

# UK 101-007: ACADEMIC ORIENTATION SYLLABUS, FALL 2019

## Section: 7

**Class Time: MW 12:00 – 12:50 P.M.**

**Location: 338 White Hall Classroom Building (CB)**

## Instructor

Name: Albert Kalim

Office Address: 101 King Alumni House, 400 Rose Street

Phone: 859-806-5809

Email Address: [albertkalim@uky.edu](mailto:albertkalim@uky.edu)

Office Hours: Call/text ahead before stopping by or making an appointment

## Peer Instructor

Name: Kara Tauer

Phone: 513-479-3264

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## Peer Instructor

Name: Catherine Bohnett

Phone: 859-699-8226

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## Course Description

This course is designed to assist undergraduates in adjusting to the academic life of the University. Through lectures, discussions, exercises, and out-of-class assignments, UK 101 helps students reach the student learning outcomes listed in this syllabus.

## Student Learning Outcomes

As a result of UK 101, students will:

1. Identify and pursue avenues and activities to engage with the University of Kentucky community.
2. Describe and evaluate their new collegiate learning environment and how to utilize campus resources to aid academic success and personal growth.
3. Recognize personal and social issues (e.g., alcohol, health and wellness, financial wellness), articulate healthy behaviors, and identify strategies to address these issues.
4. Examine individual backgrounds and experiences and recognize the value of engaging in a diverse community.

## Course Requirements

1. Class participation is critical to the success of students, and it adds to the success of the course. Participation includes attending and being prepared for class, involving yourself in class discussions and activities, assuming responsibility for your own learning, contributing to the learning of others, and participating in online discussions via Canvas.
2. Classroom decorum is important to a conducive learning environment. Being respectful of your classmates and instructors includes engaging in civil discourse, especially when we discuss topics that have a diversity of perspectives; silencing your cell phone; not texting; and other behaviors outlined in class.
3. Complete and submit assignments as directed (via Canvas, email, or hard copy—whichever instructor chooses) by designated dates and times.

## Grading Criteria and Assignments

Grades for UK 101 are based upon the following:

<u>Assignment</u>	<u>Points/Percentage</u>
Classroom Participation and Decorum	90 points or 30%
Three Writing Assignments ( <i>Two 1-2 page reflections, One 3-4 page paper</i> ): One Handshake Assignment (22.5 points, 1-2 pages long), one “How’s It Going” Reflection (22.5 points, 1-2 pages long), and one End-of-Semester Reflection/First-Year Issue Paper (45 points, 3-4 pages long)	90 points or 30%
In-class Presentation – Student Involvement Presentation	45 points or 15%
Five Homework Assignments (9 points each): Academic Expectations Quiz, About Me Assignment, Calendar Assignment, Academic Integrity Quiz, and Unconscious Bias Packet.	45 points or 15%
Out-of-Class Activity Reflection (Pick one: <i>Education Abroad Fair, Student Involvement Fair, Career Fair or Part-Time Jobs Fair</i> ) – 1-2 pages long	30 points or 10%
<b>Total</b>	<b>300 points or 100%</b>

### Late Assignments

Students with an excused absence may submit assignments the class period following their absence without any penalty. Assignments turned in late, without an excused absence, will receive a maximum of 50% credit.

### Grading Scale

- A 90% and higher
- B 80-89%
- C 70-79%
- D 60-69%
- E 59% and below

### Midterm Grade

Your mid-term grade will be posted in myUK by the deadline established in the Course Catalog.

### Final Exam

There is not a final exam.

### **Attendance Policy**

Students are expected to attend **ALL** class sessions unless their absence is excused. Attending class is an important part of succeeding in any course, especially a discussion-based course like UK 101. Students will have their final grade deducted by 5% for each unexcused absence. Please see the below for what constitutes an excused absence.

### **Excused Absences and Verification (University Senate Rule 5.2.4.2)**

Students need to notify the professor of absences prior to class when possible. Senate Rule 5.2.4.2 defines the following as acceptable reasons for excused absences: (a) significant illness, (b) death of a family member, (c) trips for members of student organizations sponsored by an educational unit, trips for University classes, and trips for participation in intercollegiate athletic events, (d) major religious holidays, and (e) other circumstances found to fit “reasonable cause for nonattendance” by the instructor.

Students anticipating an absence for a major religious holiday are responsible for notifying the instructor in writing of anticipated absences due to their observance of such holidays no later than the last day in the semester to add a class. Two weeks prior to the absence is reasonable, but should not be given any later. Information regarding major religious holidays may be obtained through the Ombud (859-257-3737, [Excused Absences](#)).

In situations where a student's total EXCUSED absences exceed 1/5 (or 20%) of the required interactions for the course, the student shall have the right to request and receive a "W," or the Instructor of Record may award an "I" for the course if the student declines a "W." (Senate Rules 5.2.4.2.1)

**PLEASE NOTE:** For the purposes of this class, one-fifth (20% or more) of class = **4 classes.**

Per Senate Rule 5.2.4.2, students missing any graded work due to an excused absence are responsible: for informing the Instructor of Record about their excused absence within one week following the period of the excused absence (except where prior notification is required); and for making up the missed work. The instructor must give the student an opportunity to make up the work and/or the exams missed due to an excused absence, and shall do so, if feasible, during the semester in which the absence occurred.

### **Title IX Information**

The University of Kentucky faculty are committed to supporting students and upholding the University's non-discrimination policy.

Discrimination is prohibited at UK. If you experience an incident of discrimination, we encourage you to report it to Institutional Equity & Equal Opportunity (IEEO) Office, 13 Main Building, 859-257-8927.

#### *Acts of Sex- and Gender-Based Discrimination or Interpersonal Violence*

If you experience an incident of sex- or gender-based discrimination or interpersonal violence, we encourage you to report it. While you may talk to a faculty member or TA, RA, UK 101 and 201 Peer Instructors, etc., understand that as a "Responsible Employee" of the University these individuals MUST report any acts of violence (including verbal bullying and sexual harassment) to the University's Title IX Coordinator in the IEEO Office (859-257-8927). If you would like to speak with someone who may be able to afford you confidentiality, the Violence Intervention and Prevention (VIP) program (Frazee Hall – Lower Level; [VIP Center](#); 859-257-3574), the Counseling Center (106 Frazee Hall, [UK Counseling Center](#); 859-257-8701), and University Health Service (830 S. Limestone; [Student Health](#); 859-323-2778) are confidential resources on campus.

### **Academic Integrity**

Per University policy, students shall not plagiarize, cheat, or falsify or misuse academic records. Students are expected to adhere to University policy on cheating and plagiarism in all courses. The minimum penalty for a first offense is a zero on the assignment on which the offense occurred. If the offense is considered severe or the student has other academic offenses on their record, more serious penalties, up to suspension from the University, may be imposed.

Plagiarism and cheating are serious breaches of academic conduct. Each student is advised to become familiar with the various forms of academic dishonesty as explained in the University Bulletin and the Student Code of Conduct. Complete information can be found at the following website: <http://www.uky.edu/Ombud>. A plea of ignorance is not acceptable as a defense against the charge of academic dishonesty. It is important that you review this information as all ideas borrowed from others need to be properly credited.

Senate Rule 6.3.1 (see [Senate Rules](#) for the current set of Senate Rules) states that all academic work, written or otherwise, submitted by students to their instructors or other academic supervisors, is expected to be the result of their own thought, research, or self-expression. In cases where students feel unsure about a question of plagiarism involving their work, they are obliged to consult their instructors on the matter before submission.

When students submit work purporting to be their own, but which in any way borrows ideas, organization, wording, or content from another source without appropriate acknowledgment of the fact, the students are guilty of plagiarism.

Plagiarism includes reproducing someone else's work (including, but not limited to a published article, a book, a website, computer code, or a paper from a friend) without clear attribution. Plagiarism also includes the practice of employing or allowing another person to alter or revise the work, which a student submits as their own, whoever that other person may be. Students may discuss assignments among themselves or with an instructor or tutor, but when the actual work is done, it must be done by the student, and the student alone.

When a student's assignment involves research in outside sources or outside information, the student must carefully acknowledge exactly what, where, and how they have employed them. If the words of someone else are used, the student must put quotation marks around the passage in question and add an appropriate indication of its origin. Making simple changes while leaving the organization, content, and phraseology intact is plagiaristic. However, nothing in these Rules shall apply to those ideas, which are so generally and freely circulated as to be a part of the public domain.

Please note: Any assignment you turn in may be submitted to an electronic database to check for plagiarism.

### **Accommodations Due to Disability**

If you have a documented disability that requires academic accommodations, please see me as soon as possible during scheduled office hours. In order to receive accommodations in this course, you must provide me with a Letter of Accommodation from the [Disability Resource Center](#) (DRC). The DRC coordinates campus disability services available to students with disabilities. It is located on the corner of Rose Street and Huguelet Drive in the Multidisciplinary Science Building, Suite 407. You can reach them via phone at 859-257-2754 and via email at [drc@uky.edu](mailto:drc@uky.edu).

### **COURSE & ASSIGNMENT SCHEDULE**

<b>Date</b>	<b>Topic</b>	<b>Homework Due</b>
Monday August 26	Intro to UK 101 & Canvas	
Wednesday August 28	Academic Expectations and Syllabus 101	Academic Expectations Quiz
Monday September 2	No Class - Academic Holiday/ Labor Day	
Wednesday September 4	Engaging in Academic Discourse	About Me Assignment
Monday September 9	Setting Goals and Achieving Them	
Wednesday September 11	Time Management	Calendar Assignment
Monday September 16	Campus Safety (Bring your iPad)	Academic Integrity Quiz
Wednesday September 18	Academic Integrity	
Monday September 23	Academic Advising (Bring your iPad)	Handshake Assignment
Wednesday September 25	Financial Wellness (Bring your iPad)	How's It Going Reflection

Monday September 30	Stress Management	
Wednesday October 2	Alcohol & Other Drugs	
Monday October 7	QPR Training	
Wednesday October 9	Unconscious Bias	Unconscious Bias Homework
Monday October 14	Unconscious Bias Follow Up	
Wednesday October 16	Getting Involved	Student Involvement Presentations
Monday October 21	No Class – Academic Holiday Fall Break	
Wednesday October 23	Career Exploration	Out-of-Class Activity Reflection
Monday, October 28	What’s After Graduation: Being a UK Alum	
Wednesday, October 30	Education Abroad	End-of-Semester Reflection or First-Year Issue Paper (choose one)

### **Five Homework Assignments (45 points)**

- 1. Due: 8/28 Academic Expectations Quiz** – Before the second class, you will need to login to Canvas, read a copy of the Academic Expectations worksheet, and complete the short quiz. (9 points)
- 2. Due: 9/4 About Me Assignment** – Complete the About Me assignment as directed by instructor. (9 points)
- 3. Due: 9/11 Calendar Assignment** – Read through all of your semester syllabi and place your due dates into your iPad calendar, a planner or another electronic/printed calendar for the entire semester. Bring completed to class and show your Peer Instructor. (9 points)
- 4. Due: 9/16 Academic Integrity Quiz** – Complete the Academic Integrity Quiz. *(Will be downloaded to your Canvas shell).* (9 points)
- 5. Due: 10/9 Unconscious Bias Packet** – Complete the related homework assignment. The packet will be available either on Canvas or handed out in class on a later date. Alternatively, draw your identity on your iPad. Combine different drawings, symbols, etc. Then present it in front of the class (1-3 minutes). (9 points)

### **Due: 10/16 In-class Presentation (45 points)**

**Student Involvement Presentation** – You will be required to attend one registered student organization meeting or event this semester and please describe the following:

- *What event/organization did you attend?*
- *How did you find out about it?*
- *How do other UK students get involved with this organization/ event?*
- *What is one thing you learned about yourself or others as a result of your attendance?*
- *What are your future plans (if any) with this organization/event?*

*Presentation: Prepare a 1-2 minute presentation for the class. (45 points)*

### **Three Writing Assignments (90 points)**

**Due: 9/23 Handshake Assignment** – Sign into Handshake (<https://uky.joinhandshake.com/login>) and create a profile. Look at one job or internship that you may be interested and write a 1-2 page long reflection paper about the types of skills or experiences needed to be a good fit for that job and how might you gain those skills and experiences during your time here at UK. (22.5 points)

**Due: 9/25 How's It Going Reflection** – Write a one-page, double-spaced reflection about your first few weeks as a UK student... use these questions as prompts for your thoughts.  
*Looking back over the past several weeks, how has your experience at UK fit with your expectations of college? What have been some of the adjustments? What have you changed about your study strategies?* (22.5 points)

**Due: 10/30 End-of-Semester Reflection or First-Year Issue Paper (Choose one)**

**End-of-Semester Reflection Option:** Write a 3-4 page, double-spaced reflection about your first nine weeks as a UK student. What have you learned from UK 101 and how do you plan to utilize that knowledge the second half of this semester and the rest of your first year? What are your goals between now and graduation? How will you achieve those goals? (45 points)

Or

**First-Year Issue Paper** – Write a 3-4 page, double-spaced research paper about a critical issue facing first-year college students, particularly at UK. Feel free to pick a topic that we discussed during UK 101 and utilize library resources to find research to aid in your paper. (45 points) Some ideas below to get you started:

- How do I discover a major/career path?
- Is the “Freshman 15” a real issue?
- How does unconscious bias impact society?
- What are common first-year financial missteps?

### **Due: 10/23 Out-of-Class Activity Reflection (30 points)**

**Due: 10/23 Out-of-class Activity Reflection** – Students can attend an event below and write a 1-2 page reflection about their experience (30 points)

- Part-Time Jobs Fair
  - o September 5<sup>th</sup> 11am – 2pm, Gatton Student Center
- Student Involvement Fair – TBD
  - o Mid-September Gatton Student Center
- Education Abroad Fair
  - o September 18<sup>th</sup> 2pm – 5pm, Student Center Grand Ballroom
- Career Fair
  - o *College of Agriculture, Food and Environment, September 17 10:00 am – 2pm, Gatton Student Center*
  - o *Engineering and Computer Science, September 24 11:30am – 4pm, Gatton Student Center*
  - o *Business, Arts, Humanities and All Non-Engineering majors, September 25, 11am – 3pm, Student Center*

*Suggested prompts for this reflection:*

- *What did you learn? What surprised you?*
- *What will you do now as a result of attending this event?*
- *Talk to someone (employer, organization, etc.) at the event and include information you learned from them about the broader event (i.e. Student Involvement, Education Abroad)*

## UK CAMPUS RESOURCES AND SERVICES

<b>Academic Calendar</b> - <a href="http://www.uky.edu/registrar/fall-2018-semester">http://www.uky.edu/registrar/fall-2018-semester</a>	
<b>Academic Coaching</b> <a href="https://www.uky.edu/presentationU/academic-coaching">https://www.uky.edu/presentationU/academic-coaching</a> The Study Central (basement of Donovan), The Study North (Hub at Young Library), and Presentation U! @ The Hub	Meet with an Academic Coach to develop an individualized plan to meet your goals this semester. They will work with you one-on-one to determine your strengths, weaknesses, and help you reach your goals this semester.
<b>The Academic Exploration Tool</b> <a href="http://www.uky.edu/academics">www.uky.edu/academics</a>	The Academic Exploration Tool (AET) helps unlock your potential, taking your passions, interests and career aspirations and connecting you with UK majors that suit your goals. With AET, explore the many majors offered at UK!
<b>Academic Ombud</b> <a href="http://www.uky.edu/ombud">www.uky.edu/ombud</a> 109 Bradley Hall	Helps students work through and resolve academic problems and conflicts. Stop by Bradley Hall, call 257-3737, or email <a href="mailto:Ombud@uky.edu">Ombud@uky.edu</a> with questions.
<b>Academic Scholarships</b> <a href="http://www.uky.edu/financialaid/scholarships">http://www.uky.edu/financialaid/scholarships</a>	Information and applications for University and departmental scholarships available on their website.
<b>Bias Incident Support Services (BISS)</b> 1 Frazee Hall, Lower Level, Suite 4 <a href="https://www.uky.edu/biss/">https://www.uky.edu/biss/</a>	Bias Incident Support Services provides support and advocacy to those who have experienced acts of hate, bias, or identity-based violence. Services include confidential support at the time of crisis, academic and housing advocacy, and assistance navigating reporting systems both on and off campus. Services can be accessed by contacting the Bias Incident Response Coordinator at <a href="mailto:BISS@uky.edu">BISS@uky.edu</a> , calling 257-3189, or walking into the BISS office Friday 8:30am-5pm.
<b>Big Blue Pantry</b> <a href="http://www.ukcco.org/programs/bigbluepantry/">http://www.ukcco.org/programs/bigbluepantry/</a> Rooms 23 and 25, Whitehall Classroom Building (in basement)	The Big Blue Pantry serves UK students who are experiencing food insecurity or hunger. Any UK student, with a valid UK ID, is eligible to receive non-perishable goods from the Big Blue Pantry by coming to White Hall 23-25 during our open hours. If our hours don't fit your schedule us at <a href="mailto:bigbluepantry@ukcco.org">bigbluepantry@ukcco.org</a> to set up an appointment!
<b>Biology Learning Center</b> <a href="https://bio.as.uky.edu/biology-tutors">https://bio.as.uky.edu/biology-tutors</a> 143 Jacobs Science Building (JSB)	The Biology Learning Center is located in JSB 143 and is open to any student needing help with any biology course required for the major. All help is provided by undergraduate assistants on a drop-in basis. Visit the website for more information.
<b>Campus Map</b> - <a href="https://maps.uky.edu/campusmap">https://maps.uky.edu/campusmap</a>	
<b>Calendar of Events</b> <a href="http://calendar.uky.edu/MasterCalendar.aspx">http://calendar.uky.edu/MasterCalendar.aspx</a>	Visit this website to find out about everything happening across campus.
<b>Center for Academic Resources and Enrichment Services (CARES)</b> <a href="http://www.uky.edu/cares">http://www.uky.edu/cares</a> 104 McVey Hall	The overall program goals are to increase the retention and graduation rates of students traditionally underrepresented in post-secondary education, including African Americans, Latinos, and Native Americans. Services include tutoring, study groups, academic planning/monitoring, career exploration and networking opportunities, personal development workshops, graduate school information/preparation. Call (859) 323-6347, follow on Twitter <a href="#">@UK_CARES</a> , or Facebook.

<p><b>Collegiate Recovery Community</b>  <a href="https://www.uky.edu/recwell/wellness/CRC">https://www.uky.edu/recwell/wellness/CRC</a>  103 Frazee Hall</p>	<p>The University of Kentucky's Collegiate Recovery Community is dedicated to empowering students recovering from addictive disorders to achieve academic, personal, and professional success while maintaining recovery. The CRC provides a safe and supportive community for students in recovery, including a positive social atmosphere with like-minded peers, dedicated and qualified recovery staff, and an emphasis on developing as productive members of society. (859) 323-5981</p>
<p><b>Counseling Center</b>  <a href="http://www.uky.edu/counselingcenter">http://www.uky.edu/counselingcenter</a>  106 Frazee Hall</p>	<p>Provides academic, personal, and career counseling; free and confidential; call (859) 257-8701 to schedule an appointment, or visit their walk-in hours (Monday, Thursday, Friday 9am-3pm and Tuesday &amp; Wednesday noon -3pm). Open 8 a.m. to 4:30 p.m. Monday-Friday. Like them on Facebook, and follow on Twitter @UKCounselingCtr.</p>
<p><b>Disability Resource Center</b>  <a href="http://www.uky.edu/DisabilityResourceCenter">www.uky.edu/DisabilityResourceCenter</a>  407 Multidisciplinary Science Building</p>	<p>Students with documented physical, learning, or temporary disabilities may receive assistance and support from this office. Call (859) 257-2754 or email <a href="mailto:drc@uky.edu">drc@uky.edu</a> for more information.</p>
<p><b>Education Abroad &amp; Exchanges</b>  <a href="http://www.uky.edu/international/educationabroad">www.uky.edu/international/educationabroad</a>  310 Bradley Hall</p>	<p>There are hundreds of programs to match every academic interest and budget; make an appointment, and they'll tell you everything you need to know. For more information, visit their website, call (859) 323-2106, or e-mail them at <a href="mailto:EducationAbroad@uky.edu">EducationAbroad@uky.edu</a>. Like them on Facebook and follow on Instagram @ukyabroad</p>
<p><b>Financial Ombud Services</b>  <a href="http://www.uky.edu/financialaid/financial-ombud-services">www.uky.edu/financialaid/financial-ombud-services</a>  10 Funkhouser</p>	<p>The Financial Ombud works 1-on-1 with students/parents to identify/resolve financial problems affecting payment of tuition &amp; fees and enrollment. Contact Holly Sandlin, Financial Ombud, at (859) 218-1360, or email <a href="mailto:Financialombud@lsv.uky.edu">Financialombud@lsv.uky.edu</a>.</p>
<p><b>First Generation Advising</b>  <a href="https://www.uky.edu/firstgeneration/about-us">https://www.uky.edu/firstgeneration/about-us</a>  230 McVey Hall</p>	<p>First-Generation Student Advising supports first-generation students at the University of Kentucky from recruitment to graduation through research-based programs, resources, best practices, and campus-wide advocacy about the needs of students who are the first in their families to go to college. Advisors advocate for first-generation students within their colleges and collaborate with other campus offices (e.g. Division of Student and Academic Life, Enrollment Management, International Center, and Office for Institutional Diversity) to provide the best resources to promote the success of first-generation students at UK.</p>
<p><b>Gatton LEAP (Lab for Economics &amp; Accounting Proficiency)</b>  <a href="http://gatton.uky.edu/programs/undergraduate/student-success/lab-economics-accounting-proficiency">http://gatton.uky.edu/programs/undergraduate/student-success/lab-economics-accounting-proficiency</a>  Gatton Business &amp; Economics Building (Accounting: Room 247, 249, and 253, Economics: Room 251)</p>	<p>LEAP provides free tutoring services for students enrolled in ACC 201, ACC 202, ACC 301, ECO 201, ECO 202, and ECO 391 at the University of Kentucky. LEAP is operated by the Gatton College of Business &amp; Economics. See website for hours.</p>



<p><b>General Chemistry Learning Center</b>  <a href="http://chem.as.uky.edu/general-chemistry-learning-center">http://chem.as.uky.edu/general-chemistry-learning-center</a>  219 Jacobs Science Bldg (JSB)</p>	<p>Receive help from chemistry graduate students for 100-level chemistry courses. Open Monday – Thursday from 9 a.m. until 5 p.m. and on Friday from 9 a.m. until 4 p.m.</p>
<p><b>The Hub</b>  <a href="http://www.uky.edu/Libraries/Hub">www.uky.edu/Libraries/Hub</a>  Basement of Young Library</p>	<p>Comfortable place to study; helpful reference librarians; technology support; Writing Center; computer labs; vending food.</p>
<p><b>Kentucky Wildcab</b>  <a href="http://uksga.org/wildcab/">http://uksga.org/wildcab/</a> and  <a href="http://www.uky.edu/transportation/buses-and-shuttles_kentucky-wildcab">http://www.uky.edu/transportation/buses-and-shuttles_kentucky-wildcab</a></p>	<p>Kentucky Wildcab is a free, late night on-demand transportation resource for UK students primarily designed to provide a free ride home to UK students and their guests while promoting responsible and safe late night transportation decisions (Thursday, Friday and Saturday from 10pm to 3am). Rides may be requested using the Transloc Rider mobile app on your smartphone or online. You can access this app through Google Play or the App Store, as well as through the GoSafe option on our LiveSafe app. For assistance, during business hours call (859) 323-RIDE (323-7433).</p>
<p><b>Martin Luther King Center</b>  <a href="http://www.uky.edu/MLKC">www.uky.edu/MLKC</a>  <b>Gatton Student Center</b></p>	<p>Strives to achieve a more diverse and inclusive environment, increase retention of students generally underrepresented in the student body, and enhance student achievement. Serves campus by exposing students, faculty, and staff to cultural, educational, and social activities. Visit the website for more information, or call (859) 257-4130.</p>
<p><b>Mathskeller</b>  <a href="https://math.as.uky.edu/mathskeller">https://math.as.uky.edu/mathskeller</a>  63 Classroom Building (Basement)</p>	<p>Open 9 a.m. to 5 p.m., Monday – Friday. Offers free tutoring and help with 100-level math classes.</p>
<p><b>“Multiple Final Exams” Information</b>  <a href="http://www.uky.edu/Faculty/Senate/rules_regulations/">www.uky.edu/Faculty/Senate/rules_regulations/</a></p>	<p><i>University Senate Rule 5.2.4.7.</i> “Any student with more than two final examinations scheduled on any one date shall be entitled to have the examination for the class with the highest catalog number rescheduled at another time during the final examination period. In case this highest number is shared by more than one course, the one whose departmental prefix is first alphabetically will be rescheduled. The option to reschedule must be exercised in writing to the appropriate Instructor of Record or his/her designee two weeks prior to the last class meeting.”</p>
<p><b>MoneyCats</b>  <a href="http://www.uky.edu/financialwellness/moneycats-team">http://www.uky.edu/financialwellness/moneycats-team</a>  302 Patterson Hall</p>	<p>Provides financial wellness education, resources, and 1:1 financial coaching to students enrolled at the University of Kentucky. Contact them by email at <a href="mailto:moneycats@uky.edu">moneycats@uky.edu</a>.</p>
<p><b>National Student Exchange Program</b>  <a href="http://www.uky.edu/international/NSE">http://www.uky.edu/international/NSE</a>  Education Abroad and Exchanges Office, Third Floor, Bradley Hall</p>	<p>Attend one of nearly 200 colleges and universities throughout the U.S., Guam, Puerto Rico, the U.S. Virgin Islands, and Canada, and pay only UK tuition. Call (859) 257-4067 or email <a href="mailto:nse@uky.edu">nse@uky.edu</a> to learn more.</p>
<p><b>Off-Campus Student Advising</b>  <a href="http://www.uky.edu/ocss">www.uky.edu/ocss</a>  230 McVey Hall</p>	<p>Off-Campus Student Advising fosters and enhances the off-campus student experience through education, advocacy, and involvement. The Off-Campus Advisor helps students strengthen their connection to campus and navigate obstacles that emerge from living off campus. Off-Campus Student Advising works directly with students and their academic advisors while also</p>

	collaborating with other campus offices (e.g. Division of Student and Academic Life, Enrollment Management, International Center, and Office for Institutional Diversity) to provide the best resources to promote the success of off-campus students at UK.
<b>Office of LGBTQ* Resources</b> <a href="http://www.uky.edu/lgbtq">http://www.uky.edu/lgbtq</a> Gatton Student Center	This is the central hub for accessing information, groups, and services related to diverse sexualities and gender identities. Staffed by a full-time director, the office serves all students, faculty and staff at the university. The staff also seek to connect and collaborate with LGBTQ* community groups and friends across the city of Lexington and the Commonwealth of Kentucky. Although the office is structured to be adaptable in support of our constantly evolving mission of being radically inclusive, our work generally focuses on three core pillars: community building, education, and advocacy.
<b>Organic Chemistry Learning Center</b> <a href="https://chem.as.uky.edu/organic-chemistry-learning-center">https://chem.as.uky.edu/organic-chemistry-learning-center</a> 331 Jacobs Science Bldg. (JSB)	Receive help from chemistry graduate students for introductory organic chemistry classes. Open Monday – Thursday from 9am – 5pm and on Friday from 9am – 4pm.
<b>Presentation U! @ The Hub</b> <b>Presentation U! @ eStudio in FPAT</b> <a href="http://www.uky.edu/presentationU">http://www.uky.edu/presentationU</a> The Hub at Young Library and F. Paul Anderson Tower (FPAT)	Free peer tutoring in composition and communication assignments (speeches, papers, group presentations, visual, and digital projects). Schedule a face-to-face or online tutoring appointment!
<b>SAFECATS</b> <a href="http://www.uky.edu/Police/escort.html">www.uky.edu/Police/escort.html</a>	SAFECATS provides free safety escort service on campus from 8:30 p.m.–1:30 a.m. Sun – Thurs. Call 257-SAFE (7233) for both services. Hearing impaired students may request a SAFECATS escort by e-mailing SAFECATS at <a href="mailto:uksafecats@uky.edu">uksafecats@uky.edu</a> .
<b>Stuckert Career Center</b> <a href="http://www.uky.edu/CareerCenter/">www.uky.edu/CareerCenter/</a> 408 Rose Street	Receive help with career exploration, resumes, internships, and job search. Open Monday – Friday from 8 a.m. until 5 p.m. Visit their website, call (859) 257-2746, or e-mail at <a href="mailto:ukcareercenter@uky.edu">ukcareercenter@uky.edu</a> . Like them on Facebook and follow on Twitter @UKCareerCenter.
<b>Student Employment Office</b> <a href="http://www.uky.edu/HR/studentjobs">www.uky.edu/HR/studentjobs</a> 112 Scovell Hall	Helps students find jobs on and off campus; visit website to get started, or call (859) 257-9555 for more information.
<b>Student Financial Aid</b> <a href="http://www.uky.edu/financialaid/">www.uky.edu/financialaid/</a> 127 Funkhouser Building (859)257-3172	Assists students with the financial aid application process, responsible for the awarding and disbursement of federal, state, and institutional grants, loans, and scholarships.
<b>Student Support Services</b> <a href="http://www.uky.edu/SSS/">www.uky.edu/SSS/</a> Suite 443, Multidisciplinary Science Bldg. (MDSB), 725 Rose St.	Provides a holistic approach to working with students who are first generation, low income, or have a documented disability. Services include but are not limited to the following: tutoring, mentoring, and limited computer use. You must come in and complete an application to receive services. Visit website or call (859) 257-9797 for more information.
<b>The Study Central &amp; The Study North</b> <a href="http://www.uky.edu/AE">www.uky.edu/AE</a> or e-mail <a href="mailto:thestudy@uky.edu">thestudy@uky.edu</a>	Free, drop-in peer tutoring in 40+ courses. Follow on social media @TheStudyScoop

Central – Basement of Donovan Hall North -First floor Jewell Hall	
<b>Undergraduate Research</b> <a href="http://www.uky.edu/UGResearch">www.uky.edu/UGResearch</a> 211 Funkhouser	Promotes high quality undergraduate student-faculty collaborative research and scholarship in all disciplines across campus. For more information, call (859) 257-6322, like them on Facebook, and follow on Twitter @UKUGR.
<b>University Health Service</b> <a href="http://ukhealthcare.uky.edu/uhs">http://ukhealthcare.uky.edu/uhs</a> 830 South Limestone	If you're sick, this is the place to go. Full-time UK students see clinicians without charge, after paying the mandatory Health Fee. To make an appointment, call (859) 323-2778 (APPT).
<b>Veterans Resource Center</b> <a href="http://www.uky.edu/veterans">www.uky.edu/veterans</a> Room 2 Erikson Hall (basement)	The Veterans Resource Center was established to continue that tradition of support by providing UK's military and veteran populations with the service and assistance they deserve. Our goal is to ensure that your transition to college is as smooth as possible. Whether you are entering college for the first time, transferring from another school, or returning after a deployment, the Wildcat community welcomes you home.
<b>VIP Center</b> <a href="http://www.uky.edu/VIPCenter/">www.uky.edu/VIPCenter/</a> 1 Frazee Hall (Basement)	Works with the campus to help fight acts of violence, including sexual assault, partner violence, and stalking. Provides support and connection to services for those hurt by power based violence. Home of the Green Dot. For more information stop by Frazee Hall or call (859) 257-3574 (confidential) or e-mail VIP at <a href="mailto:vipcenter@uky.edu">vipcenter@uky.edu</a> (not confidential).
<b>Wildcat Wardrobe</b>	Wildcat Wardrobe is a collaboration between UK Student Government Association and the Stuckert Career Center. Students can access gently used professional clothing for job interviews or internships. Wildcat Wardrobe has drop in hours Mondays and Wednesdays from 2-4pm.
<b>Writing Center</b> <a href="https://wrd.as.uky.edu/writing-center">https://wrd.as.uky.edu/writing-center</a> B108B Young Library, in The Hub	Graduate and undergraduate student peer consultants assist with the process of composing and communicating in all media, including essays, reports, posters, visuals, websites, slide presentations, and videos. Open Monday-Thursday from 10 a.m. – 9 p.m.; Friday from 10 a.m. – 3 p.m.; and Sunday (online only) from 7 p.m. – 10 p.m. Make appointments online ( <a href="https://uky.mywconline.com/">https://uky.mywconline.com/</a> ) or drop by or call (859) 257-1368.