

## **PROVISIONAL BALLOT INSTRUCTIONS 2019 FACULTY TRUSTEE ELECTION**

If a faculty member (Petitioner) believes that an error has been made in determining his/her eligibility in an election, the Petitioner shall follow the following steps:

STEP 1: If voting is not currently underway, go to STEP 2. If voting is currently underway, the Petitioner shall immediately complete and submit a Provisional Ballot located at the Senate Council's Election Information webpage or the Senate Council Office before voting ends.

STEP 2: The Petitioner shall email the SREC chair and the SREC Elections Subcommittee chair as soon as practicable to notify them that a suspected error in election eligibility has occurred. The SREC Elections Subcommittee chair or his/her designee shall respond to the Petitioner via email as soon as practicable with the specific reason(s) the Petitioner is not eligible or with a statement that an SREC error was made and corrected. If an SREC error was made and corrected, go to STEP 5; otherwise, go to STEP 3.

STEP 3: If the Petitioner believes that the cause of the Petitioner's ineligibility results from incorrect information on which the SREC relies (e.g., erroneous data about the Petitioner's DOE in the Faculty Database), the Petitioner shall provide incontrovertible evidence of the error (e.g., an email statement from the Petitioner's Dean) via email to the SREC Chair and the Chair of the SREC Elections Subcommittee before the nominating period ends (if the ineligibility affects a nomination) or otherwise before the voting period ends.

STEP 4: The SREC Elections Subcommittee shall review the Petitioner's submitted evidence and reassess the Petitioner's eligibility as soon as practicable. If the SREC Elections Subcommittee determines that the Petitioner's evidence is not incontrovertible, the Petitioner may return to STEP 3. If the voting period begins and the SREC Elections Subcommittee has not yet made a determination, the Petitioner shall submit a Provisional Ballot (see STEP 1) before voting ends.

STEP 5: If the SREC Elections Subcommittee determines that the Petitioner is eligible, the SREC Elections Subcommittee chair shall recognize revised information (if the ineligibility affects a nomination) and arrange for the online voting system to be updated accordingly if practicable or, if not, direct the Petitioner to submit a Provisional Ballot (see STEP 1) before voting ends.

STEP 6: When voting ends, the SREC Elections Subcommittee shall review all Provisional Ballots and evidence submitted before voting ended and, if appropriate, add those results to the vote totals from the online voting system before determining the final results of the election.

You may only submit a provisional ballot if the relevant voting period is underway. If voting is not underway, email Roger Brown ([rogerbrown@uky.edu](mailto:rogerbrown@uky.edu)) and Davy Jones ([djones@uky.edu](mailto:djones@uky.edu)) immediately.

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### **IN-PERSON SUBMISSION**

- (1) Go to the Senate Council Office in the Main Building on UK's campus.
- (2) Complete the Provisional Ballot Form (see below).
- (3) Place your Provisional Ballot Form in a sealed envelope.
- (4) Present the sealed envelope with your Provisional Ballot to the Senate Council office staff.
- (5) Confirm your identity by presenting to the staff person a photo ID.
- (6) The staff person will document on the envelope your name, your UK user ID, and the date/time of the submission.

NOTE: Your vote will only be counted if it is submitted before the end of the relevant voting period.

### **ELECTRONIC SUBMISSION**

- (1) Go to the Faculty Trustee Election Information webpage at the Senate Council website.
- (2) Download, print, and complete the provisional ballot Form.
- (3) Scan your provisional ballot Form as a PDF file.
- (4) Send a clear copy of the scanned provisional ballot Form as an attachment from your UK email address to Sheila Brothers ([sbrothers@uky.edu](mailto:sbrothers@uky.edu)) and copy the SREC Chair ([djones@uky.edu](mailto:djones@uky.edu)) and the Elections Subcommittee chair ([rogerbrown@uky.edu](mailto:rogerbrown@uky.edu)).

NOTE: Your vote will only be counted if it is submitted before the end of the relevant voting period.

**PROVISIONAL BALLOT FORM  
2019 FACULTY TRUSTEE ELECTION (FINAL BALLOT)**

Complete instructions for in-person or electronic submission of a provisional ballot are on the previous page or reverse side.

You may view candidates' Elections Statements and UK Faculty Webpages at the Senate Council faculty trustee election [website](#).

If you experience any difficulty, please contact Sheila Brothers, Office of the Senate Council, 257-5872. If you cannot reach Sheila, please contact Roger Brown, Chair SREC Elections Subcommittee.

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In this final voting round, you **must** vote for your first choice (top ranked) candidate and you **may** opt to vote for a second choice (second ranked) candidate. The second choice votes will help determine the winner if no candidate attains more than 50% of the vote.

You **must** indicate your first choice candidate by darkening the "1" option under "Choice Rank" next to your first choice candidate's name.

You **may** indicate a second choice candidate by darkening the "2" option under "Choice Rank" next to your second choice candidate's name.

<b>Choice Rank</b>	<b>Name</b>	<b>College</b>
<input type="radio"/> 1 <input type="radio"/> 2	<b>Lee X. Blonder</b>	<b>Medicine</b>
<input type="radio"/> 1 <input type="radio"/> 2	<b>Chris Frost</b>	<b>Law</b>
<input type="radio"/> 1 <input type="radio"/> 2	<b>Buck Ryan</b>	<b>Communication &amp; Information</b>

\*\*\*\*\* This is the end of this provisional ballot. \*\*\*\*\*