Course Information
Date Submitted: 5/2/2015
Current Prefix and Number: LAW - Law, LAW 804 LEGAL RESRCH &WRITING SKILLS
Other Course:
Proposed Prefix and Number: LAW 804
What type of change is being proposed?
Major Change
Should this course be a UK Core Course? No

1. General Information
a. Submitted by the College of: LAW
b. Department/Division: Law Instruction
c. Is there a change in 'ownership' of the course? No
   If YES, what college/department will offer the course instead: Select...
e. Contact Person
   Name: Douglas Michael
   Email: michaeld@uky.edu
   Phone: 71485
   Responsible Faculty ID (if different from Contact)
   Name:
   Email:
   Phone:
f. Requested Effective Date
   Semester Following Approval: No OR Effective Semester: Fall 2015

2. Designation and Description of Proposed Course
a. Current Distance Learning (DL) Status: N/A
b. Full Title: LEGAL RESEARCH AND WRITING SKILLS
   Proposed Title: LEGAL RESEARCH AND WRITING SKILLS
c. Current Transcript Title: LEGAL RESRCH &WRITING SKILLS
   Proposed Transcript Title:
d. Current Cross-listing:  none
   Proposed – ADD Cross-listing:
   Proposed – REMOVE Cross-listing:

e. Current Meeting Patterns
   LECTURE:  4

   Proposed Meeting Patterns
   LECTURE:  0-4

f. Current Grading System:  ABC Law Grade Scale
   Proposed Grading System: Letter (A, B, C, etc.)

 g. Current number of credit hours:  4
   Proposed number of credit hours:  0-4

h. Currently, is this course repeatable for additional credit?  No
   Proposed to be repeatable for additional credit?  Yes
   If Yes: Maximum number of credit hours:  4
   If Yes: Will this course allow multiple registrations during the same semester?  No

2i. Current Course Description for Bulletin:  Instruction in the use of research materials, in legal writing, in the fundamentals of legal analysis and in the solution of selected legal problems.

   Proposed Course Description for Bulletin:  Training in legal research, legal writing, legal reasoning and analysis, legal citation, and oral advocacy. In the legal research portion of the Course, students receive training in how to approach basic research tasks and how to use a variety of print and electronic resources for performing research. In the legal writing portion of the Course, problem-based writing assignments are used to train students in effective legal writing, legal reasoning and analysis, and legal citation, and to introduce students to oral advocacy. Students are exposed to some of the types of legal documents that are commonly used by lawyers in practice and the different legal audiences for those documents. The four hours of academic credit for this year-long Course are given in the Spring.

2j. Current Prerequisites, if any:
   Proposed Prerequisites, if any:

2k. Current Supplementary Teaching Component:
   Proposed Supplementary Teaching Component:  No Change

3. Currently, is this course taught off campus?  No
   Proposed to be taught off campus?  No
   If YES, enter the off campus address:

4. Are significant changes in content/student learning outcomes of the course being proposed?  No
   If YES, explain and offer brief rational:
5a. Are there other depts. and/or pgms that could be affected by the proposed change? No

If YES, identify the depts. and/or pgms:

5b. Will modifying this course result in a new requirement of ANY program? No

If YES, list the program(s) here:

6. Check box if changed to 400G or 500: No

Distance Learning Form

Instructor Name:

Instructor Email:

Internet/Web-based: No

Interactive Video: No

Hybrid: No

1. How does this course provide for timely and appropriate interaction between students and faculty and among students? Does the course syllabus conform to University Senate Syllabus Guidelines, specifically the Distance Learning Considerations?

2. How do you ensure that the experience for a DL student is comparable to that of a classroom-based student’s experience? Aspects to explore: textbooks, course goals, assessment of student learning outcomes, etc.

3. How is the integrity of student work ensured? Please speak to aspects such as password-protected course portals, proctors for exams at interactive video sites; academic offense policy; etc.

4. Will offering this course via DL result in at least 25% or at least 50% (based on total credit hours required for completion) of a degree program being offered via any form of DL, as defined above?

If yes, which percentage, and which program(s)?

5. How are students taking the course via DL assured of equivalent access to student services, similar to that of a student taking the class in a traditional classroom setting?

6. How do course requirements ensure that students make appropriate use of learning resources?

7. Please explain specifically how access is provided to laboratories, facilities, and equipment appropriate to the course or program.

8. How are students informed of procedures for resolving technical complaints? Does the syllabus list the entities available to offer technical help with the delivery and/or receipt of the course, such as the Information Technology Customer Service Center (http://www.uky.edu/UKIT/)?

9. Will the course be delivered via services available through the Distance Learning Program (DLP) and the Academic Technology Group (ATL)? NO

If no, explain how student enrolled in DL courses are able to use the technology employed, as well as how students will be provided with assistance in using said technology.

10. Does the syllabus contain all the required components? NO
I, the instructor of record, have read and understood all of the university-level statements regarding DL.

Instructor Name:

SIGNATURE|MICHAEL|Douglas C Michael|LAW 804 CHANGE College Review[20150502]
SIGNATURE|JEL224|Janie S Ellis|LAW 804 CHANGE Senate Council Review[20150518]
SIGNATURE|MICHAEL|Douglas C Michael|LAW 804 CHANGE Approval Returned to College[20151223]
# Course Change Form

NOTE: Start form entry by choosing the Current Prefix and Number (*denotes required fields)

<table>
<thead>
<tr>
<th>Current Prefix and Number:</th>
<th>LAW - Law</th>
<th>LAW804</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAW804 LEGAL RESCH &amp; WRITING SKILLS</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Major Change
- Major - Add Distance Learning
- Minor - change in number within the same hundred series, ex: 759 is the same “hundred series”
- Minor - editorial change in course title or description which does not imply a change in content or emphasis
- Minor - a change in prerequisite(s) which does not imply a change in course content or emphasis, or which is made necessary by the significant alteration of the prerequisite(s)
- Minor - a cross listing of a course as described above

### Should this course be a UK Core Course?
- Yes
- No

If YES, check the areas that apply:

- Inquiry - Arts & Creativity
- Composition & Communications - I
- Inquiry - Humanities
- Quantitative Foundations
- Inquiry - Nat/Math/Phys Sci
- Statistical Inferential Reasoning
- Inquiry - Social Sciences
- U.S. Citizenship, Community, Diversity
- Composition & Communications - I
- Global Dynamics

## General Information

1. Submitted by the College of: LAW
2. Department/Division: Law Instruction
3. Is there a change in ownership of the course?
   - Yes
   - No
   - Select...

### Contact Person Name:
- Douglas Michael
- Email: michaelj@uky.edu
- Phone: 740-65

### Responsible Faculty ID (If different from Contact):
- Email: 
- Phone: 

### Requested Effective Date:
- Semester Following Approval
- OR
- Specific Term: Fall 2016

## Designation and Description of Proposed Course

1. Current Distance Learning (DL) Status:
   - N/A
   - Already approved for DL
   - Please Add
   - Please Drop

   *If already approved for DL, the Distance Learning Form must also be submitted unless the department affirms (by checking this box) that the proposed change will affect DL delivery.

2. Full Title:
   - LEGAL RESEARCH AND WRITING SKILLS
   - Proposed Title: 
   - LEGAL RESEARCH AND WRITING SKILLS

3. Current Transcript Title (if full title is more than 40 characters):
   - LEGAL RESCH & WRITING SKILLS

4. Proposed Transcript Title (if full title is more than 40 characters):

5. Current Cross-listing:
   - N/A
   - OR
   - Currently Cross-listed with (Prefix & Number): none

   *ADD* Cross-listing (Prefix & Number):

   *REMOVE* Cross-listing (Prefix & Number):
**Curricular Proposal**

### Current Grading System:

<table>
<thead>
<tr>
<th>Current</th>
<th>Lecture</th>
<th>Laboratory</th>
<th>Recitation</th>
<th>Discussion</th>
<th>Indep. Stud.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>4</td>
<td></td>
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<tr>
<td>Clinical</td>
<td></td>
<td>Colloquium</td>
<td>Practicum</td>
<td>Research</td>
<td>Residency</td>
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<tr>
<td>Seminar</td>
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<td>Studio</td>
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<td>Please explain:</td>
</tr>
</tbody>
</table>

### Proposed Grading System:

*Proposed Grading System:*
- Letter (A, B, C, etc.)
- Pass/Fail
- Medication Numeric Grade (Non-medical students will receive a letter grade)
- Graduate School Grade Scale

### Current number of credit hours:

| Current number of credit hours: | 4 |

### Proposed number of credit hours:*

| Proposed number of credit hours: | 0-4 |

### Currently, is this course repeatable for additional credit?

- Yes *

### Proposed to be repeatable for additional credit?

- Yes *

### Maximum number of credit hours:

| Maximum number of credit hours: | 4 |

### Will this course allow multiple registrations during the same semester?

- Yes *

### Current Course Description for Bulletin:

Instruction in the use of research materials, in legal writing, in the fundamentals of legal analysis and in the solution of selected legal problems.

### Proposed Course Description for Bulletin:

Training in legal research, legal writing, legal reasoning and analysis, legal citation, and oral advocacy. In the legal research portion of this course, students receive training in how to approach basic research tasks and how to use a variety of print and electronic resources for performing research. In the legal writing portion of the course, problem-based writing assignments are used to train students in effective legal writing, legal reasoning and analysis, and legal citation, and to introduce students to oral advocacy. Students are exposed to some of the types of legal documents that are commonly used by lawyers in practice and the different legal audiences for these documents. The four hour of academic credit for this year-long course are given in the Spring.

### Current Prerequisites, if any:

- *Proposed Prerequisites, if any:*

### Current Supplementary Teaching Component, if any:

- Community-Based Experience
- Service Learning
- Both

- *Proposed Supplementary Teaching Component:*

- Community-Based Experience
- Service Learning
- Both
3. Currently, is this course taught off campus? ○ Yes ○ No Change

* Proposed to be taught off campus? ○ Yes ○ No Change

* If YES, enter the off campus address:

4. Are significant changes in context/student learning outcomes of the course being proposed? ○ Yes ○ No Change

* If YES, explain and offer brief rationale:

5. Course Relationship to Program(s).

a. Are there other depts and/or pgms that could be affected by the proposed change? ○ Yes ○ No Change

* If YES, identify the depts. and/or pgms:

b. Will modifying this course result in a new requirement? ○ Yes ○ No Change

* If YES, list the program(s) here:

6. Information to be placed on Syllabus.

a. □ Check box if changed to 400G or 500.

| Changed to 400G or 500 | Instruct students to make the change in syllabus and include the differentiation between undergraduate and graduate students by: (1) requiring additional assignments by the graduate students, and/or (2) establishing different grading scales for graduate students. (See SR 3.1.4.) |

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*See comment description regarding minor course change. Minor changes are sent directly from dean’s office to Senate Council Chair. If Chair deems the change as “not minor,” the form will be submitted to the Senate Council for formal processing and contact person is informed.

*Course work is typically effective for the semester following approval. No course work is made effective until all approvals are received.

*Signature of the chair of the cross-listing department is required on the Signature Ruling Log.

*If a new course listing does not drop the other course, it merely unlists the two courses.

*Gradually, undergraduate courses are developed such that one semester of credit represents 1 hr of classroom meeting per wk for a semester, exclusive of any lab meeting. Lab meeting generates two hrs per wk for a semester for 1 credit; (See SR 8.2.1.)

*You must also submit the Distance Learning Form in order for the course to be considered for DL delivery.

*In order to change a program, a program change form must also be submitted.