

Senate Council
September 25, 2017

Snippet from Senate Rules
Proposed Charge for “Committee on Committees” (last page)

Background: At SC’s May 2017 retreat, SC approved a motion to create a formal charge and membership to the committee referenced in *SR 1.4.2.11*. Below is the motion that was approved. Appended to this page is a snippet of the SRs, with proposed language inserted in the appropriate place.

Bailey **moved** that the chairs of standing, ad hoc, and advisory committees meet as a group every fall and spring semester with the SC Chair serving as chair; in the fall semester include immediate-past committee chairs so they can share their experiences with new/current committee chairs, and in the spring semester, review committee activities for the past year and make a report to the SC prior to the end of the academic year, and that this group be referred to as the “Committee on Committees.” Mazur **seconded**. A **vote** was taken and the motion **passed** with one abstention.

1.4.2 STANDING COMMITTEES

(Chaired by a member of the Senate with a majority of members who are elected Faculty Senators)

1.4.2.1 Senate Rules and Elections Committee (SREC)

The SREC is charged with codifying, making editorial changes in, and interpreting, the *Rules* of the Senate, at the direction or with the approval of either the Senate Council or the Senate. It shall be responsible for initiating any changes in the *Rules* concerning the organization of the Senate (SR 1). It shall also evaluate and revise any section of the *Rules* where necessary to eliminate inconsistencies, clarify confusing statements, and note omissions, and may initiate and suggest to the Senate Council any necessary modification in the *Rules*.

The SREC shall certify faculty member eligibility in elections of Faculty Trustees, and in elections of University Faculty representatives to the Senate, to the Senate Council, and to a Presidential Search Committee. In addition, the SREC shall recommend to the University Senate election policies and procedures.

1.4.2.2 Senate Admissions and Academic Standards Committee (SAASC)

The SAASC is charged to examine and recommend to the University Senate changes: in the admission requirements and grading rules; standards for granting academic credit; probation and suspension procedures; and degree and graduation requirements. Basically, the SAASC shall review Sections IV and V of the *Senate Rules* but may consider other related areas. Recommendations by the SAASC on conditions of merit and circumstance for (1) graduation requirements, (2) honors with degrees that are conferred to graduating students (SR 5.4.2.2) and (3) Honorary Degrees conferred to others (SR 5.4.2.3), shall be acted upon by the elected University Faculty Senators, as per KRS 164.240.

1.4.2.3 Senate Academic Facilities Committee (SAFC)

The SAFC is charged with the responsibility of providing information and recommendations to the Senate about the alteration, construction, and allocation of all property and physical facilities that may affect the educational objectives of the University. In this regard, it shall be concerned about such matters as classrooms, buildings and grounds, shops and other such real property, audio-visual and television equipment, computers, duplication and printing facilities, vehicle pools, and scientific and musical instruments. The SAFC shall act in these ways:

- A.** Serve the administration as a source of faculty information and opinion about the need, design, and priority and construction or renovation projects.
- B.** Inform the Senate at least annually about problems relating to the alteration, construction, or allocation of academic facilities and about future plans and priorities for them. Whenever necessary, the SAFC may initiate action by preparing a recommendation to the administration, which should be routed through the Senate Council for Senate approval.
- C.** Maintain communication with the appropriate administrators about the current status and utilization of academic facilities. [US: 10/12/81]

D. Study the use, renovation, and need for space (including classrooms) and equipment relevant to academic programs and functions. [US: 3/12/84]

1.4.2.4 Senate Library Committee (SLC)

The SLC is charged with the responsibility for recommending to the University Senate policies to promote the educational interests of the University as a whole with respect to the Libraries, the faculty body of which is equivalent to the faculty of a college (GR VII.A.1). The SLC is responsible for consultation and advising with faculty of the Libraries or the Dean of Libraries, on such matters as are referred to it by the by the Libraries faculty, by the Dean, or by other University personnel, which pertain to improving the effectiveness of the Libraries as a part of the broad academic program of the University of Kentucky.

1.4.2.5 Senate Research and Graduate Education Committee (SRGEC)

The SRGEC shall be responsible for reviewing University research policies and their implementation. It shall also be responsible for reviewing graduate education policies and their implementation. In addition, it shall make recommendations to the University Senate regarding those policies and the priorities for them. [US: 9/9/2013]

* Graduate education includes postdoctoral scholars and postdoctoral fellows [SREC: 12/17/2013].

1.4.2.6 Senate Academic Programs (SAPC)

The SAPC is charged with recommending action to the Senate on all new academic programs approved by the Undergraduate Council, the Graduate Council, or the Health Care Colleges Council. Specifically, the SAPC shall review the academic excellence, the need, and the impact, desirability, and priority of the new academic program in relation to other programs. In approving a new program, the Committee shall recommend a priority to indicate its importance and the immediacy with which it should be implemented.

The Committee shall function mainly through three permanent subcommittees: Graduate Degree Programs, First Degree Programs (including undergraduate degree programs), and Professional and Pre-professional Degree programs. The appropriate subcommittee shall investigate the proposed new program and present its evaluation to the full committee, which shall decide on its recommendation to the Senate. In ascertaining the appropriate subcommittee, and in acting upon the recommendations of the SAPC, it is the policy of the University Senate to adopt and utilize the definitions of the Council on Postsecondary Education that distinguish these different types of degree programs.

1.4.2.7 Senate Academic Planning and Priorities Committee (SAPPC)

The SAPPC is charged with concern over major, broad, long-range plans and priorities. It shall:

- A.** identify major academic problems likely to be faced by the University in the foreseeable future;
- B.** formulate and recommend to the Senate plausible academic goals for the institution;
- C.** develop procedures and criteria for recommending academic priorities;

D. recommend to the Senate institutional policies that recognize academic priorities and goals, assess the progress of the institution toward its goals and report periodically to the Senate; and,

E. recommend to the Senate a means for increasing the University's effectiveness in establishing and implementing its academic policies.

F. serve the Senate and the administration as a source of faculty information and opinion concerning academic planning and priorities. [US: 4/10/89]

1.4.2.8 Senate Academic Organization and Structure Committee (SAOSC)

The SAOSC is charged to:

A. review and recommend to the University Senate priorities on all proposals for new educational units (colleges, schools, departments, graduate centers, multidisciplinary research centers and institutes; interdisciplinary instructional programs)

B. review all proposals for abolishment or merger of existing educational units;

C. review all proposals for major changes in organization and structure of educational units;

D. make appropriate recommendations to the University Senate (and through the Senate to the President and/or Provost) regarding creation, abolition or alterations in organization or structure, or reporting relationships, of educational units throughout the University.

E. Study and report to the Senate on matters pertaining to faculty size and strength, and student enrollment. [US: 3/12/84]

1.4.2.9 Senate Institutional Finances and Resources Allocation Committee (SIFRAC) [US: 2/8/2010]

The purpose of the Senate's Institutional Finances and Resource Allocation Committee (SIFRAC) shall be to function in an advisory capacity to the Office of Planning, Budget, and Policy Analysis and inform the University Senate Council and the Staff and University Senates on the present status of the prospective changes in the finances and other resources available to the University.

A. The SIFRAC shall analyze public budget documents, published reports about financial and other trends, shall routinely solicit an informational session by a University financial officer on annual budget proposals and prospective intraacademic year budget cuts or modifications prior to their submission on the Board of Trustees, and shall function as follows:

- 1.** SIFRAC may receive specified directions from the University and Staff Senate chairs jointly on items relative to the current fiscal situation; and
- 2.** Minimally shall meet once a semester with the Vice President of Planning, Budget and Policy; and
- 3.** SIFRAC shall meet as many times as deemed necessary by SIFRAC.

B. SIFRAC shall be composed equally of senators appointed by the Executive Committee of the Staff Senate and approved by a majority vote of the Staff Senate, together with members chosen by the University Senate at a maximum committee size of six (6), plus the chair. SIFRAC members optimally shall have financial and budgetary expertise relevant to University finances.

A Staff Senate member will preside as chair in even-numbered years, and a University Senate member will preside as chair in odd-numbered years.

C. SIFRAC shall submit an annual report. Reports of the minority are also acceptable.

Neither the chair nor a majority of the SIFRAC members have to be elected members of the Senate.

1.4.2.10 Senate Reinstatement Committee (SRIC)

The SRIC makes final decisions on cases of students who have been academically suspended from the University a second time, whose readmission is dependent on the recommendation of the dean of the college in which the student plans to enroll and who have petitioned the Senate Council for readmission as per SR 5.3.1.4.D. The SRIC is comprised of the voting members of the Senate Council except if the Senate Council annually votes to name a specific subset of not less than three of its members to constitute the committee. In the latter case, if the Senate Council seeks to designate not more than one student member of the Senate Council as an SRIC member, but no student Senate Council member is available, then a student member shall be nominated to the Senate Council by the Student Government Association.

(1.4.2.11) Senate Committee on Committees (SCC)

~~[charge being now developed]~~

The SCC provides current Senate committee chairs with information and guidance regarding best practices for committee chairs. The SCC is comprised of the chairs of Senate's standing committees, ad hoc committees, and advisory committees, who are all voting members. The immediate past chairs of all these committees shall serve as ex officio, non-voting members. (For purposes of this rule, the phrase "immediate past chair" means the person who served as chair of the committee during the preceding year.) The SCC shall meet in the fall semester to help orient and acclimate Senate's committee chairs. The SCC shall meet in the spring semester to review committee activities for the past year and shall report on these activities to the SC prior to the end of the academic year. [US: DATE]

(1.4.2.12) Senate Advisory Committee on Appointment, Promotion and Tenure

Membership: chairs of Academic Area Advisory Committees. Purpose is to advise the Senate Council on policy matters pertaining to appointment, promotion, and tenure. [SREC: 1/31/2017]