

Course Information

Date Submitted: 4/20/2017

Current Prefix and Number: ENG - English , ENG 407 INTERM WKSP IMAG WRIT:SR

Other Course:

Proposed Prefix and Number: ENG 407

What type of change is being proposed?

Major Change

Should this course be a UK Core Course? No

1. General Information

a. Submitted by the College of: ARTS & SCIENCES

b. Department/Division: English

c. Is there a change in 'ownership' of the course? No

If YES, what college/department will offer the course instead: Select...

e. Contact Person

Name: PEARL JAMES

Email: pearl.james@uky.edu

Phone: 257-6978

Responsible Faculty ID (if different from Contact)

Name:

Email:

Phone:

f. Requested Effective Date

Semester Following Approval: No OR Effective Semester: Fall 2016

2. Designation and Description of Proposed Course

a. Current Distance Learning (DL) Status: N/A

b. Full Title: INTERMEDIATE WORKSHOP IN IMAGINATIVE WRITING (SUBTITLE REQUIRED)

Proposed Title: INTERMEDIATE WORKSHOP IN CREATIVE WRITING (SUBTITLE REQUIRED)

c. Current Transcript Title: INTERM WKSP IMAG WRIT:SR

Proposed Transcript Title: INTERM WKSP CTV WRIT:SR

d. Current Cross-listing: none

Proposed – ADD Cross-listing :

Proposed – REMOVE Cross-listing:

e. Current Meeting Patterns

LECTURE: 3

Proposed Meeting Patterns

OTHER: Workshop 3

f. Current Grading System: ABC Letter Grade Scale

Proposed Grading System: *Letter (A, B, C, etc.)*

g. Current number of credit hours: 3

Proposed number of credit hours: 3

h. Currently, is this course repeatable for additional credit? Yes

Proposed to be repeatable for additional credit? Yes

If Yes: Maximum number of credit hours: 9

If Yes: Will this course allow multiple registrations during the same semester? Yes

2i. Current Course Description for Bulletin: Continued studies in the writer's craft, focusing on student work but with increased emphasis on outside reading. Areas of workshop practice include Poetry, Fiction, and Creative Non-Fiction. Prerequisite ENG 207 or consent of instructor. May be repeated to a maximum of 9 credits. Provides ENG Major Elective credit and ENG minor credit. Can count only once for ENG Major 400-level course requirement. Required for ENG Imaginative Writing Option.

Proposed Course Description for Bulletin: Continued studies in the writer's craft, focusing on student work but with increased emphasis on outside reading. Areas of workshop practice include Poetry, Fiction, and Creative Non-Fiction. Prerequisite ENG 207 in the same genre or consent of instructor. May be repeated to a maximum of 9 credits. Provides ENG Major Elective credit and ENG minor credit. Can count only once for ENG Major 400-level course requirement. Required for ENG Creative Writing Option.

2j. Current Prerequisites, if any: Prereq: ENG 207 or consent of instructor. May be repeated to a maximum of 9 credits. Provides ENG Major Elective credit and ENG minor credit. Can count only once for ENG Major 400-level course requirement. Required for ENG Imaginative Writing Option.

Proposed Prerequisites, if any: Prereq: ENG 207 in the same genre or consent of instructor. May be repeated to a maximum of 9 credits. Provides ENG Major Elective credit and ENG minor credit. Can count only once for ENG Major 400-level course requirement. Required for ENG Imaginative Writing Option.

2k. Current Supplementary Teaching Component:

Proposed Supplementary Teaching Component: No Change

3. Currently, is this course taught off campus? No

Proposed to be taught off campus? No

If YES, enter the off campus address:

4. Are significant changes in content/student learning outcomes of the course being proposed? No

If YES, explain and offer brief rationale:

5a. Are there other depts. and/or pgms that could be affected by the proposed change? No

If YES, identify the depts. and/or pgms:

5b. Will modifying this course result in a new requirement of ANY program? No

If YES, list the program(s) here:

6. Check box if changed to 400G or 500: No

Distance Learning Form

Instructor Name:

Instructor Email:

Internet/Web-based: No

Interactive Video: No

Hybrid: No

1. How does this course provide for timely and appropriate interaction between students and faculty and among students? Does the course syllabus conform to University Senate Syllabus Guidelines, specifically the Distance Learning Considerations?

2. How do you ensure that the experience for a DL student is comparable to that of a classroom-based student's experience? Aspects to explore: textbooks, course goals, assessment of student learning outcomes, etc.

3. How is the integrity of student work ensured? Please speak to aspects such as password-protected course portals, proctors for exams at interactive video sites; academic offense policy; etc.

4. Will offering this course via DL result in at least 25% or at least 50% (based on total credit hours required for completion) of a degree program being offered via any form of DL, as defined above?

If yes, which percentage, and which program(s)?

5. How are students taking the course via DL assured of equivalent access to student services, similar to that of a student taking the class in a traditional classroom setting?

6. How do course requirements ensure that students make appropriate use of learning resources?

7. Please explain specifically how access is provided to laboratories, facilities, and equipment appropriate to the course or program.

8. How are students informed of procedures for resolving technical complaints? Does the syllabus list the entities available to offer technical help with the delivery and/or receipt of the course, such as the Information Technology Customer Service Center (<http://www.uky.edu/UKIT/>)?

9. Will the course be delivered via services available through the Distance Learning Program (DLP) and the Academic Technology Group (ATL)? NO

If no, explain how student enrolled in DL courses are able to use the technology employed, as well as how students will be provided with assistance in using said technology.

10. Does the syllabus contain all the required components? NO

11. I, the instructor of record, have read and understood all of the university-level statements regarding DL.

Instructor Name:

ENG 407-401: Intermediate Workshop in Imaginative Writing: Fiction from the Edge

W 6-8:30pm

Instructor: Manuel Gonzales
Office Address: 1221 POT
Email: manuel.gonzales@uky.edu
Office Phone: 8-5414
Office hours: TW 9 – 10, and by appointment

Course Description

Continued studies in the writer's craft, focusing on student work but with increased emphasis on outside reading. Areas of workshop practice include Poetry, Fiction, and Creative Non-Fiction. Prerequisite ENG 207 or consent of instructor. May be repeated to a maximum of 9 credits. Provides ENG Major Elective credit and ENG minor credit. Can count only once for ENG Major 400-level course requirement.

Course Pre-requisites:

Any ENG 207 course on the same genre or consent of instructor

Student Learning Outcomes and Goals:

1. Students will read a significant amount of contemporary fiction and student submitted fiction and be able to describe the work of several major contemporary authors
2. Students will produce a significant amount of original writing at an intermediate level and be able to portray character and plot stories.
3. Students will learn to critique others' work constructively in both orally and in writing.

Summary Description of Course Assignments:

The intermediate fiction writing workshop will focus on student submitted work for critique, two pieces each to be workshopped over the course of the semester. A schedule will be established by sign-up at the first class meeting. The week that their work is being workshopped, students will submit their work in advance for distribution. When their work is not the one being workshopped, students will participate through written and oral critique of colleagues' works. There will be some in-class and out-of-class writing exercises. Students will also have the opportunity to attend out-of-class Visiting Writers Series (free) events held over the fall semester for extra points towards their grades.

Course Grading:

Grading scale for undergraduates:

A = 90–100%; B = 80-89%; C = 70-79%; D = 60-69%; E = 59% or lower.

Unsubmitted work will receive a grade of 0.

All of the writing exercises will count cumulatively as 60% (for a total of 60 points) towards your grade. (60%). In practice, most semesters, we have 10 assignments, making each one worth 6 points. But if we have one more or one less, each individual assignment will be weighted accordingly.

Active class participation -- sharing work, oral critique of student submitted work -- will total as 10 points towards the final grade. (10%)

Each written critique (copies of which will be submitted to Professor Gonzales) will count as 2 points towards your final grade (you're given automatic points to account for critiques of your own story, which you will not submit) for a total of 30 points towards your final grade. More directions on the critique is provided for the different pieces in class. (30%)

Extra-credit opportunities: Attendance at out-of-class readings as part of the UK Creative Writing Visiting Writers series counts as 2 points for each session, and you can earn up to 4 points towards your final grade. There are typically 6 sessions each term for you to choose from. If the series conflicts with another course meeting time a excuse letter can be provided to you. The schedule will be available at the beginning of the semester. Students who attend the readings can sign in at a sign up sheet. (up to 4%)

Mid-term Grades:

Mid-term grades will be posted in myUK by the deadline established in the Academic Calendar (<http://www.uky.edu/Registrar/AcademicCalendar.htm> (Links to an external site.))

Course Policies (as per the University of Kentucky, the College of Arts & Sciences, the Dept. of English, and this class):

Submission of Assignments:

Assignments are due on the days listed or set in consultation with the instructor. All stories for workshop must be submitted in hard copy, enough copies brought to class for each student enrolled and the instructor. All other work can be submitted online through Canvas. *Late work will be penalized by a full letter grade for each day it is past the deadline.*

Attendance and Participation Policies:

This is an English class in which discussion, listening, and in-class guidance are absolutely central. Full attendance is expected. Policies:

Attendance:

Attendance is mandatory. Everyone can have one unexcused absence without penalty. After that, unexcused absences will affect your attendance and participation grade negatively, with an "0" averaged into your participation grade for the missing class and any missed work.

Students missing more than 20% of the class meetings as unexcused absences will fail the class.

Excused Absences:

Students need to notify the instructor of absences prior to class when possible. S.R. 5.2.4.2 defines the following as acceptable reasons for excused absences: (a) serious illness, (b) illness or death of family member, (c) University-related trips, (d) major religious holidays, and (e) other circumstances found to fit “reasonable cause for nonattendance” by the professor. Students who miss class for excused reasons will have a week (or other mutually agreed upon time) to make up any missed work.

Verification of Absences:

Students may be asked to verify their absences in order for them to be considered excused. Senate Rule 5.2.4.2 states that faculty have the right to request “appropriate verification” when students claim an excused absence because of illness or death in the family. I require excuses from a medical professional in the case of illness.

Students are expected to actively participate in the class discussions by:

- Coming to class having completed assigned readings and having prepared to discuss them when appropriate;
- Demonstrating an active interest in the topic being discussed by both verbal and nonverbal behaviors;
- Participating in class discussion vs. engaging in non-relevant side conversations;
- Demonstrating an active commitment to share thoughts and reactions with other students;
- Assuming responsibility for involving other students in all subjects discussed (listening, asking questions, and allowing space for others to contribute);
- Sharing relevant information from one’s knowledge base or life experiences with classmates;
- Respecting colleagues and their contributions with polite and tolerant behavior.

Academic Integrity:

Per university policy (S.R. 6.3.1), students shall not plagiarize, cheat, or falsify or misuse academic records. Students are expected to adhere to University policy on cheating and plagiarism in all courses. The minimum penalty for a first offense is a zero on the assignment on which the offense occurred. If the offense is considered severe or the student has other academic offenses on their record, more serious penalties, up to suspension from the university, may be imposed.

Plagiarism and cheating are serious breaches of academic conduct. Each student is advised to become familiar with the various forms of academic dishonesty as explained in the Code of Student Rights and Responsibilities. Complete information can be found at the following website: <http://www.uky.edu/Ombud> (Links to an external site.). A plea of ignorance is not acceptable as a defense against the charge of academic dishonesty. It is important that you review this information as all ideas borrowed from others need to be properly credited.

Part II of Student Rights and Responsibilities states that all academic work, written or otherwise, submitted by students to their instructors or other academic supervisors, is expected to be the result of their own thought, research, or self-expression. In cases where students feel unsure about the question of plagiarism involving their own work, they are obliged to consult their instructors on the matter before submission. Please see the Student Rights and Responsibilities available online: <http://www.uky.edu/StudentAffairs/Code/part2.html> (Links to an external site.).

When students submit work purporting to be their own, but which in any way borrows ideas, organization, wording or anything else from another source without appropriate acknowledgement of the fact, the students are guilty of plagiarism. Plagiarism includes reproducing someone else's work, whether it be a published article, chapter of a book, a paper from a friend or some file, or something similar to this. Plagiarism also includes the practice of employing or allowing another person to alter or revise the work which a student submits as his/her own, whoever that other person may be.

Students may discuss assignments among themselves or with an instructor or tutor, but when the actual work is done, it must be done by the student, and the student alone. *When a student's assignment involves research in outside sources of information, the student must carefully acknowledge exactly what, where, and how he/she employed them. If the words of someone else are used, the student must put quotation marks around the passage in question and add an appropriate indication of its origin.* Making simple changes while leaving the organization, content and phraseology intact is plagiaristic. However, nothing in these Rules shall apply to those ideas which are so generally and freely circulated as to be a part of the public domain (Section 6.3.1).

Please note: Any assignment you turn in may be submitted to an electronic database to check for plagiarism.

Accommodations due to disability:

[If you have a documented disability that requires academic accommodations, please see me as soon as possible during scheduled office hours. In order to receive accommodations in this course, you must provide me with a Letter of Accommodation from the Disability Resource Center \(DRC\). The DRC coordinates campus disability services available to students with disabilities. It is located on the corner of Rose Street and Huguelet Drive in the Multidisciplinary Science Building, Suite 407. You can reach them via phone at \(859\) 257-2754 and via email at \[drc@uky.edu\]\(mailto:drc@uky.edu\). Their web address is <http://www.uky.edu/StudentAffairs/DisabilityResourceCenter/>.](#)

Classroom Etiquette:

Cell phones, ipods, and other fun gizmos must be switched off for the duration of all class periods [and Writer Series sessions](#). You may use a laptop for note-taking if you first clear it with me. Your participation in class discussion is both encouraged and expected. Please show up on time; please accord your peers and your instructor the respect that they will ideally accord you. Please come to class with the text that we are discussing that day.

Schedule: To be posted online after workshop sign ups in the first class.