

Snippet from Senate Rules Pertaining to Department Chairs in University Senate

1.2.2.1 Elected Faculty Membership

A. Apportionment

The 94 elected faculty seats shall be apportioned each spring among the colleges and the University Libraries according to the following two equally weighted factors based on data for the preceding fall semester: (1) the number of the following individuals, all of whom shall be considered "faculty" for purposes of this Rule: (a) full-time tenure/tenure track faculty (Regular, Special, Extension, Librarian Title Series) with the rank of assistant professor or higher (b) full-time non-tenure track faculty (Clinical, Research Title Series) with the rank of assistant professor or higher, and (c) full-time lecturers and instructors; and (2) the number of full time students enrolled in the college, computed so that students enrolled in the Graduate School shall be assigned to the college in which they are pursuing their studies. [US: 10/12/81 and BoT: 4/6/82; BoT: 12/11/84; US: 10/11/99; BoT: 1/22/2002]

The apportionment of the seats is based on a "population value", Pu, calculated as:

$$Pu = 1/2 (Fu/Fe + Su/Se)$$

where Fu and Su are respectively the number of eligible faculty and the number of full-time students in the unit, and Fe and Se are the total eligible faculty and students, respectively, in all units.

The apportionment of the seats is calculated using the method of equal proportion used by the Census Bureau in calculating Congressional seats. A formula is used to calculate "priority values" for the nth seat (i.e. 1st, 2nd, 3rd, 4th, etc.) for each college according to:

$$\text{Priority value for the } n^{\text{th}} \text{ seat of each college} = Pu/[n(n-1)]^{1/2}$$

The seats are assigned based on the above priority values until all seats are allocated. In case of a tie in granting the last seat, the college with smaller number of allocated seats up to that point is awarded the seat. Any further tie is resolved by a random draw. (For an example of this calculation method, see Appendix A.)

B. Election

The respective faculties of each college (including the Graduate School and Libraries as equivalent to colleges; GR VII.A.1) represented in the Senate shall conduct elections for vacancies in the second semester of the academic year, with the representatives elected taking office on August 16 of the following academic year. The election shall be conducted by secret ballot by a procedure approved by the College faculty. A copy of these procedures, that include any college policy under which faculty employees have been extended voting privileges for senator elections by the authorized college faculty body, shall be submitted to the Senate Council Office (SR 1.3.1.3.A.5), together with the names of the elected Faculty Senators whom the college faculty proposes for seating in the Senate. After reviewing the respective college

procedures, and the respective rosters supplied by each dean (SR 1.3.1.3.A.7.(c)) of the members of respective college faculty body (i) eligible for election and (ii) eligible to vote, the Senate Rules and Elections Committee shall certify to the Senate Council the list of newly elected Faculty Senators. If the Senate Rules and Elections Committee identifies a matter of noncompliance a college's election process, it shall contact the dean of the college with that information. [US: 10/8/2001; US: 2/3/2003]

- * Pursuant to recent changes in the last several years in Administrative Regulations on tenure-ineligible title series and on faculty members with certain administrative appointments, the following terms apply: (1) Tenured faculty employees who have been appointed to an administrative position at or above the level of department chair are not eligible to participate in the election of faculty representatives, or serve as the elected faculty representative, to faculty governance bodies above the college level (e.g., Board of Trustees, University Senate, Graduate Council, Undergraduate Council, and Health Care Colleges Council) (see HRPP 4.0); (2) Regular, full-time faculty employees in a tenure-ineligible series are not eligible for regularly assigned university-level service activities, except that the tenured/tenure-track faculty of a college may allow a tenure-ineligible series to be eligible to vote for representation, and stand for election, specifically to the University Senate, by extending College Faculty membership to that faculty series (to be documented in the College Rules; see AR 2.5, AR 2.6, AR 2.9 for more details). [4/4/11]