

PROGRAM SUSPENSION/DELETION FORM

1. General Information

College: Engineering Department: Civil Engineering
Major Name: Civil Engineering Degree Title: MCE
Formal Option(s), if any: N/A Specialty Field w/in Formal Options, if any: N/A
CIP Code: CVE Today's Date: Feb, 22, 2010
Requested Effective Date: [X] Semester following approval. OR [ ] Specific Date:
Contact Person in the Dept: Dr. K.C. Mahboub Phone: 257-4279 Email: kmahboub@engr.uky.edu

2. Suspension/Deletion Information

Nature of action: [X] Suspension [ ] Deletion
Rationale for suspension/deletion: Our MSCE program was expanded several years ago to include more options; hence the MCE option is redundant. The MSCE and MCE programs share the same courses.
What provisions are being made for students already in the program? Currently, there are no students in the MCE program, and if there were, they would be moved to the MSCE program.
Will another degree program replace the one suspended/deleted? Yes, our current MSCE program will replace MCE.
Will courses connected with the program be dropped? Yes\* [ ] No [X]
\*If Yes, forms for dropping a course(s) must be attached.

Suspensions/deletions are made effective for the semester following approval. No suspension/deletion will be made if the required all approvals, up through and including Board of Trustees approval, are not received.

[Handwritten signature]

**PROGRAM SUSPENSION/DELETION FORM**

**Signature Routing Log**

**General Information:**

Proposal Name: Suspension of MCE Program

Proposal Contact Person Name: Dr. K.C. Mahboub

Phone: 257-4279

Email: kmahboub@engr.uky.edu

**INSTRUCTIONS:**

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

**Internal College Approvals and Course Cross-listing Approvals:**

Reviewing Group	Date Approved	Contact Person (name/phone/email)	Signature
CE Department	2/22/10	George Blandford 17-18551 gebland@engr.uky.edu	
Engineering Faculty	09/13/10	Richard Swelgard 1779781 rswelgar@engr.uky.edu	
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**External-to-College Approvals:**

Council	Date Approved	Signature	Approval of Revision <sup>2</sup>
Undergraduate Council			
Graduate Council		 2010.11.05 14:22:27 -04'00'	
Health Care Colleges Council			
Senate Council Approval			University Senate Approval

Comments:

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<sup>2</sup> Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.

December 14, 2010

Memo

To: Sheila Brothers  
From: Dan Wermeling, Pharm.D.  
Chair, Senate Academic Programs Committee  
Re: Minutes  
Present: Wermeling, Hippisley, Arthur, Dupont-Versteegden, Duncan  
Absent: Wasilkowski (prior notice), Badger, Arrington

The Senate Academic Programs Committee met on December 6<sup>th</sup>, 2010 from 3-4 pm in room 220 CRMS. Based on the information provided, we recommend to Senate Council the following actions.

1. Moved, seconded and voted unanimously to suspend the Minor in Agriculture.
2. Moved, seconded and voted unanimously to suspend the Masters in Civil Engineering
3. Moved, seconded and voted unanimously to suspend the Master of Arts in Distributive Education.

SAPC also discussed the process for review and approval of programs, courses, etc. SAPC provides the following general impressions:

1. The process for new courses, programs, changes, deletions, etc., is not well understood and we do not understand it ourselves. We would benefit from a policy and procedure document if one exists along with template application forms.
2. The applications we receive are highly variable and do not address the issues addressed in the committee charge.
3. The process is inefficient in many ways, takes way too long, and does not serve faculty, students and education administrators.
4. It is hard to tell through the processes as to where value is added from review. Are charges from HCCC and GC different than ours for example?
5. Although there is a standing charge, there is not a charge for new committee business that relates to adding more value to our systems in some way. From my vantage point there is plenty of opportunity. Senate Council could make this part of the summer work, to develop charges in conjunction with past committee chairs. A Senate Council member, if not already assigned, could be the Committee liaison, so that your burden is reduced and less people coming to you.
6. The use of technology is not present and process is dependent on meetings and a single administrative staff person.
7. The Senate office appears to be overwhelmed and is unable to respond to requests to know what business is actually before us.
8. It is not apparent there is a succession plan for how leadership in committees is transferred. Hence vice-chairs could be next chairs. Or chairs could have more than one term.

These comments I hope are crafted in a way that also suggests there are available solutions. I believe there are. We would like to come to agreement regarding strategies and tactics to develop a much better system. The Committee has asked that I present these concerns to the Council, and if Council agrees and is willing to present to the full Senate. If Council agrees an option is to consider developing a plan of attack on these items and also present that to Senate.