

Brothers, Sheila C

From: Timoney, David M
Sent: Friday, August 29, 2014 11:36 AM
To: Brothers, Sheila C
Subject: Standardized Meeting Pattern Senate Rule

Hi Sheila,
Here's the wording for the Standardized Meeting Pattern Senate Rule:

Standardized Meeting Patterns

Recognized standardized meeting patterns: 50 minutes on Monday, Wednesday, and Friday – 8 AM to 8:50 AM, 9 AM to 9:50 AM, 10 AM to 10:50 AM, 11 AM to 11:50 AM, 12 PM to 12:50 PM, 1 PM to 1:50 PM, 2 PM to 2:50 PM, 3 PM to 3:50 PM, and 4 PM to 4:50 PM. 75 minutes on Tuesday and Thursday – 8 AM to 9:15 AM, 9:30 AM to 10:45 AM, 11 AM to 12:15 PM, 12:30 PM to 1:45 PM, 2 PM to 3:15 PM, and 3:30 PM to 4:45 PM.

All classes that are assigned to any centrally-scheduled classroom are expected to follow one of the standardized meeting patterns listed above.

Any classes that are assigned to a department-scheduled classroom are strongly encouraged to use a standard start time. To facilitate the schedule of students, you are strongly encouraged, whenever possible, to also use a standardized end time.

Exceptions

Requests for exceptions are subject to the approval of the Dean of the College in which the department resides, with final approval from the Registrar's Office. Exceptions are specific to the reason for which they are requested, and the specific class for which they are approved. The assignment of a classroom to an exception is subject to classroom availability. Once approved, an exception will remain in effect until the end of the semester in which the approval was given. Any change in the nature of the exception will require submission of a new request.

Classes that are offered exclusively for graduate and/or post-baccalaureate professional students are exempt from following standardized meeting patterns.

Rational

Standard meeting patterns allow for maximum access to class offerings for students, and they also facilitate the most efficient use of classrooms. With increased enrollment, standardized meeting patterns also allow for more classes to be taught throughout the week.

Based on one of your previous emails, I believe this rule would be best suited in Section 3 of the Senate Rules, immediately prior to 3.2.0. Please review, and let me know if you need anything else.

Thank you!
David

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