

#### **1.4.1 STRUCTURE OF SENATE COMMITTEES [US: 2/13/89]**

The University Senate shall have four types of committees: (1) standing committees of the Senate responsible only to that body; (2) the University Studies Committee which AUGUST 2002 UNIVERSITY SENATE RULES SECTION I shall be chaired by and work with the Associate Provost for Undergraduate Education but shall submit all major policies (as specified in 1.4.4 below) to the Senate; (3) advisory committees responsible in an advisory capacity to the President and/or other administrative officers and to the Senate; and (4) ad hoc committees. The terms of office for faculty members of either the standing committees or the University Studies committee shall be three years. Student appointments shall be for one year. All appointments shall be made by the Senate Council for terms beginning on August 16 and staggered to provide a one-third change in membership each year. The number of members on each standing committee shall be determined by the Senate Council. Chairs shall be appointed by the Senate Council. The chair and at least one-half the members of the committees shall be Senators, except as otherwise specified. Appointment to advisory committees shall be made by the President after consultation with the Senate Council. After consultation with the Student Government Association and other appropriate student groups, the Council may recommend to the President that students be appointed to an advisory committee of the Senate. Appointments to fill committee vacancies shall be made in the same manner as appointments for regular terms. Membership on Senate committees shall continue until terms expire or successors are appointed. The chairs of Senate standing committees may appoint ad hoc committees and may select their members in consultation with the chair of the Senate Council. Such a subcommittee must be chaired by a member of the parent committee. Acting within their charges, Senate committees shall act and report upon issues that bear on the functions of the Senate prior to their submission to the Senate. The Senate Council normally shall refer all issues to appropriate standing committees unless an issue arises that is clearly not within the jurisdiction of one of the committees, or unless an issue demands such immediate attention that the appropriate committee, in the view of its chair, would be unable to report on it in due time. If either of these two situations arise, the Senate Council may appoint an ad hoc committee to act and report on the issue. Standing committees of the Senate shall have the privilege of presenting reports to the Senate, subsequent to review by the Senate Council. If the Council fails to present a committee report for action during three regular Senate meetings after it has been submitted to the Council, the committee may bring its report directly to the floor for action by the Senate at any subsequent meeting, provided that the report has been appropriately circulated in advance.

### **Senate Library Committee**

**Chaired by a member of the Senate with a majority of members who are Senators.**

2002-2003 Committee Members:

Ling Hwey Jeng, Library and Information Science, '03, Chair  
Marcia Freyman, Lexington Community College  
Cynthia Vines, Accounting, '03  
Richard Labunski, Journalism & Telecommunications, '04  
Tom Janoski, Sociology, '04  
Charles Ambrose, M&I, '04

#### Student(s)

To be appointed

#### Ex Officio

Mary Molinaro, Acting Dean of Libraries

#### Charter:

The Library Committee is charged with the responsibility for recommending to the University Senate policies to promote the educational interests of the University as a whole with respect to the Libraries and for consultation and advising with the Director of Libraries on such matters as are referred to it by the Director or other University personnel which pertain to improving the usefulness of the Libraries of the University of Kentucky.

### **Senate Committee on Institutional Finances and Resources Allocation**

**Chaired by a member of the Senate with a majority of members who are Senators.**

**2002-2003 Committee Members**

Chair: To be elected

Claire Pomeroy, Medicine, '02

\*John R. Thelin, Educational Policy, '03 (non-Senator)

David Hulse, Accountancy, '03

Donald Perrier, Pharmacy, '05

Philip A. DeSimone, Medicine, '05  
Charles Staben, Biology, '05

Students

To be appointed

Ex Officio:

Jack C. Blanton, Senior Vice President for Administration

Charter:

The primary function and mission of the Committee on Institutional Finances and Resources Allocation is to inform the Senate Council and the Senate on the present status of the prospective changes in the finances and other resources available to the University. The Committee shall analyze public budget documents, published reports about financial and other trends and shall consult appropriate officials in fulfilling this function. It shall also examine budgetary data concerning the allocation of available financial resources resulting from budget reductions. However, the Committee's concerns here shall not be focused on departmental, college or other particular interests, but on general concerns and procedures taken from the perspective of the entire University. The Committee shall issue a report annually, and shall make specific reports to the Senate Council at the latter's request.

Membership on the Committee on Institutional Finances and Resources Allocation shall include senior faculty with financial and budgetary expertise relevant to university finances. Neither the chair nor a majority of the Committee's members have to be elected members of the Senate.

**Senate Rules and Elections Committee**

**Chaired by a member of the Senate with a majority of members who are Senators.**

2002-2003 Committee Members:

Bradley C. Canon, Political Science, '04, Chair  
Kaveh Tagavi, Mechanical Engineering, '02  
Patrick DeLuca, Pharmacy, '03  
Pat Litzelfelner, Social Work, '03  
Peggy Saunier, Lexington Community College, 04  
David Pienkowski, Graduate School, '04  
Doug Michael, Law, '05

Student(s):  
David Wagner. '03

Ex Officio:  
Donald Witt, Director of Admissions & Registrar

Charter:

The Rules and Elections Committee is charged with codifying, making editorial changes in, and interpreting, the Rules of the Senate, at the direction or with the approval of either the Senate Council or the Senate. It shall be responsible for initiating any changes in the Rules concerning the organization of the Senate (Section I). It shall also evaluate and revise any section of the Rules where necessary to eliminate inconsistencies, clarify confusing statements, and note omissions, and may suggest to the Senate Council any necessary modification in the Rules.

The committee shall certify faculty eligibility in elections conducted by the Secretary of the Senate. In addition, the committee shall recommend to the University Senate election policies and procedures.

**Academic Programs Committee**

**Chaired by a member of the Senate with a majority of members who are Senators.**

**2002-2003 Committee Members**

Chair: To be elected  
Dean K. White, Dentistry, '05  
Ruth Baer, Psychology, '03  
Hans Gesund, Civil Engineering, '03  
Jeanmarie Rouhier-Willoughby, A&S, '05  
Robert Grossman, A&S, '05

Students  
To be appointed

Ex officio:  
Michael Nietzel, Provost

Committee Charter:

S.R. 1.4.3.6 -- Academic Programs

The Committee on Academic Programs is charged with recommending action to the Senate on all new academic programs approved by the Undergraduate Council, the Graduate Council, or the Academic Council for the Medical Center. Specifically, the Committee shall review the academic excellence, the need, and the impact, desirability, and priority of the new academic program in relation to other programs. In approving a new program, the Committee shall recommend a priority to indicate its importance and the immediacy with which it should be implemented. The Committee shall function mainly through three permanent subcommittees: Graduate Programs, First Degree Programs, and Professional and Pre-professional programs. The appropriate subcommittee shall investigate the proposed new program and present its evaluation to the full committee, which shall decide on its recommendation to the Senate.

**Academic Facilities Committee**

**Chaired by a member of the Senate with a majority of members who are Senators.**

**2002-2003 Committee Members:**

[Andy Spears](#), University Libraries, '03, Chair  
Krish Muralidhar, Decision Science, '03  
Donald Gross, Political Science, '03  
Joan Mazur, Curriculum & Instruction, '04  
Michael Kennedy, Geography, '03  
Beth Garvy, Infectious Diseases, '04  
Tate Tsang, Engineering, '05

Ex Officio:

Horst Schach, Landscape Architecture

David Mohny, Architecture

Students

To be appointed

Charter:

The Committee on Academic Facilities is charged with the responsibility of providing information and recommendations to the Senate about the alteration, construction, and allocation of all property and physical facilities that may affect the educational objectives of the University. In this regard,

it shall be concerned about such matters as classrooms, buildings and grounds, shops and other such real property, audio-visual and television equipment, computers, duplication and printing facilities, vehicle pools, and scientific and musical instruments. The committee shall act in these ways:

- Serve the administration as a source of faculty information and opinion about the need, design, and priority and construction or renovation projects.
- Inform the Senate at least annually about problems relating to the alteration, construction, or allocation of academic facilities and about future plans and priorities for them. Whenever necessary, the Committee may initiate action by preparing a recommendation to the administration, which should be routed through the Senate Council for Senate approval.
- Maintain communication with the appropriate administrators about the current status and utilization of academic facilities. (US:10/12/81)
- Study the use, renovation, and need for space (including classrooms) and equipment relevant to academic programs and functions. (US: 3/12/84)

### **Academic Advising Committee**

**Not necessarily chaired by a member of the Senate or composed of a majority of Senators**

#### **2002-2003 Committee Members:**

##### Senate Faculty Members (also advisors)

[Jean Jackson](#), Lexington Community College, '03, Chair  
Sue Nokes, Biosystems and Ag Engr, '04  
Shirley Whitescarver, LCC, 04

##### Professional Advisors:

Cindy Iten  
Jane Johnson  
Mary Sue Hoskins

Students (3)  
(to be appointed)

Ex Officio:  
Phil Kraemer, Associate Provost for Undergraduate Education

Charter:

The committee shall consist of no more than three faculty members from the University Senate who are currently advising students; three students (two student senators and one student at large) to be selected by the Senate Council upon the recommendation of the President of the Student Government Association; three professional advisors, determined by a process adopted by the UK Advisors Network and the Senate Council; and two ex officio members: the Dean of Undergraduate Studies and the Vice Chancellor of the Lexington Campus for Academic Services.

The committee shall:

- A. Regularly review the effectiveness and accountability of academic advising throughout the University.
- B. Set standards for the quality of academic advising
- C. Make recommendations to the Senate Council regarding academic advising
- D. Advise the Senate Council about all recommendations or proposals to the University Senate regarding academic advising (4/10/00).

**Admissions Advisory Committee**

**Not necessarily chaired by a member of the  
Senate or composed of a majority of Senators**

**2002-2003 Committee Members:**

\*[David Durant](#), Honors, '03, Chair  
Enid Waldhart, Communications, '02  
Donald Witt, University Registrar  
Dan Rowland, History, '04  
Anthony Baxter, Engineering, '05  
Mark Hanson, Mechanical Engineering, '03 (Chair, Admissions &  
Academic Standards)

Ex Officio

Phillip Kraemer, Associate Provost for Undergraduate Education  
Ruby Watts, Associate Registrar

Exceptions Committee:

To be designated by the Admissions Advisory Committee

\*non Senator

Charter

A. The Admissions Advisory Committee (AAC) is a standing committee of the University Senate. The voting members of the Committee are the Director of Admissions, the University Registrar, the Chair of the Senate committee on Admissions and Academic Standards, and three additional faculty appointed by the Senate Council to staggered three-year terms. Ex officio, non-voting members of the Committee include the Dean of Undergraduate Studies, The Director of Institutional Research for the Lexington Campus, and a member from the Medical Center whose appointment is analogous to the director of Institutional Research for the Lexington Campus. The committee must be chaired by one of the three appointed faculty members. In the case of a tie vote, the vote of the chair shall prevail.

**Retroactive Withdrawal Committee**

**Not necessarily chaired by a member of the  
Senate or composed of a majority of Senators**

**2002-2003 Committee Membership**

M. Bret Ripley, Lexington Community College, '03, Chair  
Anne Harrison, Health Sciences, '05  
Roberta Dwyer, Veterinary Science, '04  
Katherine McCormick, Education, '05  
\*Susan Skees, Associate Dean's Office, College of Agriculture, '02

Ex Officio:

Jacob L. Karnes, Disability Resource Center  
Terry Allen, Affirmative Action (retired)  
Di Sobel, Counseling and Testing



Student:

Jennifer Waymier, '03

\* Non-Senators

Charter:

1.4.3.2 Retroactive Withdrawal Appeals Committee (US: 12/8/97)

A. The Committee shall consist of four faculty and one student, plus a sufficient number of alternates, named by the Senate Council. A representative of the Associate Vice-President for Administration, Equal Opportunity Office, and a representative from the Assistant Dean of Students directing the Disabilities Resource Center, will serve as ex officio nonvoting members of the Committee

B. The Committee shall decide all student requests for retroactive withdrawals as provided by Rule V - 5.1.8.5.