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DEC 23 2015

OFFICE OF THE
SENATE COUNCIL**Course Information**

Date Submitted: 5/2/2015

Current Prefix and Number: LAW - Law, LAW 804 LEGAL RESRCH & WRITING SKILLS

Other Course:

Proposed Prefix and Number: LAW 804

What type of change is being proposed?

Major Change

Should this course be a UK Core Course? No

1. General Information

a. Submitted by the College of: LAW

b. Department/Division: Law Instruction

c. Is there a change in 'ownership' of the course? No

If YES, what college/department will offer the course instead: Select...

e. Contact Person

Name: Douglas Michael

Email: michaeld@uky.edu

Phone: 71485

Responsible Faculty ID (if different from Contact)

Name:

Email:

Phone:

f. Requested Effective Date

Semester Following Approval: No OR Effective Semester: Fall 2015

2. Designation and Description of Proposed Course

a. Current Distance Learning (DL) Status: N/A

b. Full Title: LEGAL RESEARCH AND WRITING SKILLS

Proposed Title: LEGAL RESEARCH AND WRITING SKILLS

c. Current Transcript Title: LEGAL RESRCH & WRITING SKILLS

Proposed Transcript Title:

d. Current Cross-listing: none

Proposed – ADD Cross-listing :

Proposed – REMOVE Cross-listing:

e. Current Meeting Patterns

LECTURE: 4

Proposed Meeting Patterns

LECTURE: 0-4

f. Current Grading System: ABC Law Grade Scale

Proposed Grading System: *Letter (A, B, C, etc.)*

g. Current number of credit hours: 4

Proposed number of credit hours: 0-4

h. Currently, is this course repeatable for additional credit? No

Proposed to be repeatable for additional credit? Yes

If Yes: Maximum number of credit hours: 4

If Yes: Will this course allow multiple registrations during the same semester? No

2i. Current Course Description for Bulletin: Instruction in the use of research materials, in legal writing, in the fundamentals of legal analysis and in the solution of selected legal problems.

Proposed Course Description for Bulletin: Training in legal research, legal writing, legal reasoning and analysis, legal citation, and oral advocacy. In the legal research portion of the Course, students receive training in how to approach basic research tasks and how to use a variety of print and electronic resources for performing research. In the legal writing portion of the Course, problem-based writing assignments are used to train students in effective legal writing, legal reasoning and analysis, and legal citation, and to introduce students to oral advocacy. Students are exposed to some of the types of legal documents that are commonly used by lawyers in practice and the different legal audiences for those documents. The four hours of academic credit for this year-long Course are given in the Spring.

2j. Current Prerequisites, if any:

Proposed Prerequisites, if any:

2k. Current Supplementary Teaching Component:

Proposed Supplementary Teaching Component: No Change

3. Currently, is this course taught off campus? No

Proposed to be taught off campus? No

If YES, enter the off campus address:

4. Are significant changes in content/student learning outcomes of the course being proposed? No

If YES, explain and offer brief rationale:

5a. Are there other depts. and/or pgms that could be affected by the proposed change? No

If YES, identify the depts. and/or pgms:

5b. Will modifying this course result in a new requirement of ANY program? No

If YES, list the program(s) here:

6. Check box if changed to 400G or 500: No

Distance Learning Form

Instructor Name:

Instructor Email:

Internet/Web-based: No

Interactive Video: No

Hybrid: No

1. How does this course provide for timely and appropriate interaction between students and faculty and among students? Does the course syllabus conform to University Senate Syllabus Guidelines, specifically the Distance Learning Considerations?

2. How do you ensure that the experience for a DL student is comparable to that of a classroom-based student's experience? Aspects to explore: textbooks, course goals, assessment of student learning outcomes, etc.

3. How is the integrity of student work ensured? Please speak to aspects such as password-protected course portals, proctors for exams at interactive video sites; academic offense policy; etc.

4. Will offering this course via DL result in at least 25% or at least 50% (based on total credit hours required for completion) of a degree program being offered via any form of DL, as defined above?

If yes, which percentage, and which program(s)?

5. How are students taking the course via DL assured of equivalent access to student services, similar to that of a student taking the class in a traditional classroom setting?

6. How do course requirements ensure that students make appropriate use of learning resources?

7. Please explain specifically how access is provided to laboratories, facilities, and equipment appropriate to the course or program.

8. How are students informed of procedures for resolving technical complaints? Does the syllabus list the entities available to offer technical help with the delivery and/or receipt of the course, such as the Information Technology Customer Service Center (<http://www.uky.edu/UKIT/>)?

9. Will the course be delivered via services available through the Distance Learning Program (DLP) and the Academic Technology Group (ATL)? NO

If no, explain how student enrolled in DL courses are able to use the technology employed, as well as how students will be provided with assistance in using said technology.

10. Does the syllabus contain all the required components? NO

11.I, the instructor of record, have read and understood all of the university-level statements regarding DL.

Instructor Name:

SIGNATURE|MICHAELD|Douglas C Michael|LAW 804 CHANGE College Review|20150502

SIGNATURE|JEL224|Janie S Ellis|LAW 804 CHANGE Senate Council Review|20150518

SIGNATURE|MICHAELD|Douglas C Michael|LAW 804 CHANGE Approval Returned to College|20151223

Course Change Form

<https://myuk.uky.edu/sap/bc/soap/frfc?services=>

[Open in full window to print or save](#)

Generate R

Attachments:

Upload File

NOTE: Start form entry by choosing the Current Prefix and Number
(*denotes required fields)

Current Prefix and Number:		LAW - Law LAW 804 LEGAL RESRCH & WRITING SKILLS	Proposed Prefix & Number: (example: PHY 401G) <input checked="" type="checkbox"/> Check if same as current	LAW 804
* What type of change is being proposed?		<input checked="" type="checkbox"/> Major Change <input type="checkbox"/> Major - Add Distance Learning <input type="checkbox"/> Minor - change in number within the same hundred series, ex 799 is the same "hundred series" <input type="checkbox"/> Minor - editorial change in course title or description which do change in content or emphasis <input type="checkbox"/> Minor - a change in prerequisite(s) which does not imply a change in course content or emphasis, or which is made necessary by the significant alteration of the prerequisite(s) <input type="checkbox"/> Minor - a cross listing of a course as described above		
Should this course be a UK Core Course? <input type="radio"/> Yes <input checked="" type="radio"/> No If YES, check the areas that apply:				
<input type="checkbox"/> Inquiry - Arts & Creativity <input type="checkbox"/> Composition & Communications - II <input type="checkbox"/> Inquiry - Humanities <input type="checkbox"/> Quantitative Foundations <input type="checkbox"/> Inquiry - Nat/Math/Phys Sci <input type="checkbox"/> Statistical Inferential Reasoning <input type="checkbox"/> Inquiry - Social Sciences <input type="checkbox"/> U.S. Citizenship, Community, Diversity <input type="checkbox"/> Composition & Communications - I <input type="checkbox"/> Global Dynamics				
1. General Information				
a. Submitted by the College of:		LAW	Submission Date: 5/2/2015	
b. Department/Division:		Law Instruction		
c.* Is there a change in "ownership" of the course? <input type="radio"/> Yes <input checked="" type="radio"/> No If YES, what college/department will offer the course instead? <input type="text" value="Select..."/>				
e.* * Contact Person Name:		Douglas Michael	Email: michaeld@uky.edu	Phone: 71485
* Responsible Faculty ID (if different from Contact):		Email:		Phone:
f.* Requested Effective Date:		<input type="checkbox"/> Semester Following Approval	OR	Specific Term: ² Fall 2015
2. Designation and Description of Proposed Course.				
a. Current Distance Learning(DL) Status:		<input checked="" type="radio"/> N/A <input type="radio"/> Already approved for DL* <input type="radio"/> Please Add <input type="radio"/> Please Drop		
*If already approved for DL, the Distance Learning Form must also be submitted <u>unless</u> the department affirms (by checking this box) that the proposed change affect DL delivery.				
b. Full Title:		LEGAL RESEARCH AND WRITING SKILLS	Proposed Title: *	LEGAL RESEARCH AND WRITING SKILLS
c. Current Transcript Title (if full title is more than 40 characters):			LEGAL RESRCH & WRITING SKILLS	
c. Proposed Transcript Title (if full title is more than 40 characters):				
d. Current Cross-listing:		<input type="checkbox"/> N/A	OR	Currently ³ Cross-listed with (Prefix & Number): none
Proposed -- ADD ³ Cross-listing (Prefix & Number):				
Proposed -- REMOVE ^{3,4} Cross-listing (Prefix & Number):				

e. Courses must be described by at least one of the meeting patterns below. Include number of actual contact hours ⁵ for each meeting pattern

Current:	Lecture 4	Laboratory ⁵	Recitation	Discussion	Indep. Stu
	Clinical	Colloquium	Practicum	Research	Residency
	Seminar	Studio	Other _____ Please explain: _____		
Proposed: *	Lecture 0-4	Laboratory ⁵	Recitation	Discussion	Indep. Stu
	Clinical	Colloquium	Practicum	Research	Residency
	Seminar	Studio	Other _____ Please explain: _____		

f. Current Grading System: ABC Law Grade Scale

Proposed Grading System:*

Letter (A, B, C, etc.)
 Pass/Fail
 Medicine Numeric Grade (Non-medical students will receive a letter grade)
 Graduate School Grade Scale

g. Current number of credit hours: 4 Proposed number of credit hours: * 0-4

h.* Currently, is this course repeatable for additional credit? Yes

* Proposed to be repeatable for additional credit? Yes

If YES: Maximum number of credit hours: 4

If YES: Will this course allow multiple registrations during the same semester? Yes

i. Current Course Description for Bulletin:

Instruction in the use of research materials, in legal writing, in the fundamentals of legal analysis and in the solution of selected legal problems.

* Proposed Course Description for Bulletin:

Training in legal research, legal writing, legal reasoning and analysis, legal citation, and oral advocacy. In the legal research portion of the Course, students receive training in how to approach basic research tasks and how to use a variety of print and electronic resources for performing research. In the legal writing portion of the Course, problem-based writing assignments are used to train students in effective legal writing, legal reasoning and analysis, and legal citation, and to introduce students to oral advocacy. Students are exposed to some of the types of legal documents that are commonly used by lawyers in practice and the different legal audiences for those documents. The four hours of academic credit for this year-long Course are given in the Spring.

j. Current Prerequisites, if any:

* Proposed Prerequisites, if any:

* _____

k. Current Supplementary Teaching Component, if any:

Community-Based Experience
 Service Learning
 Both

Proposed Supplementary Teaching Component:

Community-Based Experience
 Service Learning
 Both

		<input checked="" type="radio"/> No Change
3.	Currently, is this course taught off campus?	<input type="radio"/> Yes <input checked="" type="radio"/>
*	Proposed to be taught off campus?	<input type="radio"/> Yes <input checked="" type="radio"/>
	If YES, enter the off campus address:	
4.*	Are significant changes in content/student learning outcomes of the course being proposed?	<input type="radio"/> Yes <input checked="" type="radio"/>
	If YES, explain and offer brief rationale:	
5.	Course Relationship to Program(s).	
a.*	Are there other depts and/or pgms that could be affected by the proposed change?	<input type="radio"/> Yes <input checked="" type="radio"/>
	If YES, identify the depts. and/or pgms:	
b.*	Will modifying this course result in a new requirement ² for ANY program?	<input type="radio"/> Yes <input checked="" type="radio"/>
	If YES ² , list the program(s) here:	
6.	Information to be Placed on Syllabus.	
a.	<input type="checkbox"/> Check box if changed to 400G or 500.	If changed to 400G- or 500-level course you must send in a syllabus and you must include the differentiation between under graduate students by: (i) requiring additional assignments by the graduate students; and/or (ii) establishing different grading course for graduate students. (See SR 3.1.4.)

¹See comment description regarding minor course change. *Minor changes are sent directly from dean's office to Senate Council Chair.* If Chair deems the change as "not minor," the form will be sent to appropriate academic Council for normal processing and contact person is informed.

²Courses are typically made effective for the semester following approval. No course will be made effective until all approvals are received.

³Signature of the chair of the cross-listing department is required on the Signature Routing Log.

⁴Removing a cross-listing does not drop the other course – it merely unlinks the two courses.

⁵Generally, undergrad courses are developed such that one semester hr of credit represents 1 hr of classroom meeting per wk for a semester, exclusive of any lab meeting. Lab meeting generally two hrs per wk for a semester for 1 credit hour. (See SR 5.2.1.)

⁶You must also submit the Distance Learning Form in order for the course to be considered for DL delivery.

⁷In order to change a program, a program change form must also be submitted.