

Brothers, Sheila C

From: Graf, Gregory A
Sent: Sunday, November 16, 2014 12:45 PM
To: Brothers, Sheila C
Cc: ganpathymurthy@gmail.com; Prats, Armando; Schultz, Robert; Scott, Leslie K; Yost, Scott A; Liu, Chunming; Provost, University of Kentucky; Witt, Don; Jackson, Brian A
Subject: RE: New Cmte Item (SAASC)_Masters Final Examination Enrollment Policy
Attachments: Master's final examination enrollment-proposal.pdf

This item has been reviewed by the SAASC. The SAASC is supportive of the proposal with a minor modification to the language that is agreeable to Dr. Jackson.

It is ready for Senate Council review.

GA Graf
UK Pharm Sci

From: Brothers, Sheila C
Sent: Friday, September 26, 2014 4:04 PM
To: Graf, Gregory A
Cc: ganpathymurthy@gmail.com; Prats, Armando; Schultz, Robert; Scott, Leslie K; Yost, Scott A; Liu, Chunming; Provost, University of Kentucky; Witt, Don; Jackson, Brian A
Subject: New Cmte Item (SAASC)_Masters Final Examination Enrollment Policy

Good afternoon, Greg. There is a new item ready for review by the Senate's Admissions and Academic Standards Committee (SAASC). This involves a proposal from the Graduate School to require that master's students enroll in the term in which they take the final examination and graduate.

The proposal is attached here and can also be found at http://www.uky.edu/Faculty/Senate/committees_councils/standing_committees/admissions_academic_standards.htm.

Brian Jackson is your contact person for this proposal.

This is tentatively scheduled to be reviewed by the SC on Monday, October 20, and by the Senate on Monday, November 10. Therefore, I'll need the results of your committee's deliberations by Tuesday, October 14. If this proposal requires a longer review period, please let me know and I will adjust the agenda scheduling.

If you have any questions or requests, please don't hesitate to let me know.

Thank you,
Sheila

Sheila Brothers
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<http://www.uky.edu/faculty/senate>

TO: Lee Blonder, Chair of Senate Council

FROM: Jeannine Blackwell, Chair of Graduate Council

RE: Proposed change in policy for final examination enrollment policy for master's students

DATE: March 7, 2014

The Graduate Council has approved a proposed change policy for master's students to require enrollment in the term in which they take the final examination and graduate. This proposal was introduced as a discussion item at Graduate Council in late fall, and circulated in draft form to all Directors of Graduate Schools and College Associate Deans of Research/Graduate Studies for comment. After incorporating suggestions and amendments from these stakeholders, the proposal was brought for discussion and final vote at Graduate Council on March 6, 2014.

We ask that University senate approve this change in enrollment policy for final examinations for all master's students.

POLICY PROPOSAL: Enrollment Policy for Master's Students

PROPOSAL

Under the current rules master's students are not required to be enrolled in the semester in which they take the final examination. While most plan A (thesis) students remain enrolled in XXX-768/748 through to the defense and most Plan B (non-thesis) students finish their degrees in the last semester of structured coursework a significant number do not stay enrolled and return to ask for final examinations at later dates. We propose requiring all master's students to be enrolled at UK during the term in which they take the final examination.

1. Upon completion of required coursework, all Plan A (thesis) students must maintain continuous enrollment in and XXX 768 and/or XXX 748 (zero credit, has no charge). If they do not stay continuously enrolled, they must reapply to the Graduate School and the program, be accepted, and enroll in a one-credit course, in order to sit for the final examination.
2. Plan B (non-thesis) students must maintain continuous enrollment and be enrolled in the semester in which they take the final examination. If they are not enrolled they must reapply to the Graduate School and the program, be accepted, and enroll in an XXX-748-equivalent zero credit course*, in order to sit for the final examination.
3. To date students have been registered in XXX 748 by the Graduate School upon recommendation from the Director of Graduate Studies. As part of the proposal students will be responsible for self-registration in this course similar to student post-qualifying registration in XXX-767.

*XXX-748 is a course designed only for Plan A (thesis) students; an equivalent course for Plan B students will be developed.

RATIONALE

While most master's students are enrolled either in thesis residency credit courses or in formal coursework at the time of the final examination, a significant number of students have no enrollment activity at this time. While permitted under the existing policy, this lack of enrollment causes several problems. For example:

1. The university has an inaccurate count of master's students still active in master's degree programs.
2. Faculty members do not always know if students are planning on finishing the degree or if they have dropped out.
3. Faculty members and departments have no current contact information for these students.
4. Non-enrolled students still utilize faculty advising time (thesis evaluation; committee consultation etc.). This faculty work should be reflected in enrollment.
5. Lack of enrollment prevents a student from submitting an on-line Application for Degree and an on-line Request for a Final Master's Examination, necessitating time-consuming manual processing.

To address these problems, we propose a solution that incentivizes students to maintain continuous enrollment through to the final examination. If students do not stay enrolled (and have not made

appropriate use of the Leave of Absence policy), 1) they must reapply for admission to the Graduate School and to the program and 2) if accepted and if all coursework requirements have been met, these students must enroll in XXX-748 or equivalent (zero credit), in order to sit for the final examination.