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MEMORANDUM

To: Senate Council
From: Tim Tracy
Date: September 15, 2017
Re: Support for Proposed Changes to Senate Rules related to Provost Office Restructuring

The purpose of this memorandum is to provide you with my support for the proposed attached changes to the Senate Rules. As you are likely aware, over the last year the Office of the Provost has undergone significant administrative changes, notably a realignment of activities attendant to student success. As a result, there are references in the Senate Rules to positions and units that no longer exist.

In addition to this memorandum, there are two accompanying documents that serve as supporting documentation for this request.

- The first document is a set of the *Senate Rules* with changes made in multiple sections via “track changes.” The majority of the revisions pertain to now-outdated references to the “associate provost for undergraduate education,” a position that no longer exists. There also are a small number of additional edits related to the recent changes in the Provost’s area.
- The second document is the list of the *Senate Rules* references and page numbers for each change. They are grouped by the term being replaced.

Given that some of these changes have already been implemented to ensure a smooth transition for students and employees alike, it would be best to have these changes made effective for January 2018.

There is one section of the *Senate Rules* that still includes outdated titles, but I respectfully request it be left intact for the time being. I have not suggested any changes to *Senate Rules 1.4.3.5* (“University Honors Program Committee”) because that language, I believe, is within the purview of the faculty members of the Lewis Honors College. It is my understanding that Lewis Honors College Dean Christian Brady is working with Honors Faculty and the Senate Council office to revise that language and that suggested edits will be presented to the University Senate for review and approval soon.

If you have any questions about these changes, I've asked Associate Provost for Academic Excellence Operations Kirsten Turner to attend the Senate Council meeting when these changes are discussed. You are also welcome to contact me.

A handwritten signature in black ink, appearing to read 'T. S. Tracy'. The letters are stylized and connected, with a prominent horizontal stroke across the top.

Timothy S. Tracy, Ph.D.
Provost