ADVERTISEMENT FOR BIDS

1. INVITATION

Sealed proposals for the following work will be received by the University of Kentucky, Capital Construction Procurement Section, Room #322 Peterson Service Building, 411 South Limestone, Lexington, Kentucky 40506-0005, in the manner and on the date hereinafter specified for the furnishing of all labor, materials, supplies, tools, appliances, equipment, services, etc., necessary for the construction of, CENTRAL HEATING PLANT WINDOW REPLACEMENT, as set forth in the specifications and as shown on the drawings for as prepared by and approved by the Lexington Campus Physical Plant Division and under the terms and conditions of this Invitation.

PROJECT DESCRIPTION

Furnish all labor and materials required to replace existing four windows on the South West Side of the Central Heating Plant. These windows are to have the same look and function of the existing windows. There are three operable window in each of the four approximately 8 feet wide x 18 feet tall windows. UK will remove the existing window and contractor will install the new windows in the 98-3/4" x 216" opening (contractor to field verify opening size to insure correct size of the replacement windows). Also, the contractor is to clean the brick outside of these windows on the entire south west side on building using an approved brick cleaning solution.

2. METHOD OF RECEIVING BIDS

Bids will be received from Prime Contractors on a Lump Sum Amount for the total project. All phases of the work shall be bid to and through the Prime Contractors. Bids shall be submitted in the manner herein described and on the official proposal form included with the conditions and specifications and shall be subject to all the conditions as set forth and described in the Bid Documents.

Bids shall be submitted only on the Official Forms supplied by the University of Kentucky, Capital Construction Procurement Section. Failure to comply with the foregoing requirements will be cause for invalidation of bid.

3. METHOD OF AWARD

Final award of Contract will be made on the basis of the lowest, responsive and responsible bid which offers the best value.

4.

5. SCHEDULE OF PROJECT

The project would start immediately upon award of contract and be substantial complete within 60 days, with final completion 30 days thereafter

BONDING

All bids shall be accompanied by a bid guarantee of not less than five (5%) percent of the amount of the base bid. A 100% Performance Bond and 100% Payment Bond shall be furnished by the successful bidder. All bonding and insurance requirements are contained in the Instruction to Bidders, General Conditions and Special Conditions.
6. **OBTAINING PLANS AND SPECIFICATIONS**

Plans, Specifications and Official Bid documents are no longer available from the University of Kentucky, Capital Construction Procurement Division. The University and Lynn Imaging have an agreement for duplicating and distribution services for University construction projects. Plans, Specifications and Official Bid Documents are available from:

Lynn Imaging  
328 Old Vine Street Lexington  
Kentucky 40507  
Phone (859) 255-1021  
Fax (859) 233-1558

In addition, Lynn Imaging and the University have a web site at: [www.ukplanroom.com](http://www.ukplanroom.com) where plans can be ordered.

Payments for Plans, Specifications and Official Bid Documents must be made to Lynn Imaging before a set of documents will be issued.

Notes: Contractors that receive plans and specifications from other sources than Lynn Imaging must request a “Form of Proposal” from the University’s Purchasing Representative to be registered as plan holders and to receive addendums.

Potential Contractors must identify the position of their firm as a prime bidder, miscellaneous subcontractor, material supplier or other when ordering of picking up Plans and Specifications.

7. **BID SUBMITTAL**

Contractors must submit their bid in a sealed envelope in Room #322 Peterson Service Building, Lexington, Kentucky 40506-0005 and the envelope must contain the following information on the outside lower left-hand corner:

SEALED BID INVITATION NO. **CK-2373-19**

**BID DATE:** November 29, 2018 at 3:00 P.M. LEXINGTON TIME

Bids, upon their receipt by the University of Kentucky, Construction Procurement Section are stamped showing the hour and date received. Bids received after the scheduled closing time for reception of bids will not be considered provided legal and accepted bids have been received on said referenced Invitation.

8. **BID WITHDRAWAL**

No bidder may withdraw his bid for a period of sixty (60) days after the date set for the opening of bids. Clerical errors and omissions in the computation of the lump sum shall not be cause for withdrawal of the bid without forfeiture of bid bond. Bids may be withdrawn in person only, prior to the closing date for receipt of bids.
9. MINORITY BUSINESS ENTERPRISE PARTICIPATION

The University of Kentucky is committed to increasing the participation of minority business enterprises in construction and renovation projects, and encourages the use of minority subcontractors and material suppliers. All contractors should make an effort to locate and use minority business enterprises in bidding this project. For assistance in identifying minority vendors and subcontractors, the contractors may contact: The Kentucky Procurement Assistance Program, 500 Mero Street, 23rd Floor, Frankfort, Kentucky 40601, (800-838-3266) email address CED.kpap@ky.gov, and/or The Office of Business & Occupational Development, Transportation Cabinet, 200 Mero Street, Suite 614, Frankfort, Ky. 40622, (502-564-3601) Attn: Mr. Melvin Bynes, email address Melvin.Bynes2@ky.gov

Bidders using minority enterprises as subcontractors and material suppliers are requested to identify these contractors in the space provided on the Form of Proposal. The successful contractor will be asked to supply associated contract amounts rounded to the nearest $500.00 prior to the signing of a contract.

10. RIGHT TO REJECT

The University of Kentucky, Capital Construction Procurement Section, reserves the right to reject any and all bids and to waive all formalities and/or technicalities where the best interest of the University may be served.

11. GENERAL INFORMATION

A. The Listing of major subcontractors, unit prices, and material lists are to be submitted with the bid.

B. Only those Prime Contractors who have obtained Plans and Bid Documents from Lynn Imaging or a Form of Proposal directly from the University of Kentucky Purchasing Representative will be eligible to submit a bid for this project.

C. A prime bidder is to have a responsible authorized representative at the bid opening for post bid review of the apparent low bid that follows immediately after the opening and reading of the bids. Failure to comply with this requirement may be cause for rejection of bid.

12. PRE-BID CONFERENCE

N/A

13. WRITTEN QUESTIONS

Anyone wishing to discuss specific items is requested to submit the items in writing to Jim Sutton, Purchasing Division no later than November 19, 2018. Written questions can be submitted by email to: jsutton@uky.edu or fax to 859.257.1951.
Note: Responses to Written Questions received no later than November 20, 2018, will be provided in an addendum.

14. SUBSTITUTION - MATERIALS AND EQUIPMENT

Bidders wishing to submit a request for consideration of an alternate under the provisions of Article 48.3 of the General Conditions to the Contract to any article, device, equipment, product, material, fixture, patented process, form, method or type of construction, or by name, make, trade name, or catalog number shall submit a written request to the University at least 10 calendar days prior to the official bid date of the Project including all necessary information and sufficient detail to allow evaluation by the Consultant and the University and, if the University determines the alternate is acceptable, an addendum will be issued allowing the change and advising all bidders of the option.

If no addendum is issued to allow the requested change, the Bidder shall assume the request is not approved and shall prepare the bid on that basis.

15. POST BID MEETING

The apparent low bidder will be requested to meet with the Project Manager to review the bid and scope of services. The time and place of this meeting will be scheduled at the Bid Opening.

Signed: Jim Sutton
Purchasing Contracting Officer

A Complete list of these and other projects that are out for bid may be viewed on the World Wide Web at the following URL: http://www.uky.edu/Purchasing/