

## NEW MINOR

An academic minor is a secondary area of study that is separate from the major and is typically defined by a set of courses and/or credit hour requirements within a specified discipline. In other words, a minor is a structured group of courses that leads to considerable knowledge and understanding of a subject, although with less depth than a major. Minors are typically between 18 and 32 credit hours in length, depending on the college and disciplinary area.

Once approved at the college level, your college will send the proposal for a new minor to the appropriate Senate academic council (HCCC and/or UC) for review and approval. Once approved at the academic council level, the academic council will send your proposal to the Senate Council office for additional review and then a 10-day posting online, during which senators review on their own and have an option to register an objection if they so desire. If no objection is raised to the Senate Council Office within ten days of the posting the proposal, then it is approved. The Senate Council Office will report approvals to the Provost, Registrar and other appropriate entities, including the contact person.

1. GENERAL INFORMATION			
1a	Home college: Education		
1b	Home educational unit (department or school): <i>Kinesiology and Health Promotion</i>		
1c	Proposed minor name: <i>Coaching</i>		
1d	CIP Code:	<i>13.0501</i>	
1e	Is there an accrediting agency related to this minor?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	If "Yes," name:		
1f	Requested effective date:	<input checked="" type="checkbox"/> Fall semester following approval.	OR <input type="checkbox"/> Specific Date <sup>1</sup> : <i>Fall 20</i>
1g	Contact person name: <i>Heather Erwin</i>	Email: <i>heather.erwin@uky.edu</i>	Phone: <i>7-5311</i>
2. OVERVIEW			
2a	Provide a brief description of the proposed new minor. (300 word limit) <i>The proposed coaching minor is meant to expose individuals to the field of coaching with regard to instruction for athletes, training principles, coaching philosophies, and sports sciences as they relate to coaching student athletes. It is an 18 credit minor with four required courses (12 credit hours) and a minimum of six elective credits. Within the required courses are an Introduction to Coaching course, a Psychology and Sociology of Physical Education and Sport course, a Team Development course, and an Independent Study. The independent study will allow the individual to shadow a coach in the area of his or her choosing.</i>		
2b	Will this minor be associated with an existing degree program?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	If "Yes," describe how the new minor will complement the existing degree program. (150 word limit)		

<sup>1</sup> Minors are effective for the fall semester following approval. No minor will be made effective unless all approvals, up through and including University Senate approval, are received.

**NEW MINOR**

2d	Explain the need for the new minor (e.g. market demand and cross-disciplinary considerations). (300 word limit)						
	<i>Coaching and athletics are well established in the K-12 school system, and individuals who enter the field of education (e.g., teaching, school counseling, administration) and are interested in coaching should be provided with the foundational skills and training to best work with youth in a coaching setting.</i>						
2f	Describe the demographics of the intended audience. (150 word limit)						
	<i>The intended audience is any teacher education major or exercise science major who has an interest in potentially coaching or working with youth.</i>						
3a	Describe how the proposed minor will be administered, including admissions, student advising, retention, etc. (150 word limit)						
	<i>Students can declare this minor when their registration window is open. They will be advised by the advisors in their College (most likely those in the College of Education).</i>						
3b	The faculty of record is the faculty body responsible for ALL aspects of the program, including courses, credit hours, rigor, changes to the program, etc. Please identify the program's <i>faculty of record</i> by choosing ONE of the four scenarios below. For more information on each faculty of record scenario, visit <a href="http://www.uky.edu/Faculty/Senate/Forms/UndegDegPgm_Help.html">http://www.uky.edu/Faculty/Senate/Forms/UndegDegPgm_Help.html</a> .						
	<input type="checkbox"/> Scenario 1	OR	<input checked="" type="checkbox"/> Scenario 2	OR	<input type="checkbox"/> Scenario 3	OR	<input type="checkbox"/> Scenario 4
	If Scenarios 2, 3, or 4 are chosen, please provide describe/list/name the members of the faculty of record and describe the voting rights of members of the faculty of record. Include the process and standards for identifying the program director, as well as adding and deleting members of the faculty of record. (150 word limit)						
	<i>Faculty of record will include Dr. Heather Erwin, Dr. Aaron Beighle, and Dr. Randy Crist. All faculty of record have voting rights. The department chair appoints the director. The faculty of record vote to add new members or the department chair has the right to appoint new faculty of record.</i>						
2h	Initially, will any portion of the minor be offered via DL?			Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		
	If "Yes," please indicate below the percentage of the minor that will be offered via DL.						
	1% - 24% <input type="checkbox"/>	25% - 49% <input type="checkbox"/>	50% - 74% <input type="checkbox"/>	75 - 99% <input type="checkbox"/>	100% <input type="checkbox"/>		
	If "Yes," describe the DL course(s) in detail, including the number of required DL courses. (200 word limit)						
<b>3. RESOURCES</b>							
3d	Will the minor utilize courses from other academic units?			Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		
	If "Yes," two pieces of supporting documentation are required.						
	<input type="checkbox"/> Check to confirm that appended to the end of this form is a letter of support from the other units' chair/director <sup>2</sup> from which individual courses will be used. The letter must include demonstration of true collaboration between multiple units <sup>3</sup> and impact on the course's use on the home educational unit.						

<sup>2</sup> A dean may submit a letter only when there is no educational unit below the college level, i.e. there are no departments/schools.

<sup>3</sup> Show evidence of detailed collaborative consultation with such units early in the process.

**NEW MINOR**

	<input type="checkbox"/> Check to confirm that appended to the end of this form is verification that the chair/director of the other unit has consent from the faculty members of the unit. This typically takes the form of meeting minutes.		
3e	What are the (non-course) financial implications for the proposed minor, including any projected budget needs? <i>(300 word limit)</i> <i>We will propose one new introductory course (KHP 280 Introduction to Coaching), which will likely be taught by one of the faculty of record. Otherwise, no financial implications are anticipated.</i>		
3f	Will the proposed minor utilize resources (e.g. departmentally controlled equipment or lab space) from additional units/programs?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
	If "Yes," identify the other resources that will be shared. <i>(150 word limit)</i>		
	If "Yes," two pieces of supporting documentation are required.  <input type="checkbox"/> Check to confirm that appended to the end of this form is a letter of support from the appropriate chair/director <sup>4</sup> of the unit whose "other resources" will be used.  <input type="checkbox"/> Check to confirm that appended to the end of this form is verification that the chair/director of the other unit has consent from the faculty members of the unit. This typically takes the form of meeting minutes.		
<b>4. ADMISSIONS CRITERIA AND CURRICULUM STRUCTURE</b>			
4a	Are there any admissions requirements for the proposed minor? <i>(150 word limit)</i>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	If "Yes," describe below.		
4b	Are there any prerequisites for the minor? (If "Yes," indicate and answer using the area below. If "No," indicate and proceed to 4d.)		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Prefix & Number	Course Title	Credit Hrs	Course Status <sup>5</sup>
			Select one....
			Select one....
			Select one....
			Select one....
			Select one....
			Select one....
4c	Provide the Bulletin language for prerequisites. <i>(150 word limit)</i>		
4d	List the required courses below.		

<sup>4</sup> A dean may submit a letter only when there is no educational unit below the college level, i.e. there is no department/school.

<sup>5</sup> Use the drop-down list to indicate if the course is a new course ("new"), an existing course that will change ("change"), or if the course is an existing course that will not change ("no change").

**NEW MINOR**

Prefix & Number	Course Title	Credit Hrs	Course Status <sup>6</sup>
KHP 280	<i>Introduction to Coaching</i>	3	New
KHP 395	<i>Independent Study in Kinesiology and Health Promotion</i>	3	Existing
KHP 300	<i>Psychology and Sociology of Physical Education and Sport</i>	3	Existing
KHP 580	<i>Introduction to Team Development</i>	3	Existing
			Select one....

4e	Provide the Bulletin language for required courses.
	<p>KHP 280: This course is an introduction to the field of coaching. Students will be exposed to fundamentals of instruction, training principles, coaching philosophies, and sports sciences as they relate to coaching. Contemporary issues associated with coaching, such as youth sports, will be addressed.</p> <p>KHP 395: May be repeated to a maximum of 12 credits.</p> <p>KHP 300: A survey course in the social science foundation of sport. Study of the sociological and psychological concepts which are relevant in understanding of sport in this country and the world. After the successful completion of this course, the student should be able to define, discuss, and identify the basic social and psychological factors which are related to the pursuit of movement through sport.</p> <p>KHP 580: An introduction to the concept of teams to include an overview of group theory, dynamics and properties as they apply to the team development in sport and non-sport settings. Students may be required to participate in a low ropes/challenge course as part of course requirements. Prerequisite(s): Upper division PHED, KINE majors or HPER, KHPR majors or consent of instructor</p>

4f	Are there any electives for the minor? (If "Yes," indicate and answer using the area below. If "No," indicate and proceed to 4h.)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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Prefix & Number	Course Title	Credit Hrs	Course Status <sup>7</sup>
KHP 546	Physical Education workshop	3	Existing
KHP 350	Strength and Conditioning for Sports	3	Existing
KHP 205	Kinesiology for Health and Physical Education	3	New
KHP 340	Athletic Training	2	Existing
KHP 190	First Aid and Emergency Care	2	Existing
KHP 547	Psychology of Sport and Physical Activity	3	Existing
	Three additional courses listed under 4g below.		Select one....

4g	Provide the Bulletin language for electives.
	<p>There are 12 required credit hours (see 4d). Students will choose 6 or more credits from the electives (see 4f).</p> <p>KHP 546: A concentrated study in a specific sport or activity or field of emphasis in physical education. May be repeated to a maximum of six credits.</p>

<sup>6</sup> Indicate if the course is new ("new"), exists but will change ("change"), or exists but will not change ("no change").

<sup>7</sup> Indicate if the course is new ("new"), exists but will change ("change"), or exists but will not change ("no change").

**NEW MINOR**

KHP 350: The course addresses the fundamental principles of Exercise Science specifically as they relate to the conditioning of athletes. The course will also review concepts essential for successful completion of the National Strength and Conditioning Association's CSCS exam.

KHP 205: This course is an examination of the structure and function of the major body systems, with emphasis on the muscular, skeletal, and cardiorespiratory systems role in human movement and physical activity.

KHP 340: Consideration is given to the prevention, treatment and rehabilitation of injuries. Films and other visuals, visiting physicians and team trainers will be used to supplement instruction. The student will have an opportunity to gain practical experience. Lecture, one hour; laboratory, three hours.

KHP 190: This course is a study of the human body with first aid subject matter, demonstrations, and skill training in the event of sudden illness or injury. The course is delivered in a hybrid manner with the lecture material being taught on-line and first aid skills being taught once a week in face-to-face laboratory sessions. American Red Cross Certifications for CPR, AED, and Responding to Emergencies First Aid are awarded to those who meet the criteria.

KHP 547: An analysis of research findings in the psychology of teaching and coaching with emphasis placed on those factors which influence the acquisition of motor skills as well as on the psychological benefits of exercise and sport. Prerequisite(s): Undergraduate psychology course and basic statistics or consent of instructor

KHP 319: Sports Officiating (1 credit hour). This course will provide students with introductory knowledge, interpretations skills, and mechanical techniques of officiating. Prerequisite(s): KHP major or permission of instructor

KHP 573: Management of Sport (3 credits hours; existing course; changing to KHP 473). An introduction to the five functions of management: planning, organizing, staffing, directing and controlling, and their application to organized sport settings. Prerequisite(s): Upper division PHED, KINE majors or HPER, KHPR majors or consent of instructor

KHP 350: Strength and Conditioning for Sports (3 credits; existing course). The course addresses the fundamental principles of Exercise Science specifically as they relate to the conditioning of athletes. The course will also review concepts essential for successful completion of the National Strength and Conditioning Association's CSCS exam. Prerequisite(s): ANA 209, PGY 206, KHP 120

4h	What is the total number of credit hours required for the minor? (e.g. 18 or 20)	18
	If an explanation about the total credit hours is necessary, use the space below. <i>(150 word limit)</i>	

4c	Are there any other requirements for the minor? If "Yes," note below. <i>(150 word limit)</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

**5. APPROVALS/REVIEWS**

Information below does not supersede the requirement for individual letters of support from educational unit administrators and verification of faculty support (typically takes the form of meeting minutes).

	Reviewing Group Name	Date Approved	Contact Person Name/Phone/Email
5a	(Within College)		
	KHP	2/4/16	Ben Johnson / 7-5826 / bfjohnson@uky.edu
			/ /

**5. APPROVALS/REVIEWS**

Information below does not supersede the requirement for individual letters of support from educational unit administrators and verification of faculty support (typically takes the form of meeting minutes).

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5a	(Within College)		
	<i>KHP</i>	<i>2/4/16</i>	<i>Ben Johnson / 7-5826 / bjohnson@uky.edu</i>
	<i>COE C&amp;C</i>	<i>3/24/16</i>	<i>Justin K. Nichols/257-4748/justin.nichols2@uky.edu</i>
	<i>College Faculty</i>	<i>4/27/16</i>	<i>Rosetta Sandidge/8-2887/rosetta.sandidge@uky.edu</i>
			<i>/ /</i>

**NEW MINOR**

<b>5b (Collaborating and/or Affected Units)</b>		
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<b>5c (Senate Academic Council)</b>	<b>Date Approved</b>	<b>Contact Person Name</b>
Health Care Colleges Council (if applicable)	9/20/16	Amy Spigg
Undergraduate Council		

# Faculty Meeting Minutes

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February 4, 2016

**Present:** Lucian Taylor, Justin Nichols, Ben Johnson, Heather Erwin, Aaron Beighle, Rosie LaCoe, Kristen Mark, Stephanie Bennett, Liz Fettrow, Haley Bergstom, Brad Fleenor, Rob Shapiro, Lance Bollinger, Randy Crist, Jonell Pedesleaux, Mark Abel, Jody Clasey, Steve Parker, Melody Noland, Brian Wallace, Marc Cormier, Joaquin Fenollar, Jill Day, & Nick Trubee.

**Absent:** Mike Pohl

## Approval of Minutes for November

- Minutes were approved as written from the November meeting.

## Comments

- Dr. Trubee has accepted a new position in Cleveland, OH and he will be leaving at the end of the spring 2016 semester. We have several lecture open positions at this time.
- Lecturer positions will be advertised soon and committee's formed.
- Keri needs all syllabi for all classes soon.
- Look at the KHP website and give any suggestions or corrections to Beth.
- Budget cuts for this year and next year, according to the governor's budget cuts for higher education.

## Possible DOE Equity Document Changes

- Dr. Erwin & Dr. Abel - Faculty council needs feedback on DOE class credit percentage (12.5% vs 10%), online classes and low enrollment. Fifty hour work week comments are needed and they will take these to faculty council. Faculty should not get the same percentage on a 1 hr. credit class as he or she would receive for a 3 hr. credit class.
- Dr. Cormier- LLC - KHP will be combined with the wellness focus. LLC is already up to 50 students.
- Dr. Parker stated that KHP 101 will be required for all students that will be attending UK. Arts and Sciences are going in the direction of block scheduling. KHP may look into block scheduling also.
- Dr. Johnson advised that retention is one of the topics that the university is working on. A proposal to aid in retention of students was discussed and put forth by the Deans of Education, Communications and Business that will eventually lead to an undergraduate major (with tracks in each college) in Sport Management.

## High Performance Certificate

- Dr. Abel gave information regarding the certificate. Pending the requested revisions, a motion was unanimously carried to modify the new course as a Distance Learning section of KHP 691- Analytics in High Performance as part of the curriculum in the proposed Graduate Certificate in High Performance Coaching. Dr. Nichols also stated that minor changes requested to update SACS-COC learning targets and assessments table, replace Jake Karnes name in DRC and religious liaison contact information, and change "Course Objectives" to "Student Learning Outcomes". Also, contact information for eLearning to be moved to the beginning of the syllabus.



**Courses and Curricula Committee**  
**Thursday, March 24, 2016, 10:00-11:00 a.m., 245 TEB**

Attendees: Justin Nichols, Molly Fisher, Richard Angelo, Jonathan Campbell, Tricia Browne-Ferrigno, Margaret Rintamaa, Bob McKenzie, Rosetta Sandidge, Martha Geoghegan

Guest: Jeff Reese, Margaret Bausch

Justin convened the meeting. Tricia made motion to begin meeting, Bob seconded.

Tricia moved to approve minutes of February meeting and Margaret seconded. Unanimously approved.

From KHP

New Minor Proposal – KHP Coaching Minor

Discussion of proposal. Contributes to sport leadership program. Justin updated group on upcoming proposal for interdisciplinary undergraduate program across CI, B&E, and Education. Bob moved approval of minor, Molly seconded. Unanimously approved by show of hands, no nays, no abstentions.

New Course Proposal – KHP 280 Introduction to Coaching

Discussion of proposal. Choice of assignments to complete; this approach personalizes learning. The syllabus needs to be replaced with the new template. The following issues were noted: sections regarding students with special needs and excused absences for religious holidays – update Jake Carnes name. Use generic language without name of director of office. Bob had question about attendance – no more than two absences are permitted, is confused with excused absences. Should the wording be no more than two **unexcused** absences? Would automatically have two absences. Doesn't match current boiler plate language. How are grades done? Eliminate the statement in the syllabus regarding 500 level courses. Change wording regarding attendance, special needs, religious holidays, and grading (500 level course) in the syllabus. Replace absences section with template paragraph. Include a 15-week outline/tentative schedule, i.e., week 1, week 2, week 3, week 4, etc. Ethics statement, pg. 6, change "Melody Noland" to the words "department chair". Send request for changes to Aaron. When does it launch? Not time to get through all committees this spring in time for fall implementation. Time is not a factor in getting changes made. Bob made a motion to approve KHP 280 pending the changes cited as necessary and Tricia seconded. Unanimously approved, no nays.

Program Change Proposal – MS KHP Health Promotion Formal Option

Discussion – would provide a formal option in Health Promotion in the MS degree program and add an additional option for a statistics course (EDP 558 instead of EDP 557 – availability is an issue). Molly suggested leaving EDP 557 **or** 558 as requirements. Existing Formal Options – None; New Options – 1) Kinesiology and 2) Health Promotion. Need to check with Registrar's Office to determine if options

currently exist. Recommendation to table. Justin will bring up at KHP faculty meeting today. Dr. Ickes is professor who put forward the proposal.

From EDP

#### Program Change – Masters in Counseling Psychology

Discussion of proposal by Jeff Reese, department chair. (As a side bar, proposal also corrects departmental name change.) The program has been a 36 credit hour degree program which was a launching point for doctoral work or licensure at the master's level. Licensing laws have changed in Kentucky. Counselor education in Kentucky must now meet CACREP standards – students can no longer get licensed in Kentucky through the "equivalent venue". 40% of students go on to doctoral programs. What to do with 36 credit program to make them better prepared for doctoral work and not compromise the clinical work? This proposal adds 12 hours which would make the program 48 hours to complete. Students can't continue to get state licensure at 36 credit hours. Applications have dropped significantly over the last couple of years. Does this qualify as substantive change under SACS? We can check with Mia Alexander-Snow. Molly made motion to approve program change pending results from Mia, Tricia seconded. Check with Mia and note on form. Jeff can update revised document with new date. Unanimously approved, no nays.

#### Major Course Change – EDP 613 Social Aspects of Behavior

Discussion of EDP 613. Proposal requests changing course number from EDP 613 to EDP 513. Course can now be taken by undergraduates. Jeff Reese indicated the course is offered in the summer. To help the class make, the department wanted to open enrollment to undergraduates. Psychology Department was consulted and is okay with proposal. Already approved as a DL course. Syllabus does contain two separate grading scales, but grade scale needs to be changed on form to Graduate School Grade Scale. Martha made the change to the form during the meeting. Molly moved approval and Tricia seconded. Unanimously approved, no nays.

From EDSRC

#### Program Change Proposal – BS MSD to Special Education

Margaret and Bob led discussion of this proposal. Reminded us that we approved all new and revised courses in this program in November or December; this is just back on the agenda rewritten on the new program form. Program would lead to certification in both LBD and MSD. Program would make students more marketable and have them better prepared for the master's degree program. Rationale for proposal – would like to combine the LBD and MSD programs – would help increase numbers in classes rather than spreading enrollments across courses in two programs. Correct form now submitted. Still 120 credit hours. Have met with Mia and received feedback from her regrading what needs to be done. February 2 memo reviews discussion with Mia Alexander-Snow. Note to Martha: Delete Elementary education pre-reqs. Needs department chair routing signature and date approved in department. Molly moved to approve this program pending changes, Margaret seconded. Unanimously approved, no nays.

From EDC

Minor Course Change Request – EDC 639 Multicultural Secondary Education

Discussion -- only change is course title change, take syllabus off. Martha deleted syllabus. Tricia moved to approve proposal, Molly seconded. Unanimously approved, no nays.

From EDL

New Course Proposal – EDL 709 Evidence-Based Decision Making

Discussion – Proposal for new course. This is the action research course that is required for specialist. Course is not open to other departments – oriented to preparation of principals. Bob moved approval, Margaret seconded. Unanimously approved, no nays.

Molly moved to adjourn and Tricia seconded.

Next meeting is scheduled for April 25 at 10:00 a.m. in 245 TEB.

Minutes approved by Chair Justin Nichols 8/01/2016