

## **Guidelines for Extracting Figures from On-line Papers for Use in PowerPoint Presentations**

These procedures work from DOS-based, campus network computers. Figure files are very large and you may need a flash drive or Zip diskette for storage of your files. If you do not have neither, I can loan you a Zip disk.

### **Method:**

1. Go to the journal web site and find your journal article as follows.
  - a. Go to the UK library web page (<http://www.uky.edu/Libraries>).
  - b. Select **On-Line Full-Text E-Journals**.
  - c. Search for titles containing the word ***Development***, and select either of the two journals used in the course (*Development*, *Genes & Development*).
  - d. This should put you onto the journal web page where you can select the issue and article you want. Select the **"Full Text" or "Figures Only"** format of the paper (not PDF).
2. Scroll to the picture/figure you wish to capture. Right click with the mouse and select "Save picture as..". Show where you want the picture stored (*e.g.*, your Zip disk or flash drive).
3. Usually, the figure will be stored as a .gif file, which is easily manipulated and converted to .jpeg by most picture handling software (*e.g.*, MS Paint, Photoshop); .jpeg files are relatively small and can be imported directly into MS Powerpoint.