

Brothers, Sheila C

From: Grossman, Robert B
Sent: Thursday, January 07, 2016 1:26 PM
To: Brothers, Sheila C
Subject: Re: do I need to request permission for change of final exam time?

Hello,

I would like to move my CHE 230-001 final exam this fall from the scheduled time of Wed May 4, 8–10 am, to 7:30–9:30 pm on the same day.

The reason is that the CN-625 computer lab, which is the only one large enough to accommodate as many students as I may need to accommodate, is not available at the regularly scheduled time, but it is available at the other time.

Of course, I will make provisions for students who cannot attend the exam at the alternate time.

I understand that this change needs to be approved by Senate Council, so I am sending it to you to put on an upcoming agenda.

Thanks,

Bob