirements <sup>3</sup> (thesis)	This is a Plan A degree; exit requirement will be a thesis.	
6.	Plan B Degree Plan requirements <sup>3</sup> (non-thesis)		
7.	Distribution of course levels required (At least one-half must be at 600+ level & two-thirds must be in organized courses.)	36 of 36 hours at 600 level	<i>31 of 34 hours at 600 level</i>

<sup>1</sup> Prior to filling out this form, you MUST contact the Associate Provost for Academic Administration (APAA). If you do not know the CIP code, the APAA can provide you with that during the contact.

<sup>2</sup> Program changes are typically made effective for the semester following approval. No changes will be made effective until all approvals are received.

<sup>3</sup> If there is only one plan for the degree, plans involving a thesis (or the equivalent in studio work, etc.) should be discussed under Plan A and those not involving a thesis should be discussed under Plan B.

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8.	Required courses (if applicable)	EDS 601, EDS 603, EDS 612, EDS 614, EDS 615, EDS 616, EDS 630, EDS 633, EDS 660, EDS 661, EDS 662, EDS 663, EDS 748	<i>EDS 601, EDS 603, EDS 605, EDS 612, EDS 614, EDS 615, EDS 616, EDS 630, EDS 633, EDS 660, EDS 661, EPE 557, EDS 768</i>
9.	Required distribution of courses within program (if applicable)	<p>Students are required to take 18 credit hours (five 3-hour courses: 601, 603, 612, 630, 633; three 1-hour courses 614, 615, 616), that will qualify them to sit for the examination to become a Board Certified Behavior Analyst. These courses prepare students with the practical (601, 603, 630), research (633), ethical (614, 615, 616) and applied skills (612) experiences to complete the work of a behavior analyst. Students will also be required to take 12 hours of credit toward a Graduate Certificate in Autism Spectrum Disorders (660, 661, 662, 663). Because many behavior analysts work with children with Autism Spectrum Disorders, the course sequence for the graduate certificate will provide a deeper understanding of Autism. Students will take 3-credits of Master's Thesis and have 3-credits of an elective (RC 520 or IEC 710). The electives were selected because behavior analysts have to work with other agencies. Rehabilitation Counselors and/or Early Childhood Education providers are common groups that behavior analysts would have to interact. The electives would provide a broad overview of these two professional fields.</p>	<p><i>Students are required to take 18 credit hours (five 3-hour courses: 601, 603, 605, 630, 633; three 1-hour courses 614, 615, 616), that will qualify them to sit for the examination to become a Board Certified Behavior Analyst. These courses prepare students with the practical (601, 603, 605, 630), research (633), ethical (614, 615, 616) knowledge of a behavior analyst. In addition students will take 6 credit hours related to applied skills (612). Students will also be required to take 6 hours of credit related specifically to Autism Spectrum Disorders (ASD; 660, 661) because many behavior analysts work with children with ASD, the course sequence will provide a deeper understanding of ASD. Students will take 3-credits of Master's Thesis (EDS 768) and have 3-credits of a basic statistics course (EPE 557).</i></p>
10.	Final examination requirements	The Masters in ABA program requires successful completion of 33 credit hours of coursework and successful defense of a 3-	<i>The Masters in ABA program requires successful completion of 33 credit hours of coursework and successful defense of a 3-credit hour</i>

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		<p>credit hour thesis. Candidates for the Masters in ABA will complete a thesis during their final semester of the program. A student must have satisfactorily completed 20 hours of coursework in order to begin the thesis. A student with an incomplete (I) will not be allowed to begin the thesis until the I has been removed from the student's transcripts. The thesis must include research that involves effects of academic or behavioral intervention on behavior change. The thesis will be assessed by the student's advisory committee and will be graded based on a pass/fail basis, as determined by evaluation rubric. Results of thesis defense will be submitted to the Graduate School by the student's advisory committee chair.</p> <p>A final examination is required of all master's students at the University of Kentucky. It is the student's responsibility to ensure all College and Graduate School requirements are met prior to completion of thesis.</p>	<p><i>thesis. Candidates for the Masters in ABA will complete a thesis during their final semester of the program. A student must have satisfactorily completed 20 hours of coursework in order to begin the thesis. A student with an incomplete (I) will not be allowed to begin the thesis until the I has been removed from the student's transcripts. The thesis must include research that involves effects of academic or behavioral intervention on behavior change. The thesis will be assessed by the student's advisory committee and will be graded based on a pass/fail basis, as determined by evaluation rubric. Results of thesis defense will be submitted to the Graduate School by the student's advisory committee chair.</i></p> <p><i>A final examination is required of all master's students at the University of Kentucky. It is the student's responsibility to ensure all College and Graduate School requirements are met prior to completion of thesis.</i></p>
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11.	<p>Explain whether the proposed changes to the program (as described in sections 1 to 10) involve courses offered by another department/program. <u>Routing Signature Log must include approval by faculty of additional department(s).</u></p>
	<p>EPE 557 is taught in the Department of Educational Policy Studies and Evaluation (EPE). Please find an attached letter supporting the change.</p>
12.	<p>List any other requirements not covered above?</p>
13.	<p>Please explain the rationale for changes. If the rationale involves accreditation requirements, please include specific references to those requirements.</p>
	<p>Upon completing the first cohort of the MS in ABA program, the program faculty discovered that the course sequence needed to be revised due to scheduling difficulties. In addition, the faculty realized that students were asked to read and evaluate quantitative research, but were not being given instruction on basic quantitative methods. Finally, the inclusion of all of the Autism Certificate coursework was removed due to 2 of the courses</p>

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	for the certificate being only offered in the summer. Removing these two courses (and making them optional for students) reduced the number of hours of the degree.
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# REQUEST FOR CHANGE IN MASTERS DEGREE PROGRAM

## Signature Routing Log

### General Information:

Proposal Name: Applied Behavior Analysis

Proposal Contact Person Name: R. Allan Allday

Phone: 257-  
0722

Email: allan.allday@uky.edu

### INSTRUCTIONS:

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

### Internal College Approvals and Course Cross-listing Approvals:

Reviewing Group	Date Approved	Contact Person (name/phone/email)	Signature
EDSRC Department	12.6.16	Margaret Bausch / /	
EPE Department	11.23.16	Beth Goldstein / /	
Education Courses and Curricula	2/28/17	Justin K. Nichols/257-4748/justin.nichols2@uky.edu	
College of Education	3/29/17	Rosetta Sandidge/8-2887/rosetta.sandidge@uky.edu	
		/ /	

### External-to-College Approvals:

Council	Date Approved	Signature	Approval of Revision <sup>4</sup>
Undergraduate Council			
Graduate Council		<i>Roshan Nichols</i>	
Health Care Colleges Council			
Senate Council Approval		University Senate Approval	

Comments:

<sup>4</sup> Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.



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To: Dr. Allan Allday

From: Dr. Beth L. Goldstein

Date: November 23, 2016

Re: MS in Applied Behavior Analysis coursework change

The Department of Educational Policy Studies & Evaluation supports the request to have EPE 557 as a required course in the revised curriculum for the MS in Applied Behavior Analysis offered by the Department Early Childhood, Special Education and Rehabilitation Counseling.

**COLLEGE OF EDUCATION  
COURSES AND CURRICULA COMMITTEE MEETING  
February 28, 2017 9:30-11:00 122 TEB**

**Committee Members**

- C&I, Margaret Rintamaa
- EDL, Tricia Browne-Ferrigno (Justin Bathon, sitting in)
- EdSRC, Bob McKenzie
- EDP, Jon Campbell
- EPE, Jane Jensen
- KHP, Justin Nichols (Chair)
- STEM, Brett Criswell
- Ex Officio, Rosetta Sandidge
- Staff, Martha Geoghegan
- Staff, Gary Schroeder

**Approval of the Minutes for the January 19, 2017 meeting:**

Motion: Tricia

Second: Bob

Action: approved (with proviso to change ELS to EDL)

**Committee Issues for Discussion**

**From Early Childhood, Special Education, and Rehabilitation Counseling**

**Program Change Proposal – Master of Science Applied Behavior Analysis**

Motion to Approve : Tricia Browne-Ferrigno Second: Bob McKenzie

Discussion: There was a brief discussion of the specific changes in the proposal. It was noted that the students did not have the necessary quantitative knowledge and skills to deal with research. The program change includes an added quantitative research course.

Margaret asked about the residency requirement... previously there wasn't a residency requirement, and now there is a one semester required residency where the students do their thesis. Students take a three hour residency course.

Action: Approved

**Program Change – MSD Alternative Certification**

Motion to Approve: Tricia Browne-Ferrigno Second: Bob McKenzie

Discussion: Dr. Ault was present to provide information.

Justin asked whether there needs to be a meeting with the Associate Provost for Academic Administration. Dr. Ault mentioned that as this is not a degree program, it wouldn't need to go to the council or through the Senate.

Dr. Ault discussed the major issues associated with this proposed change. It is to change the student teaching name to Advanced Practicum. Dr. Rintamaa asked whether this is really a

course change.... however, because the number changed to a 600 level from a 500 in addition to the name change... this particular form needed to be used.

This course will not be available for undergraduates because it is planned for the alt cert program, which means that all of the students will already have a degree. This form is actually a custom form that was developed at the advice of Dr. Mohr Schroeder to fit the needs of a certificate only program. This course change is approved at the department level and at the college in this committee, and then the course is approved without going up the line to the university. Sheila Brothers confirmed that this course change does not have to be approved at the university level, because the policy is that external certificate only programs do not need to be approved by the university.

It was suggested by Tricia that when the course is referred to the college faculty with the Sheila brothers email attached. Note that the course has already been approved, so although it looks like a course change is required, in actuality, because the 550 course was already approved, a course change is not required.

Action: Approved with the suggested actions from the notes above.

### **From Kinesiology and Health Promotion**

#### **Minor Course Change – KHP 220 Sexuality Education**

Motion to Approve: Jane Jensen Second: Tricia Browne-Ferrigno

Discussion: There was a discussion of whether all of these changes could be done at one time... but it was agreed to not do that. The committee commented on the format for the summary of changes, which was user friendly.

Action: Approved

#### **Minor Course Change – KHP 222 Drug Education**

Motion to Approve: Margaret Rintamaa Second: Tricia Browne-Ferrigno

Action: Approved

#### **Minor Course Change – KHP 310 Applied Health Education Practice**

Motion to Approve: Tricia Browne-Ferrigno Second: Jane Jensen

Discussion: There was a long discussion of the “students will spend several hours practice teaching in the schools.” The committee went back and forth as to whether the program should specify more specifically how many hours of field practice would be involved in the course. Margaret suggested that the language “a minimum of \_\_\_ hours of field experiences will be required.” It was decided to not hold up the proposal for this reason, given that there is no university rule that applies here.

Action: Approved with the recommendation to follow up to see whether a minimum number of field practice should be included in the description.

#### **Minor Course Change – KHP 371 Student Teaching in Health Education**

Motion to Approve: Margaret Rintamaa Second: Jane Jensen

Action: Approved

#### **Minor Course Change – KHP 380 Health Education in the Elementary School**



Motion to Approve: Margaret Rintamaa Second: Tricia Browne-Ferrigno  
Action: Approved

**Minor Course Change – KHP 430 Methods of Teaching Health Education**

Motion to Approve: Tricia Browne-Ferrigno Second: Bob McKenzie  
Action: Approved

**Minor Course Change – KHP 509 Workshop in Health and Safety**

Motion to Approve: Jane Jensen Second: Margaret Rintamaa

Discussion: There was a discussion of the meeting pattern for the course.... Martha indicated that the web form doesn't allow any variability in the meeting pattern, because of the nature of the data that can be inputted... which is not variable hours. Sheila Brothers hasn't yet provided any clarification on this issue. Jane thought that it might be as well to leave the space blank, rather than putting in number that is inaccurate.

Margaret... can this course be taken as a graduate course? Yes, Justin thinks that it can.

Action: Approved

**Minor Course Change – KHP 590 Advanced Health Concepts**

Motion to Approve: Jane Jensen Second: Tricia Browne-Ferrigno  
Action: Approved

**Major Course Change – KHP 445 Introduction to Tests and Measurements (Approval for Distance Learning)**

Motion to Approve: Tricia Browne-Ferrigno Second: Bob McKenzie

Discussion: Justin said that the author Mark would like to add a distance learning option to increase enrollment. The author has applied for support from the university develop the distance learning components.

Margaret wondered whether there should be a course schedule included in the syllabus. The committee said that although a course schedule is recommended it is not required. Justin indicated that it was a departmental decision to not include the schedule in department courses.

Action: Approved

**From Educational, School, and Counseling Psychology**

**New Course Proposal – EDP 560 – Assessment and School Data Analysis**

Motion to Approve: Tricia Browne-Ferrigno Second: Bob McKenzie

Discussion: Tricia mentioned that the course proposal suggests that this course would be particularly useful for students in EDL. Tricia discussed the reasons why this is not the case. In addition to Dr. Guskey not having reviewed this with the department, there are several issues associated with the how the EDL programs are structured that will inhibit EDL students from taking the course.

Jane commented on her understanding of how Dr. Guskey intends to teach the course, which does not rely on EDL students taking the course.

Justin.... Do you need to have distance learning approval to teach a course in a hybrid format?.... yes... so this course proposal does include the distance learning approval. This course can be taken by undergraduate students. Margaret indicated that the course is also cross listed in Curriculum and Instruction.

Bob wondered why there was nothing in the syllabus that would indicate the different requirements for an undergraduate taking the course and a graduate student taking the course. This is not a technical problem. But, Bob did go through the application and noted that there did seem specifications that both UG and GRAD students will be taking the course, but the syllabus doesn't indicate how the course will be structured to meet the needs of both groups.

The course grading rules noted do not differentiate between UG and GRAD students

Action: It was suggested that Dr. Guskey would be asked to revise the syllabus to clarify the questions raised by the committee in terms of the grad and undergrad grading scales, and that the syllabus be provided to the committee at the time that the course goes forward to the Senate.

Approved with the above proviso. Tricia also said she will request Dr. Guskey change the language indicating that that there would be EDL students that would likely take the course.

Adjourned: 10:33

Approved by Courses & Curricula Committee 3/21/2017