



The Provost and Vice President for Student Success are writing to the Senate Council to seek confirmation on the process for seating members on select University Senate Committees that currently have a representative from the formerly known Provost Committee on Advising (PCA). Further, we are asking the Senate Council to update any language referring to the PCA to its new committee title: University Committee on Advising Leaders (UCAL). Please note, there have been no changes to the committee structure, mission, frequency of meeting, etc., nor are any planned, other than the title change.

In addition to changing the title of the PCA and requesting the Senate Council seat committee members from UCAL on already designated and codified University Senate Committees, we offer to codify the selection of the UCAL representatives on the respective University Senate Committees to be chosen among the college-based advising leaders on the UCAL, and not those individuals occupying central administration positions (*e.g.*, Registrar Office, programmatic advising, Office of Student Financial Aid and Scholarships, etc.).

This document reflects the discussion at the Senate Council meeting held on Monday, September 26th, 2022, regarding these issues.

1.4.2.17 Senate Retroactive Withdrawal Appeals Committee (SRWAC)

[US: 12/8/97; 4/13/2020; 12/14/2020]

1.4.2.17.1 Charge

The Committee shall decide all student requests for retroactive withdrawals as provided by SR [Error! Reference source not found.](#)

1.4.2.17.1.1 Extent of Authority

The SRWAC has final decision-making authority regarding all student requests for retroactive withdrawals.

1.4.2.17.2 Composition

The SRWAC is not required to be chaired by an elected faculty senator nor is it required to be composed of more than one-half of members who are elected faculty senators. The SRWAC shall be comprised of voting faculty membership, voting student membership, and ex officio nonvoting membership. When possible, at least one member shall have a medical background.

1.4.2.17.2.1 Chair

The chair shall be one of the voting faculty members.

1.4.2.17.2.2 Voting Faculty Members

There shall be four members of the University Faculty plus a sufficient number of alternates in case a regular member cannot attend.

1.4.2.17.2.3 Voting Student Members

There shall be one voting student member recommended by the Student Government Association.

1.4.2.17.2.4 Ex Officio Nonvoting Members

There shall be five ex officio nonvoting members:

- A representative of the Associate VP for Employment Equity;
- A representative of the Counseling and Testing Center;
- A representative from the Advising Network;
- A college-based representative from the ~~Provost Committee on Advising~~University Committee on Advising Leaders; and
- A representative from the Assistant Dean of Students directing the Disability Resource Center

1.4.2.18 SACAC

1.4.2.18 Senate Academic Advising Committee (SACAC)

[US: 4/10/2000; 11/13/2017; 4/13/2020]

1.4.2.18.1 Charge

The committee shall:

1. Regularly review the effectiveness and accountability of academic advising throughout the University
2. Recommend standards for the quality of academic advising
3. Make recommendations regarding academic advising
4. Review and recommend proposals regarding academic advising. [4/10/2000]

1.4.2.18.1.1 Extent of Authority

The SACAC does not have any final decision-making authority.

1.4.2.18.2 Composition

The SAAC is not required to be chaired by an elected faculty senator nor is it required to be composed of more than one-half of members who are elected faculty senators. The SACAC shall be comprised of voting faculty members, voting student members, and ex officio nonvoting members.

1.4.2.18.2.1 Chair

The chair shall be one of the voting faculty members.

1.4.2.18.2.2 Voting Faculty Members

There shall be three elected faculty members from the University Senate who are currently advising students.

1.4.2.18.2.3 Voting Student Members

There shall be two voting student members recommended by the Student Government Association and also one student at large.

1.4.2.18.2.4 Ex Officio Voting Members

There shall be four ex officio nonvoting members:

- Three professional advisors, selected by a process adopted by the UK Advising Network and approved by the Senate Council; and
- ~~One member~~ A college-based representative from the ~~Provost Committee on Advising~~ University Committee on Advising Leaders.

1.4.2.18.2.5 Ex Officio Nonvoting Membership

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There shall be one ex officio nonvoting member:

The Associate Provost for Student and Academic Life.