

## SIGNATURE ROUTING LOG







**General Information:**

Proposal Type: Course  Program  Other   
 Proposal Name<sup>1</sup> (course prefix & number, pgm major & degree, etc.): MA (new program)  
 Proposal Contact Person Name: Patricia Cooper Phone: 7-1388 Email: patricia.cooper@uky.edu

**INSTRUCTIONS:**

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

**Internal College Approvals and Course Cross-listing Approvals:**

Reviewing Group	Date Approved	Contact Person (name/phone/email)	Signature
Gender & Women's Studies entire faculty acting as a Curriculum Committee of the Whole	01/23/10	Patricia Cooper, Chair / 7-1388 / patricia.cooper@uky.edu	
Gender & Women's Studies, Chair	01/23/10	Patricia Cooper, Chair / 7-1388 / patricia.cooper@uky.edu	
A&S Ed. Policy Cmte.	11/16/10	Randall Roorda, Humanities / 7-1033 / rroorda@uky.edu Joanna Badagliacco, Soc. Sci. / 7-4335 / jmb@uky.edu	 
A&S Dean	11/16/10	Anna Bosch, Associate Dean / 7-6689 / bosch@uky.edu	
A&S Dean	01/13/11	Mark Kornbluh, Dean / 7-1375 / mark.kornbluh@uky.edu	

**External-to-College Approvals:**

Council	Date Approved	Signature	Approval of Revision <sup>2</sup>
Undergraduate Council			
Graduate Council			
Health Care Colleges Council			
Senate Council Approval		University Senate Approval	

**Comments:**

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<sup>1</sup> Proposal name used here must match name entered on corresponding course or program form.

<sup>2</sup> Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.

**NEW MASTERS DEGREE PROGRAM FORM**  
(Attach completed "Application to Classify Proposed Program"<sup>1</sup>)

**GENERAL INFORMATION**

College: Arts and Sciences Department: Gender and Women's Studies  
Major Name: Gender and Women's Studies Degree Title: M.A.  
Formal Option(s): Specialty Fields w/in Formal Option:  
Date of Contact with Associate Provost for Academic Administration<sup>1</sup>: February 12, 2010  
Bulletin (yr & pgs): N/A CIP Code<sup>1</sup>: 05.0299 Today's Date: May 10, 2010  
Accrediting Agency (if applicable): NA  
Requested Effective Date:  Semester following approval. OR  Specific Date<sup>2</sup>:  
Dept. Contact Person: Dr. Patricia Cooper Phone: 859-257-1388 Email: patricia.cooper@uky.edu

**CHANGE(S) IN PROGRAM REQUIREMENTS**

1. Number of transfer credits allowed 9 hours of graduate course credit not used toward a degree may be transferred from another institution or another program  
(Maximum is Graduate School limit of 9 hours or 25% of course work)
2. Residence requirement (if applicable) A student must complete a minimum of 24 hours of residency for the MA
3. Language(s) and/or skill(s) required Students must complete GWS 630 Feminist Research Methods and 1 additional research methods course approved by the DGS.
4. Termination criteria  
At the end of their first year of residence (and also at the end of 18 credit hours of coursework if this is not within the first year), all graduate students must be reviewed by the graduate program committee with invited participation by all GWS graduate faculty who have taught graduate students during the academic year. The criteria to be evaluated will include progress toward degree, grades, and performance on course assignments. One of three actions must be taken for each student being evaluated:  
A. Conclude that the student has completed satisfactorily their first year of coursework (or 18 credit hours) in the program and recommend the student for continuance as a PhD candidate;  
B. Conclude that while there have been positive aspects to the student's performance, the student's overall performance as indicated by courses taken, grades (minimum GPA 3.2 in the first 18 credit hours) and course assignments indicates to faculty that the student is unlikely to successfully complete the PhD program. In this case, the student will be afforded the opportunity to complete an M.A. degree (if they do not have an M.A. in Gender and Women's Studies from another institution). The Graduate Program Committee will consider the student's re-application to

<sup>1</sup> Prior to filling out this form, you MUST contact the Associate Provost for Academic Administration (APAA). If you do not know the CIP code, the APAA can provide you with that during the contact.

<sup>2</sup> Programs are typically made effective for the semester following approval. No changes will be made effective until all approvals are received.

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the PhD program upon completion of the M.A. degree;

C. Conclude that the student's work is clearly unsatisfactory based on grades (any grade of a C or below in a course), poor evaluations by course instructors based on coursework for the class, or failure to complete courses as advised by the department, in which case the student is dismissed from the PhD program and is not eligible to continue for the M.A.

Any student who receives two or more "C's" in their first 18 credit hours of coursework will be dismissed from the PhD program and is not eligible for continue for the M.A.

For students earning a Master's degree only:

An M.A. degree will be awarded based on either Plan A or Plan B. Plan A includes 24 hours of coursework, including the 2 courses in methods, the 2 course sequence in Feminist Theory, and 2 area seminars. Plan A also requires a written thesis that demonstrates the ability to conduct original research and write in a professional academic manner and oral defense.

Plan B includes 30 hours of coursework, including the 2 courses in methods, the 2 course sequence in Feminist Theory, and 2 area seminars. Plan B also requires a written examination and oral defense. The written and oral examinations will be prepared by a committee of 3 GWS faculty members taking into consideration the coursework completed by the student.

Students earning a Master's degree under Plan A or Plan B must meet the course level distribution requirements of the Graduate School.

An M.A. will be awarded to Ph.D. students after passing their written and oral qualifying examinations.

### 5. Plan A Degree Plan requirements<sup>3</sup> (thesis)

Plan A includes 24 hours of coursework, including the 2 courses in methods (GWS630 plus one additional approved methods course), the 2 course sequence in Feminist Theory, and 2 area seminars. Plan A also requires a written thesis that demonstrates the ability to conduct original research and write in a professional academic manner and oral defense.

### 6. Plan B Degree Plan requirements<sup>3</sup> (non-thesis)

Plan B includes 30 hours of coursework, including the 2 courses in methods (GWS630 plus one additional approved methods course), the 2 course sequence in Feminist Theory, and 2 area seminars. Plan B also requires a written examination and oral defense. The written and oral examinations will be prepared by a committee of 3 GWS faculty members taking into consideration the coursework completed by the student.

### 7. Distribution of course levels required

For the M.A., students must meet the distribution requirements of the Graduate School for coursework. These requirements include at minimum: 2/3 of the courses must be taken in the GWS department, 2/3 of the minimum requirement hours must be in regular coursework and half of the required hours (excluding

<sup>3</sup> If there is only one plan for the degree, plans involving a thesis (or the equivalent in studio work, etc.) should be discussed under Plan A and those not involving a thesis should be discussed under Plan B.

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thesis, practicum or internship hours) must be in 600/700 level courses.

(At least one-half must be at 600+ level & two-thirds must be in organized courses.)

8. Required courses (if applicable) See Plan A and Plan B above
9. Required distribution of courses within program (if applicable) See Plan A and Plan B above
10. Final examination requirements For Plan B, a written examination and oral defense are required.
11. Explain whether the proposed new program (as described in numbers 1 through 10) involve courses offered by another department/program. Routing Signature Log must include approval by faculty of additional department(s).  
No course outside the department is required.
12. What is the rationale for the proposed new program?

The graduate program in GWS is primarily a PhD program and students will be admitted only to the PhD program. However, in the case of students who are judged to be deficient in progress, the option of the MA provides them with the opportunity to complete a degree. Also, students will be awarded an MA en passant in the PhD program.

# NEW MASTERS DEGREE PROGRAM FORM

## Signature Routing Log

**General Information:**

Program Name: M.A., Gender and Women's Studies

Proposal Contact Person Name: Patricia Cooper Phone: 257-1388 Email: patricia.cooper@uky.edu

**INSTRUCTIONS:**

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

**Internal College Approvals and Course Cross-listing Approvals:**

Reviewing Group	Date Approved	Contact Person (name/phone/email)	Signature
Department of Gender and Women's Faculty	01/23/2010	Patricia Cooper / 859-257-1388 / patricia.cooper.uky.edu	
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**External-to-College Approvals:**

Council	Date Approved	Signature	Approval of Revision <sup>4</sup>
Undergraduate Council			
Graduate Council			
Health Care Colleges Council			
Senate Council Approval		University Senate Approval	

Comments:

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