

Senate Council
August 19, 2019

The Senate Council met in regular session at 3 pm on Monday, August 19, 2019 in 103 Main Building. Below is a record of what transpired. All votes were taken via a show of hands unless indicated otherwise.

Senate Council Chair Jennifer Bird-Pollan called the Senate Council (SC) meeting to order at 3:06 pm. The Chair welcomed those present. The Chair introduced Leslie Vincent, senior lecturer in the Gatton College of Business and Economics, Department of Marketing and Supply Chain. Vincent will be finishing the term for Kaveh Tagavi, who has been appointed as the Academic Ombud and is no longer eligible to serve on the SC, or as the University Senate's Vice Chair. The Chair also introduced the new staff support to the SC Office, Stephanie Woolery. The Chair suggested that everyone in the room introduce themselves prior to addressing the first agenda item.

1. Announcements and Minutes from April 15, April 29, and May 8, 2019

The Chair offered a series of announcements.

- The Chair thanked everyone for a great year last year and was grateful for everyone's continued work for this coming year.
- The Chair had a productive meeting with the Academic Council chairs and Aaron Cramer, chair of the Senate's Academic Programs Committee (SAPC), over the summer. New approval checklists for courses and programs were introduced to the Council chairs and they will begin using it this fall. The goal is to make the process more uniform and to provide a more accurate timeline for proposers. She will also be working with council chairs and Cramer to articulate how the reviews differ from step to step.

Corrine Williams (PbH/Health, Behavior and Society) is serving as the Undergraduate Council chair and Sheila Melander (NU) is the Health Care Colleges Council (HCCC) chair this year. All Councils have a staff coordinator; Joanie Ett-Mims for the UC, Roshan Nikou for the Graduate Council, and Meredith Houlihan for the HCCC. Stephanie Woolery will be training with Meredith this fall to take over as the next HCCC Program Coordinator in the Spring. Since the HCCC chair rotates through the Healthcare Colleges, it makes more sense to keep the assistant consistent.

- The SC Office is planning to send e-newsletters to all faculty this fall. Other university senates often do this and have a Facebook/Twitter presence. The Chair would like to suggest this for the University Senate as well but could hold off on the social media if the SC preferred. Brion suggests asking UKNow to include a link to Senate's newsletter. There was discussion among SC members and the consensus was that all the new communication ideas were a good idea. The newsletter will go out about once a month, but there will be more frequent updates through social media. The Chair encouraged everyone to send in any ideas for news and updates. Editorial control will be in the hands of the Chair.
- SC members asked the Chair to send out an email to faculty with a reminder that the first day of classes would be on Monday, not Wednesday.
- The Chair sent an email yesterday to all deans, associate deans, and college contacts about the early notice process that was requested by the SAPC. When Annie Davis Weber's (assistant provost for strategic planning and institutional effectiveness) office get information about a new program or certificate, it will be sent to Sheila Brothers in the SC office. Ms. Brothers will collect these and send an email out once a week to multiple people from each college. Red flags,

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objectors, and collaborators can reach out earlier so that hopefully the problems seen last year can be avoided. All problems may not be avoided, but they can be identified earlier in the process.

- The Chair sent an email yesterday about a meeting to discuss the Plan A masters programs that do not require 30 hours to the directors of graduate studies (DGSs) of affected programs. This is a problem from SACS perspective and was discussed by the SC at the last retreat. The SC office has been working with Brian Jackson (dean, Graduate School) and his staff, Weber, and others this summer. Jackson thought it would be better for the SC Chair to convene the meeting rather than him. The Chair will report back after the meeting.
- A phased retirement survey draft that is based on the SC retreat feedback is being reviewed by the Staff Senate this week. After their feedback has been received, it will be brought before the SC, University Senate (Senate), and then be sent out.
- Jenny Minier (BE/Economics) has stepped down as the chair of the Senate's Advisory Committee on Privilege and Tenure and is being replaced by Mike Healy (LA).
- After John Herbst's retirement, Ashley Reed has taken his place leading the Commencement Committee. She wrote to the Chair a couple of weeks ago to request a calendar change for the time of the degree ceremony, but the Chair suggested to SC members that it did not need SC approval, particularly because the time of commencement is not noted in the University Calendar. Those offering opinions indicated that this change did not require SC's approval.
- The SC has been asked to give comments on the President's Evaluation questions used by the Board of Trustees. The Chair will send these out to the SC after the meeting and would like to have their feedback by this Friday. The feedback she provides to the President's office will be anonymous.
- The Chair described circumstances around an alternate presentation site for an honorary degree recipient. She answered a handful of questions from SC members. SC members concurred that in this specific situation, a change in locale was appropriate
- The Chair has been asked for faculty nominees to serve on the HCCC Code of Conduct Appeals Board. There are currently no members and this needs to be acted on quickly because there may be a matter coming up soon. There should be 15 members from health care colleges, 10 of whom that teach in healthcare settings. This will be an agenda item on the next SC meeting.
- The Chair is attending faculty council meetings in the colleges to talk about the Senate. She has gone to or is planning to go to Public Health, Education, Engineering, Medicine, Business and Economics, and Arts and Sciences.
- The Chair approved on behalf of the SC and Senate some late additions in June. A PhD student was moved from the from early August degree list to the May degree list and the Chair added two undergraduate students to the May degree list. These were all clerical mistakes made within the colleges.

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- The graduate program registration window changed upon the request of Dean Jackson (GS). Historically this opened in August, but the Chair approved a change to the window opening in June.
- The Undergraduate Council (UC) is looking for nominees. There has been a high volume of work in recent years and more reviewers are needed. The Chair asked everyone to think about possible nominees and ask around to see if anyone is interested. The UC chair, Corrine Williams, would be happy to talk with anyone who might be interested.
- Last spring the SC had talked about the fact that when the Institute for the Study of Free Enterprise was approved, that a subsequent review was to be conducted two years after its creation. Because the director stepped down, Ernie Bailey, chair of the Ad Hoc Committee to review the Institute for the Study of Free Enterprise, has asked if they should move forward with the review or wait until the director is replaced. After brief discussion, The SC agrees that the review should move forward and the Chair will let Ernie Bailey know.
- Christine Harper (associate provost for enrollment management) came to talk about the registration window for non-degree students this past spring with the SC. At the Chair's request, due to SC's suggestion in spring that Harper report on the number of non-degree students who enrolled, Harper reported that 82 non-degree students signed up this past summer and 89 non-degree students signed up for the fall. There did not seem to be an impact from her perspective. There were several questions from SC members about the impact of these non-degree students, including the issues listed below.
 - Were any non-degree students in courses that were full/at capacity? The issue was whether or not a degree-seeking student might not have been able to enroll.
 - Were any degree-seeking students waitlisted for classes that had enrollment of non-degree students?
 - Could faculty who taught courses with non-degree students be polled to see if the non-degree students were academically prepared for the course?
 - Ask senators to query colleagues in their colleges to see if any instructors of classes with non-degree students experienced problems due to the enrollment of non-degree students.

The Chair suggested that the first two issues encompassed information that Harper could reasonably access. The other two issues pertaining to faculty opinions were probably not in Harper's area of authority. It was suggested that everyone ask around at their colleges for feedback.

The Chair reported that no edits had been received for the sets of minutes from April 15, 2019, April 29, 2019, and May 8, 2019. Osterhage **moved** to approve these minutes and Collett **seconded**. There was no discussion. A **vote** was taken and the motion **passed** with none opposed.

2. Officer Election – Vice Chair

Prior to the meeting, the Chair discussed the procedure for electing the vice chair with Davy Jones (ME/Toxicology and Cancer Biology, chair of Senate's Rules and Elections Committee (SREC)) and Roger

Brown Roger Brown (AG/Agricultural Economics, chair of Elections Subcommittee of the Senate's Rules and Elections Committee (SREC)) since there are no Senate Rules (SRs) regarding it. The Chair handed to Brown the responsibility for leading the meeting for purposes of conducting the election. Brown passed out the proposed procedure stating that the SC through discussion and voting will identify the officers of the SC.

Blonder asked if someone is rolling off in December, are they eligible to serve through June? Brown replied yes, because they are electing someone to serve the remainder of Tagavi's term as Vice Chair.

Nominations were taken for vice chair. Brion nominated Cross and Bird-Pollan nominated Osterhage. Both accepted the nominations. Brown passed out paper ballots and a vote was taken. Nine votes were cast and Osterhage was declared with winner, with six votes, compared to the three for Cross. Jennifer Osterhage will complete the term for Kaveh Tagavi and serve as Vice Chair through May 31, 2020.

3. Appointment of Senate Parliamentarian for 2019-20

The Chair has spoken with Doug Michael (LA) and he is willing to continue being the University Senate (Senate) Parliamentarian again this year. Grossman **moved** to approve Michael as Senate Parliamentarian and Brion **seconded**. There was no discussion. A **vote** was taken and the motion **passed** with none opposed.

4. Naming of Senate Reinstatement Committee

The Chair discussed that during the past several years, the committee has been composed of the SC Chair, SC vice chair, and SGA president. Grossman **moved** to approve the same composition as last year and Brion **seconded**. There was no discussion. A **vote** was taken and the motion **passed** with none opposed.

Brion asked if activities of the Senate Reinstatement Committee were ever reported. The Chair stated that they had not been, but after brief discussion she said she would be happy to start providing a report on the numbers of cases heard on an annual basis.

5. Proposed Change to 2019-20 College of Dentistry Calendar

The College of Dentistry has asked to change the date of the hooding ceremony in May 2020 from a Friday to a Saturday so that it is easier for students' family members to attend. Hamilton **moved** to approve the calendar change and Brion **seconded**. There was no discussion. A **vote** was taken and the motion **passed** with none opposed.

6. Request from Senate's UK Core Education Committee (SUKCEC) Regarding Membership Terms for Two Members

The UK Core Committee has two members with terms that are ending. When the Committee was repopulated, the terms were staggered so that everyone would roll off at different times. This meant that some members' terms were only for one or two years. Two of the members (Jack Schmidt (AS/Mathematics) and Renee Fatemi (AS/Physics & Astronomy) have terms that are ending but are willing to stay on. The SRs do not allow for two consecutive terms. Grossman **moved** to approve second consecutive terms for Schmidt and Fatemi and Collett **seconded**. There was a brief discussion about waiving the pertinent SR. The Chair noted that a motion was already on the floor, but there were no objections to first waiving the relevant SR.

Hamilton **moved** to waive *SR 1.4.3.2* (“Senate UK Core Education Committee (SUKCEC),” “Composition”) concerning consecutive terms and Brion **seconded**. There was no discussion. A **vote** was taken and the motion **passed** with none opposed.

Grossman again **moved** reappoint Schmidt and Fatemi and it was **seconded** by Collett. There was discussion as to whether the nominees should be approved together or separately. It was decided to approve together. There was no other discussion. A **vote** was taken and the motion **passed** with none opposed.

Patrick Lucas (DE) is the Chair of the SUKCEC and according to the rules is not eligible to be the area expert for Inquiry in Arts and Creativity also. He has recommended Rachel Shane (FA) to serve the remainder of his term as area expert for Inquiry in Arts and Creativity. Brion **moved** to approve Rachel Shane to serve the remainder of Patrick Lucas’s term as area expert for Inquiry in Arts and Creativity and Osterhage **seconded** it. There was no discussion. A **vote** was taken and the motion **passed** with none opposed.

7. Nominees for SC Liaisons to Academic Councils (in accordance with *SR 1.3.2.3*, *SR 1.3.3.2* and *SR 1.3.4.2*)

The Chair suggested that the agenda be slightly reordered so that SC members would first compose Senate’s committees. Liaisons to academic councils could then be identified using committee members as first choices. There were no objections.

8. Senate Committee Compositions

The Chair asked the SC to consider 3 things. 1) After reviewing committee compositions as discussed, to allow the Chair discretion to modify as necessary; 2) Based on discussion, give the Chair authority to name committee chairs; 3) Authority for the Chair to add senators and non-senators to committees throughout the year. The SC gave the Chair authority to do these things last year and it helped to keep everything moving smoothly.

SC members discussed Senate committee compositions and made recommendations regarding membership and, in some cases, regarding committee chairs. Cross **moved** to approve the committee compositions as discussed and give the Chair authority to modify as necessary and Hamilton **seconded** it. There was no discussion. A **vote** was taken and the motion **passed** with none opposed.

Brion **moved** to give the Chair authority to name committee chairs based on suggestions and discussions and Grossman **seconded**. There was no discussion. A **vote** was taken and the motion **passed** with none opposed.

Cramer **moved** to give the Chair authority to appoint additional members over the course of the year and Brion **seconded**. There was no discussion. A **vote** was taken and the motion **passed** with none opposed.

9. Update on Programs in Curriculog

The Chair sent a video to the SC last week to review curriculum workbook improvements. Ms. Brothers was recognized for her hard work over the summer to put programs in Curriculog. Before any forms go live, the final version will be brought back before the SC.

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Blonder thought the video was impressive but suggested that in future communications clarify it is programs and not courses. There were no significant concerns expressed about the new methods or formats for submitting information. The Chair asked the SC to send any and all feedback.

The meeting was adjourned at 5:01 pm.

Respectfully submitted by Jennifer Bird-Pollan,
Senate Council Chair

SC members present: Bird-Pollan, Blonder, Brion, Collett, Cramer, Cross, Grossman, Hall, Hamilton, Osterhage, and Vincent.

Invited guests present: Roger Brown and Annie Davis Weber.

Prepared by Stephanie Woolery on Thursday, August 22, 2019.