Office of the President  
June 11, 2002

Members, Board of Trustees:

**DISPOSAL OF PERSONAL PROPERTY**

**Recommendation:** that the Board of Trustees approve a plan for fiscal year 2002-2003 authorizing routine disposition of personal property having a value of less than $10,000 per item, to include equipment and machinery, vehicles, library books and materials, livestock and recyclable materials as listed on Attachment I.

**Background:** Kentucky Revised Statute 164A.575 requires that the Board of Trustees approve disposition of equipment and other property. Administrative Regulation II-1.3-3, approved by the Board of Trustees on August 16, 1994 establishes the policies and procedures, including required approvals for the disposition of personal property. This plan will provide an efficient and timely process for the disposition of property having a value of less than $10,000 in accordance with Administrative Regulation II-1.3-3. Dispositions of personal property having a value greater than $10,000 will be approved by the Board of Trustees on a case by case basis.

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**Action taken:** ☑ Approved  ❑ Disapproved  ❑ Other ____________________
ATTACHMENT I

ANTICIPATED DISPOSAL OF PROPERTY 2002-2003

A. Equipment and Machinery
   Method of Disposal
   Public Auction
   Sealed Bid
   Fixed Price
   Transfers to Other State Agencies and Educational Institutions
   Reason for Disposal
   Equipment and machinery surplus to the needs of the University due to depreciation, obsolescence, program changes or termination.

B. Vehicles
   Method of Disposal
   Public Auction
   Reason for Disposal
   Vehicles of excessive age and/or mileage or in need of major repairs.

C. Library Books and Materials
   Method of Disposal
   Public Auction
   Sealed Bid
   Fixed Price
   Reason for Disposal
   Library books and materials that are obsolete or outdated.

D. Livestock
   Method of Disposal
   Public Auction
   Sealed Bid
   Fixed Price
   Reason for Disposal
   Livestock surplus to the needs of the College of Agriculture or otherwise unsuitable for use (completion of research projects, carcass data requirements, normal culling of herds).

E. Recyclable Materials
   Method of Disposal
   Price Contracts
   Fixed Price
   Reason for Disposal
   To comply with regulations for proper and timely disposition of waste products and recyclable materials (as directed by the Office of Environmental Health and Safety).