

Senate Council  
November 26, 2018

The Senate Council met in regular session at 3 pm on Monday, November 26, 2018 in 103 Main Building. Below is a record of what transpired. All votes were taken via a show of hands unless indicated otherwise.

Senate Council Chair Jennifer Bird-Pollan called the Senate Council (SC) meeting to order at 3:01 pm.

1. Minutes from November 19, 2018 and Announcements

The Chair apologized that the minutes were not ready, noting that the Thanksgiving holiday had delayed their preparation. Related to the Thanksgiving holiday, the motion to table the proposal for the Task Force for Online Program Guidelines until November 26 was forgotten. The Chair said the proposal could remain tabled for another week and it could be on the SC agenda for December 3.

The Chair offered some announcements.

- The Chair added a faculty member from the College of Fine Arts (Arts Administration) to the Senate Committee on Distance Learning and eLearning (SCDLeL). She said the individual intended to run for a seat in the University Senate in the near future but was interested in serving on the SCDLeL before that time.
- The Office of Strategic Planning and Institutional Effectiveness (OSPIE) has let the SC office know that a program's CIP was occasionally changed by the Council on Postsecondary Education (CPE), due to a CPE opinion that a different CIP should be used. The Chair said she thought that the best way to handle the issue was to request an annual report from OSPIE regarding which CIPs had changed over the past academic year; the first report is scheduled for September 2019. There was some discussion. The Chair explained that units would be informed about the CIP change in real time and that any change that included changes to courses would need to be completed via a program change form. Guest Annie Davis Weber, assistant provost for strategic planning and institutional effectiveness, answered questions at the request of the Chair.
- The Chair has a meeting scheduled with President Eli Capilouto for later in the week to discuss the composition of the work group on policies regarding sexual assault and sexual harassment.
- The Chair was invited to attend senior leadership's annual visit to Washington, D. C., to meet with legislators and legislative representatives. She said she would provide a report upon her return.
- The Connect Blue reception is scheduled for December 11, immediately following the Board of Trustees meeting.
- SC members are welcome to gather at Pazzo's after the December 3 SC meeting, to celebrate a productive semester and to honor those members whose terms would be ending.

Blonder asked for an update on the phased retirement issue. The Chair replied that she had a meeting scheduled for later this week with Staff Senate Chair Jon Gent (Internal Medicine Residency). She said that when she discussed the issue with President Capilouto earlier, he had asked for a more collaborative effort. Therefore, the Chair intended to meet with Gent and see what his perspective is and bring those thoughts to SC.

Due to the number of invited guests, the Chair suggested that those present introduce themselves.

## 2. Old Business

### a. Senate Meeting Roundtable

The Chair asked if there were any objections to moving the agenda item to later in the meeting, or not having it at all. There were no objections from SC members.

### b. Proposed Change to Senate Rules 5.1.8.1 ("Unilateral Removal for Failure to Attend First Two Class Periods")

The Chair asked Guest Roger Brown (AG/Agricultural Economics), chair of the Senate Committee on Distance Learning and eLearning (SCDLLeL), to explain the changes to the proposal since it was presented to SC the previous week and Brown did so. The Chair called for questions of fact and there were several.

When there were no further questions of fact, the Chair noted that the **motion** on the floor for discussion was a recommendation from the Senate Committee on Distance Learning and eLearning (SCDLLeL) to approve the proposed change to *Senate Rules 5.1.8.1* ("Unilateral Removal for Failure to Attend First Two Class Periods." Because the motion came from committee, no **second** was required. The Chair called for debate. There were a number of concerns expressed that the proposed changes could also affect wait-listing or enrollment of a course, but there were also several affirmations that proposed changes were not related to wait-listing or enrollment.

When debate ended, a **vote** was taken and the motion **passed** with none opposed.

The Chair explained that the documentation for the following agenda item was sent on Friday and she thanked SC members for their flexibility with the receipt of supporting documentation due to the short Thanksgiving week. She added that while an effective date was not currently part of the proposal, one was mentioned in an email. The Chair suggested that if approved, the changes be effective immediately upon Senate approval.

## 3. Committee Reports

### a. Senate's Admissions and Academic Standards Committee (SAOSC) – Herman Farrell, Chair

#### i. Proposed Changes to Senate Rules 4.2.1.3 ("Non-Degree Students") ~~pending receipt of SAASC documentation~~

Guest Herman Farrell (FA/Theatre and Dance, chair of Senate's Admissions and Academic Standards Committee (SAASC)) explained the proposal. At the end, he also mentioned that *Section 4.2.1.3.3* ("Rules Governing Enrollment of Non-Degree Seeking Students") needed to be revised further, to add ", except Donovan Scholars," after "Non-degree students" in the second sentence. The Chair invited Guest Mark Kornbluh, dean of the College of Arts and Sciences, to offer comments on the proposal and he did so. The Chair called for questions of fact and there were several.

When there were no further questions of fact, the Chair stated that the **motion** from the SAASC was a recommendation to approve the proposed changes to *Senate Rules 4.2.1.3* ("Non-Degree Students"). Because the motion came from committee, no **second** was required. The Chair called for debate and asked that clerical comments be held until after the substantive discussion.

During debate, SC members offered the suggestions below.

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- Add language pertaining to the Council on Postsecondary Education's indicators of college readiness in admission decisions, not just a specific high school GPA. Grossman opined that ("CPE-approved equivalent") might satisfy that concern.
- Include in the online enrollment process for non-degree seeking students a specific e-certification the student must complete to document they understand that falsifying or otherwise being dishonest in the self-certification process could result in disciplinary proceedings related to academic fraud.
- Remove references to "post-baccalaureate" because those references pertain to admission to courses in the Graduate School, not to admission to undergraduate courses.
- Change references to non-traditional students, because it is unclear.
- Merge the definitions in the second part of *SR 4.2.1.3.2* to the first part of the section, at the first listing of the types of non-degree seeking students.

Brion **moved** to postpone discussion on the proposed changes to *Senate Rules 4.2.1.3* ("Non-Degree Students until December 3, when a revised version with the following three changes will be presented: addition of language pertaining to the Council on Postsecondary Education's indicators of college readiness in admission decisions, not just a specific high school GPA; merging of the definitions in the second part of *SR 4.2.1.3.2* to the first part of the section, at the first listing of the types of non-degree seeking students; and conflating the references to post-baccalaureate students and non-traditional students into one category that contains them both. Wood **seconded**. A **vote** was taken and the motion **passed** with none opposed.

b. Proposed Change to Lewis Honors College GPA Progression Requirement ~~pending receipt of SAASC documentation~~

The Chair noted that the cover letter and proposal included references to a GPA of "3.4" and "3.40" and that a single, final number would need to be established. The Chair invited comments from the two invited guests, Christian Brady, dean of the Lewis Honors College, and Czar Crofcheck (AG/Biosystems and Agricultural Engineering, Lewis Honors College associate dean of academic affairs). Dean Brady confirmed that the number to use was "3.40." There was additional discussion. She then solicited questions of fact and invited Farrell, Brady, and Crofcheck to participate.

When there were no further questions of fact, the Chair stated that the **motion** on the floor was a recommendation from the SAASC to approve the proposed new *SR 5.3.2.8* ("Undergraduate Colleges- Probation and Suspension Policies," "Lewis Honors College"). Because the motion came from committee, no **second** was required. The Chair noted that SC would need to clarify any revisions it would like to see. During discussion, it was made clear that the proposed GPA of 3.40 was not subject to "rounding up."

When debate ceased, the Chair suggested moving to a vote. A **vote** was taken and motion **passed** with none opposed. The Chair asked that a revised proposal be submitted, which only referred to "3.40" and Farrell said that he would be able to make those changes.

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The Chair invited Christian Brady (dean of the Lewis Honors College) and Czar Crofcheck (AG/Biosystems and Agricultural Engineering, Lewis Honors College associate dean of academic affairs) to remain at the table for the discussion on the Lewis Honors College Rules.

4. Proposed Change to Lewis Honors College Rules

Dean Brady expressed some concern about whether the version of the rules on the agenda was the most recent draft. Crofcheck indicated that the difference was minimal and could be described verbally. After introductory comments from Dean Brady and Crofcheck, the Chair drew SC members' attention to language in *Section VIII* ("Procedures for Modification"). She explained that the language meant that once approved by the University Senate (Senate), the Senate would have delegated to the Provost and the Dean of the Lewis Honors College (LHC) the authority to approve amendments to the Lewis Honors College Faculty Rules. The Chair called for factual questions. In response to a question from Wood, the Chair explained that the language was discussed at length by General Counsel Bill Thro, the chair of the Senate's Rules and Elections Committee (SREC) (Davy Jones), and herself. Individually and in accord all three believe that the language was sufficient to remove the need for Senate approval for changes to LHC rules. Wood suggested that that information be explicitly added to the Rules, not just described in the memo.

When there were no further factual questions, the Chair called for debate on the proposed changes. SC members agreed to Crofcheck's description of inadvertently omitted language related to lecturers. The Chair asked that Wood's and Crofcheck's changes be incorporated and returned to SC the following week for a vote and there were no objections.

The Chair thanked SC members for staying past 5 pm. She asked for their continued attendance, as Registrar Kim Taylor had waited through the entire SC meeting for her agenda item to be discussed.

5. Proposed Change to 2018-19 Calendar (grade submission deadline)

The Chair explained that the current calendar was inconsistent with the *SRs* and suggested that the proposal was straightforward enough that SC could move directly to debate. There were a number of comments and questions from SC members.

Wood **moved** to approve the proposed change to the 2018-19 Calendar (change grade submission deadline from midnight to 5 pm) and Spear **seconded**. A **vote** was taken and the motion **passed** with five in favor, one opposed, and two abstained. The Chair asked Taylor to please send out the announcement about the changed deadline sooner rather than later and Taylor agreed.

Walker **moved** to adjourn and Osterhage **seconded**. A **vote** was taken and the motion **passed** with none opposed. The meeting was adjourned at 5:06 pm.

Respectfully submitted by Jennifer Bird-Pollan,  
Senate Council Chair

SC members present: Bird-Pollan, Blonder, Brion, Firey, Grossman, Hamilton, Osterhage, Spear, Tagavi, Walker, and Wood.

Invited guests present: Christian Brady, Roger Brown, Herman Farrell, Mark Kornbluh, Douglas Michael, Kim Taylor, and Annie Weber.

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Provost's Liaison present: Turner.

Prepared by Sheila Brothers on Tuesday, November 27, 2018.