

## Brothers, Sheila

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**From:** Grossman, Robert  
**Sent:** Monday, January 08, 2018 10:52 AM  
**To:** Brothers, Sheila  
**Subject:** request permission for change of final exam time

Hello,

I would like to move my CHE 230-001 final exam this spring from the scheduled time of Wed May 2, 8–10 am, to 1–3 pm on the same day.

The reason is that the CN-625 computer lab, which is the only one large enough to accommodate as many students as I may need to accommodate, is not available at the regularly scheduled time, but it is available at the other time.

Of course, I will make provisions for students who cannot attend the exam at the alternate time.

I understand that this change needs to be approved by Senate Council, so I am sending it to you to put on an upcoming agenda.

Thanks,

Bob