

September 9, 2015

TO: Dr. Andrew Hippisley, Chair University Senate

FROM: Cleophus V. Price, Assistant Dean, Graduate Academic Services,  
The Graduate School *CVP*

SUBJECT: Incorrect degree awarded

1. Student Name: KA-06
2. Student Number [REDACTED]
3. Student Degree and Major: MM in Music Performance
4. Expected Degree: August 2009
5. Student KA-06 has satisfied the degree requirements
6. Student KA-06. applied for a summer 2009 degree and Graduate School Staff entered the card manually
7. The wrong major was chosen from the drop down menu by the asst dean when manually entering the degree card.
8. The MA was awarded August 2009.
9. Graduate School staff nor Registrar's Office staff were able to identify the error when conferring the degree
10. Due to the aforementioned administrative error, the Graduate School does not feel student KA-06 should be penalized in any way and should be awarded the August 2009 MM degree.