

Nikou, Roshan

From: Graduate.Council.Web.Site@www.uky.edu
Sent: Friday, September 15, 2006 11:21 AM
To: Nikou, Roshan
Cc: Price, Cleo
Subject: Investigator Report

AnyForm User: www.uky.edu
AnyForm Document: <http://www.research.uky.edu/gc/GCInvestigatorReport.html>
AnyForm Server: www.uky.edu (/www/htdocs/AnyFormTurbo/AnyForm.php)

College/Department/Unit: = NUR 734

Category: = Change

Date_for_Council_Review: =

Recommendation_is: = Approve

Investigator: = Dexter Speck

E-mail_Address = dfspeck@uky.edu

1__Modifications: = None - this is a straightforward request to provide 2 models of this class. The current approved class is equally weighted between didactic material and practical clinical experience. They wish to continue this model - but in addition allow for another option for students that are only working toward a certificate. This option includes only half of the practicum experience - hence a reduction to 3 credit hours (2 classroom/1 practicum. This seems entirely reasonable and appropriate for their certificate program.

2__Considerations: =

3__Contacts: =

4__Additional_Information: =

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UNIVERSITY OF KENTUCKY
APPLICATION FOR CHANGE IN EXISTING COURSE: MAJOR & MINOR

1. Submitted by College of Nursing Date 4/27/2006
Department/Division offering course Nursing
2. Changes proposed:
 - (a) Present prefix & number NUR 734 Proposed prefix & number No change
 - (b) Present Title Advanced Practice in Public Health Nursing Practicum II: Assurance
New Title No change
 - (c) If course title is changed and exceeds 24 characters (Including spaces), include a sensible title (not to exceed 24 characters) for use on transcripts:
No change
 - (d) Present credits: 4 fixed Proposed credits: 3 - 4 variable credit
 - (e) Current lecture: laboratory ratio 2:2 Proposed: 2:1 (3 cr) or 2:2 (4 cr)
 - (f) Effective Date of Change: (Semester & Year) Spring 2007
3. To be Cross-listed as: _____
Prefix and Number _____ Signature: Department Chair _____
4. Proposed change in Bulletin description:
 - (a) Present description (including prerequisite(s):
This course focuses on the third core public health function of monitoring health services to communities, collaborating with other health disciplines in the development and delivery of needed services, and using quality assurance activities to improve health, illness and health resources to communities. Students will learn the use of surveillance, evaluation, and performance improvement techniques in assuring cost-effective health services for communities and targeted health care environments such as home health or managed care. They will evaluate the use of nursing taxonomies for classification of aggregate level outcomes. Culturally competent care in vulnerable and multicultural communities and the use of informatics in assurance are emphasized.
Prereq: NUR 733, enrollment in the graduate program in Nursing or consent of instructor.
 - (b) New description:
No change in course description.
 - (c) Prerequisite(s) for course as changed: Prereq: NUR 733; enrollment in the graduate program in Nursing, enrollment in graduate certificate in Public Health Nursing, or consent of instructor.
5. What has prompted this proposal?
Faculty in the College of Nursing recently submitted a proposal for a graduate certificate in Public Health Nursing. This certificate is open to students enrolled in the graduate Nursing program, post baccalaureate non-degree nursing students and students who are nurses enrolled in the College of Public Health. This course change proposal modifies existing fixed course credit hours to variable credit and modifies course prerequisites to allow students admitted to the graduate nursing certificate to enroll in courses required for certificate completion. The didactic portion of the course will remain unchanged. Students in the certificate program are required to complete only one credit hour of practicum.
6. If there are to be significant changes in the content or teaching objectives of this course, indicate changes:
No significant change to content or teaching objectives.
7. What other departments could be affected by the proposed change?
College of Public Health students will be eligible to enroll in this course if they have been admitted to the graduate certificate in Public Health Nursing.
8. Is this course applicable to the requirements for at least one degree or certificate at the University of Kentucky? Yes No
9. Will changing this course change the degree requirements in one or more programs? Yes No
If yes, please attach an explanation of the change.*
10. Is this course currently included in the University Studies Program? Yes No

The Minor Change route for courses is provided as a mechanism to make changes in existing courses and is limited to one or more of the following:

- a. change in number within the same hundred series;
- b. editorial change in description which does not imply change in content or emphasis;
- c. editorial change in title which does not imply change in content or emphasis;
- d. change in prerequisite which does not imply change in content or emphasis;
- e. cross-listing of courses under conditions set forth in item 3.0;
- f. correction of typographical errors. [University Senate Rules, Section III - 3.1]

Rev 3/04

If yes, please attach correspondence indicating concurrence of the University Studies Committee.

- 11. If the course is a 100-200 level course, please submit evidence (e.g., correspondence) that the Community College System has been consulted.

*NOTE: Approval of this change will constitute approval of the program change unless other program modifications are proposed.

UNIVERSITY OF KENTUCKY
APPLICATION FOR CHANGE IN EXISTING COURSE: MAJOR & MINOR

- 12. If the course is 400G or 500 level, include syllabi or course statement showing differentiation for undergraduate and graduate students in assignments, grading criteria, and grading scales. [] Check here if 400G-500.

- 12. Is this a minor change? [] Yes [X] No
(NOTE: See the description on this form of what constitutes a minor change. Minor changes are sent directly from the Dean of the College to the Chair of the Senate Council. If the latter deems the change not to be minor, it will be sent to the appropriate Council for normal processing.)

- 13. Within the Department, who should be consulted for further information on the proposed course change?

Name: Dr. Julie Sebastian Phone Extension: 323-6685

Signatures of Approval:

Julie Sebastian
Department Chair

4/28/04
Date

Carolyn A. Wilkins
Dean of the College

4/28/04
Date

Date of Notice to the Faculty

**Undergraduate Council

Jannine Blackwell
**Graduate Council

Date

9/25/06
Date

**Academic Council for the Medical Center

5.17.06
Date

**Senate Council

Date of Notice to University Senate

**If applicable, as provided by the Rules of the University Senate.

ACTION OTHER THAN APPROVAL

UNIVERSITY OF KENTUCKY

COLLEGE OF NURSING

Spring 2005: A Distributed Learning Course

TITLE: NUR 734 Advanced Practice in Public Health Nursing Practicum II: Assurance

LOCATION: Lexington; Tuesday, once per month, 2-5:50 PM, CON/HSLC 559

CREDITS: 3-4 credits (seminar 2 credits, clinical 1 credit for certificate students or 2 credits for degree students) This course is designed for the MSN student (4 credits) or the PHN Certificate student (3 credits).

PREREQUISITES: NUR 733

FACULTY:

Peggy Hickman, Ed.D., RN; Associate Professor
College of Nursing, Room 561 (Office Hours by appointment)
(O) 859-323-5579; (H) 859-323-5579; (FAX) 859-323-1057
Email: mjhick01@uky.edu

COURSE DESCRIPTION:

This course focuses on the third core public health function of monitoring health services to communities, collaborating with other health disciplines in the development and delivery of needed services, and using quality assurance activities to improve health, illness and health resources to communities. Students will learn the use of surveillance, evaluation, and performance improvement techniques in assuring cost-effective health services for communities and targeted health care environments such as home health or managed care. They will evaluate the use of nursing taxonomies for classification of aggregate level outcomes. Culturally competent care in vulnerable and multi-cultural communities and the use of informatics in assurance are emphasized.

COURSE OBJECTIVES:

1. Evaluate the organization, accessibility, appropriateness, acceptability, cost-effectiveness and quality of personal and population-based health services.
2. Analyze health service performance improvement strategies in partnership with communities or targeted health care environments.

3. Demonstrate leadership in the evaluation of strategies to meet the priority population health needs of communities or targeted health care environments.
4. Evaluate health education/promotion programs to improve health, prevent disease and promote health and monitor health resource trends in communities.
5. Use data management and interactive communication systems in assuring the health needs of communities.
6. Apply population based strategies to prevent disease and promote the health of vulnerable populations.
7. Utilize research findings as a basis for assuring that appropriate standards of practice are applied in meeting the health needs of a community.
8. Analyze the role of the community health advanced practice nurse as change agent.
9. _____

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TEACHING/LEARNING METHODS:

The course will be taught using a combination of methods, including seminar, face-to-face and web-based discussion, case analysis, web-based assignments, and weekly clinical performance. Requirements for the completion of clinical expectations will be different for the certificate and the degree seeking student. For example, the certificate student, whose time is limited to 4 hours per week in clinical, might serve as a team member for an evaluation of a program, while the degree seeking student, who has 8 hours of clinical time per week, might develop an evaluation plan for a program within an agency.

Deleted: The course will be taught using a combination of methods, including seminar, face-to-face and web-based discussion, case analysis, web-based assignments, and weekly clinical performance.¶

EVALUATION METHODS:

20 points Case Study (divided as follows)

- 10 points Case Summary & Analysis
- 10 points Evaluation Design

20 points Informed Participation

10 points Final Presentation

50 points Advanced Public Health Nursing Clinical Practice (divided as follows)

- 25 points Clinical Practice (This portion is not required for the certificate student)
- 25/50 points Project/Program Evaluation (25 points for degree seeking student/50 points for certificate student).

100 Points Total

GRADING SCALE:

- A = 90 -100 points
- B = 80 – 89 points
- C = 70 – 79 points
- E = 69 points or less

REQUIRED TEXTBOOKS:

- Ervin, N.E. (2002). *Advanced community health nursing practice: Population- focused care*. Upper Saddle River, NJ: Prentice Hall.
- Issel, L.I (2004). *Health planning and program evaluation* Boston: Jones & Bartlett.
- Quad Council on Public Health/Community Health Nursing. (2003). *Public Health Nursing Competencies* (handout from NUR 733)
- Quad Council of Public Health Nursing Organizations (1999). *ANA Scope and standards of public health nursing practice*. Washington, DC: American Nurses Publishing.
- Turnock, B.J. (2004). *Public health: What it is and how it works* (3rd ed). Gaithersburg, MD: Aspen Publishers.
- Wholey, JS; Hatry, HP; & Newcomer, KE. (2004). *Handbook of Practical Program Evaluation*. San Francisco: Jossey-Bass.

OTHER RESOURCES:

- Fetterman, D.M. (2000) *Empowerment Evaluation: Knowledge and Tools for Self-Assessment*. Palo Alto: Sage.
- Fetterman, D.M. (2001) *Foundations of Empowerment Evaluation*. Palo Alto: Sage.
- Green, L.W. & Kreuter, M. (1999). *Health promotion planning: An educational and ecological approach* (3rd ed.). Mountain View: Mayfield.
- Rossi, P.H.; Lipsey, M.W.; & Freeman, H.E. (2004). *Evaluation: A Systematic Approach*. Palo Alto: Sage.

ASSIGNMENTS:

1. **Case Study** (20 points, divided as described below)

A four-part web-based case study will be used to guide students through the process of planning, implementing and analyzing a public health/community health nursing intervention. Students will discuss the case on-line in small groups and carry out indicated activities. Outcomes of the case study will be evaluated as follows:

Case Summary and Case Analysis: (10 points)

The case study is divided into exercises. Each student will be responsible for leading on-line group discussion for one exercise and providing a written summary of the discussion on the date(s) indicated. Sample discussion questions will be included with each segment of the case.

Following Exercise 3, students will prepare a concise written analysis of the outcomes of the planning process, based on the evidence gathered during the first three segments of the case study. Instructions for the case analysis are included in Exercise 3. Students will present their analyses in class on the day the written analysis is due.

Evaluation Design (10 points)

Following Exercise 4, each student will develop a written intervention design for the case study, based on the work plan developed by the group. Instructions for written evaluation design are included in Exercise 4.

2. Informed Participation (20%)

Students are required to participate in all class discussions, both face-to-face and electronic, in a manner that demonstrates critical thinking, synthesis of readings, and evidence of self-study. Weekly preparatory assignments and discussion topics will be posted on the web each Tuesday. Students are also expected to seek out and share current items of interest that relate to population-focused nursing practice. Students are expected to read extensively and reflect on the information prior to class discussion. Students are expected share leadership and participation in all seminar discussions with insightful comments based on the readings and relevant experiences.

3. Final Presentation (10 points)

On the last day of class, each student will present an summary of the clinical evaluation project(s) to classmates and faculty.

3 Advanced Public Health Nursing Clinical Practice (50 points, divided for the degree seeking student; the certificate student will NOT complete section A, but will complete the evaluation piece as described in section B below)

A. Community practice (25 points): Each student shall implement the community health nurse specialist role, in partnership with selected populations and personnel from clinical agencies by using appropriate theories, conceptual frameworks, and research findings to meet course objectives that pertain to the clinical settings (Objectives 1-7). Clinical practice shall address the

clinical agency's goals, objectives, and policies, as well as with related state and national health objectives, and standards of advanced nursing practice.

Standards of Practice: Clinical practice must fit with current national standards of advanced nursing practice, definitions and standards specific to the public health nursing specialty; current public health practice standards; and the current code of professional ethics for nurses.

Clinical Hours/Attendance: Each clinical semester credit is equivalent to four hours per week in the clinical setting (8 clinical hours per week are required for this course). Students may fulfill the required clinical hours each week in a time frame mutually agreeable to student, faculty, and preceptor.

Communication: Students shall keep faculty and preceptors informed verbally and in writing of weekly clinical plans and activities. Individual and group conferences will be held at regular intervals

Clinical Log : Students shall maintain a weekly log in which s/he

1. records clinical activities, identifies the theories, concepts, and/or evidence-based methods upon which clinical activities are based,
2. documents progress toward each course clinical objective ,
3. describes at least one theory/research-based article (annotated bibliographic format), and
4. analyzes the above article in relation to advanced public health nursing practice and/or the clinical practice focus.

Clinical logs are to be submitted quarterly using the digital drop box, naming each week's file: LastnameLog# (using the log numbers in place of #). Following is the format for the weekly log.

Name:	Clinical Log #:	Date:
Activities:	Theory/evidence-base used:	
Objective(s) addressed/documentation		
#1		
#2		
#3		
#4		
#5		
#6		
#7		
#8		
#9		

#10	
Annotated Bibliography:	Implications for PHN Advanced Practice:

Final Presentation in Clinical Setting: Each student shall make a presentation summarizing clinical activities and recommendations to the preceptor, faculty, and appropriate stakeholders in the clinical setting. A one page summary of recommendations and appropriate visual aids should be used in the presentation.

B. Evaluation of a Public Health Program/Project (25 points for degree seeking student and 50 points for the certificate student).

Each student will evaluate a public health/community health nursing intervention or program as part of her/his clinical practice.

Prepare an oral and written report in which you summarize your evaluation of a public health program/project, using a format mutually agreed upon by the faculty, student, and clinical preceptor. The report shall include an analysis of the clinical problem(s) addressed the evaluation design, data/findings, recommendations, and actions taken (if any). Present the report to the faculty, preceptor, and appropriate members of the clinical agency and community of interest.

C. Self Evaluation: At the end of the semester, each student shall submit a written self-evaluation of her/his clinical performance that includes:

1. A description of how standards of advanced practice nursing as a public health nurse specialist were met, using criteria in ANA standards for advanced nursing practice and the public health nursing specialty; and
2. An analysis of how the course and individual objectives were met through the clinical experience. This should be a concise summary developed from the weekly clinical logs.

WHAT DOES IT MEAN TO BE A “DISTRIBUTED LEARNING” COURSE?

Course Format: This means that some of the course materials are available to you on the web. In-class meetings are scheduled once each month. This does not mean, however, that the course is not interactive. For example, you will participate in several threaded discussions with other class members outside of your study group.

Internet skills: It is important to have a basic understanding of how to use the World Wide Web. If you are not comfortable with using the web, it is recommended that you take one of the workshops provided by the library.

Computer Requirements: This web-enhanced course requires the following computer hardware and software:

- ✓ Ready computer access with high speed modem or network connection
- ✓ Internet browser -- either Netscape (4.0 or higher) or Internet Explorer (IE) (4.0 or higher)
- ✓ Active e-mail account with attachment capabilities
- ✓ Microsoft Office or MS PowerPoint Viewer (see below)

You will need to have MS PowerPoint Viewer available. This can be downloaded for free at Microsoft's **PowerPoint Viewer** Download site. Just Click on the hot link and follow the directions. You will need to save it to your hard drive and then activate it once it is downloaded. Be certain to write down the name of the file being downloaded and where it is being saved. Once it has been fully downloaded, to activate the program you will need to go to the file and click on its icon (picture). Then just follow the directions. If you have any problems or questions, please contact the College of Nursing's Manager of Instructional Technology, **Brenda Ghaelian** by e-mail Brenda@uky.edu.

You will also need Acrobat Reader. It can be downloaded for free at **Adobe's Acrobat Reader** download site. Be certain to write down the name of the file being saved and where it is being saved. This program allows you to read .pdf files. These are special files that I use when I scan certain text and images. You will not be able to access the files without having Acrobat Reader. Follow the same directions as described in PowerPoint Viewer instructions. If you have any problems or questions, please contact **Brenda Ghaelian** by e-mail Brenda@uky.edu.

ABSENCE POLICIES:

As graduate students, you are expected to assume responsibility for your own learning and attend all classes. Because of the limited number of class meetings, your attendance and participation are required in EACH class meeting. If you must miss a class, you must clear this with the instructors prior to the class meeting date. For the definition of excused absences, please refer to the *Student Rights and Responsibilities Handbook*, pp. 47-48. You are entitled to excused absences for the purpose of observing major religious holidays. **You must notify Dr. Hickman in writing prior to the date specified by University policy.** *Remember, by missing even one of the class meetings, you will miss 25% of the class time!*

CHEATING AND PLAGIARISM:

Academic integrity is strongly supported by the faculty and students at the College of Nursing. Cheating and plagiarism are problems that are viewed with great seriousness by both the College of Nursing and the University. The minimum consequence for either cheating or plagiarism is an "E" in the course.

OFFICE OF SERVICES FOR STUDENTS WITH DISABILITIES:

If there is any student in this class who is in need of academic accommodations and who is registered with the Office of Services for Students with Disabilities, please make an individual appointment with me to discuss accommodations. Upon request, this syllabus can be made available in alternative forms.

COURSE CONTENT AND SCHEDULE

**COURSE OUTLINE AND SCHEDULE
(Class Meetings in Lexington Highlighted)**

Date	Topic(s)	Reading Assignments*
1/18	Introduction & Course Expectations	
1/25	Public Health Assurance	Module 1
2/01	Evaluation Design	Module 2
2/08	Evaluation Design	Module 3
2/15	Performance Monitoring	Module 4
2/22	Case Study: Planning for Evaluation	Module 5
3/01	Case Study: Evaluation Design	Module 6
3/08		Module 7
3/15	Spring Break	Enjoy!
3/22	Case Study: Collecting Evaluation Data	Module 8
3/29	Case Study: Analyzing Evaluation Data	Module 9
4/05	Using Evaluation Data	Module 10
4/12	Quality Assurance	Module 11
4/19	Assurance in Advanced PHN Practice	Module 12
4/26	Presentations	

*Additional self-selected reading pertaining to clinical project is required weekly



UNIVERSITY OF KENTUCKY

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MEMORANDUM

DATE: April 28, 2006

TO: David S. Watt, Ph.D.
Associate Provost for Academic Affairs
Chair, Health Care Colleges Council
Deans, Department Chairs, Members of the University Senate

FROM: Carolyn A. Williams, PhD *Carolyn A. Williams*
Dean, College of Nursing
Juliann G. Sebastian, PhD *Juliann G. Sebastian*
Assistant Dean for Advanced Practice Nursing

SUBJECT: Course Changes – NUR 733 and NUR 734 –
For Graduate Certificate in Public Health Nursing

Rationale for changes to NUR 733 and 734

Faculty in the College of Nursing recently submitted a proposal for a graduate certificate in Public Health Nursing. This certificate is open to students enrolled in the graduate Nursing program, post baccalaureate non-degree nursing students and students who are nurses enrolled in the College of Public Health. This course change proposal modifies existing fixed course credit hours to variable credit and modifies course prerequisites to allow students admitted to the graduate nursing certificate to enroll in courses required for certificate completion. The didactic portion of the course will remain unchanged. Students in the certificate program are required to complete only one credit hour of practicum.

Approved curriculum for Graduate Certificate in Public Health Nursing

- Epidemiology 3 hrs (3:0)
- NUR 732 3 hrs (2:1)
- NUR 733 3 hrs (2:1)
- NUR 734 3 hrs (2:1)

12 credit hours required for certificate completion

Effective Date:

Fall 2006

Thank you for your consideration of this proposal.

UNIVERSITY SENATE REVIEW AND CONSULTATION SUMMARY SHEET

Proposal Titles: (1) Course Changes in NUR 733 and NUR 734 for the Graduate Certificate in Public Health Nursing

Name/email/phone for proposal contact: *Juliann G. Sebastian, PhD*
Assistant Dean for Advanced Practice Nursing
 3-3304; jgseba00@uky.edu

Instruction: To facilitate the processing of this proposal please identify the groups or individuals reviewing the proposal, identify a contact person for each entry, provide the consequences of the review (specifically, approval, rejection, no decision and vote outcome, if any) and please attach a copy of any report or memorandum developed with comments on this proposal.

Reviewed by: (Chairs, Directors, Faculty Groups, Faculty Councils, Committees, etc)	Contact person Name (phone/email)	Consequences of Review:	Date of Proposal Review	Review Summary Attached? (yes or no)
Public Health Nursing Track Faculty	Dr. Marcia Stanhope PHN Track Coordinator 3-8071 mkstan00@uky.edu	Recommended approval	Feb. 18, 2005	Yes
Masters Program Committee (MPC)	Dr. Sherry Warden MPC Chair, 2004-05 3-6640 lsward00@uky.edu	Recommended approval	March 11, 2005	Yes
College of Nursing Graduate Faculty	Dr. Sherry Warden MPC Chair, 2004-05 3-6640 lsward00@uky.edu	Graduate faculty voted approval	April 1, 2005	Yes