



College of Arts and Sciences

Department of Chemistry
Chemistry-Physics Building
Lexington, KY 40506-0055

859 257-4741

fax 859 323-1069

www.chem.uky.edu

April 29, 2015

Prof. Andrew Hippisley, Chair
University Senate Council
University of Kentucky
CAMPUS

Dear Prof. Hippisley:

For many years, the Department of Chemistry has taught a physical chemistry course, CHE 446G, populated primarily by students from the Department of Chemical and Materials Engineering, CME. For the fall semester of 2015, the number of CME students has increased dramatically, with 73 students enrolled (the capacity of the room in which it is scheduled) and 15 on the waiting list. We are informed by our colleagues in CME that many more cannot gain access to the waiting list and the total number of students wishing to take this class exceeds one hundred. We have searched for a larger room at the scheduled time of the course without success.

Prof. Carolyn Brock, the instructor for CHE 446G, is willing to teach an additional section of the course at another time (1:00-1:50 MWF in SRB 303) in the fall semester as an overload, which has been approved by the Dean of Arts and Sciences; however, she has requested that she be permitted to give common examinations in the evenings. In the past, she has written two versions of each exam so that students taking the same exam are not seated adjacent to each other. For two sections of the course, she would be required to write four exams.

As these common examinations are not in the registrar's schedule of classes, I am requesting permission for administering these exams. The dates Prof. Brock has proposed for exams are September 22, October 20, and November 17 from 7:30 to 8:30 PM; rooms 139 and 153 in the Chemistry-Physics Building are available and have been tentatively reserved. The final exam for both sections will be on Thursday, December 17, at 6:00 to 8:00 PM. Prof. Brock has also checked to determine that there would be no conflicts with professional meetings that would affect CME students. As usual, accommodation would be provided for students who have a conflict at the times of the common exams; they would be permitted to take the exams at an alternate time and place. We routinely make these arrangements for students in other chemistry courses. Students who need extra time and/or a distraction-free environment will be referred to the DRC, as they have been in the past. Finally, I should note that we have been in frequent contact with colleagues from CME in making these changes, and they are very supportive of these arrangements.

If you have questions or need additional information, please let me know.

Sincerely yours,

A handwritten signature in black ink that reads "Steven W. Yates". The signature is written in a cursive style with a large, sweeping 'S' and 'Y'.

Steven W. Yates, Interim Chair
A&S Distinguished Professor
257-4005 yates@uky.edu

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blue.