

4.0 Create Accounts

4.1 Sign In

What	This section shows you how to sign in to PCIT.
When	To access PCIT, you must first obtain a USDA eAuthentication Account. After being registered, you can enter your PCIT User ID and Password to access PCIT.
How	Complete the following steps:

NOTE FOR ALL USERS: If you have not already obtained a USDA eAuthentication Account, it is recommended that you do so before connecting to PCIT. To register with eAuth, go to the USDA website at <http://www.eauth.egov.usda.gov> and click the [Create Account](#) link. Follow the instructions provided on the USDA eAuth site to complete your account creation. There are two security account levels (Level 1 and Level 2); Level 1 is all that is required by PCIT. USDA employees must create a USDA employee account. If you have an existing eAuth account, you do not need to create a new one.

If you have any issues registering with eAuth, please contact the USDA eAuthentication support:

- Visit the USDA eAuthentication Website.
- Contact the USDA eAuthentication Helpdesk at 800-457-3642 or email them at eAuthHelpDesk@ftc.usda.gov. Put the word “PCIT” in the Subject line for priority support.
- Federal employees can contact the ATAC Helpdesk for assistance.
- REMEMBER: Only a Level-1 eAuthentication account is required to access PCIT.

4.1.1 Creating USDA eAuth IDs

Each new PCIT member must create a USDA eAuthentication ID.

1. Connect to the *PCIT Log In* page using the Web address: <https://pcit.aphis.usda.gov/pcit/>.
2. Click the **Log in** button.
RESULT: The *eAuthentication Warning* page displays.
3. Click **Continue**.
RESULT: The *eAuthentication Login* page displays.

4. Click the [Create an account](#) link under the Quick Links box in the upper left hand corner.

USDA United States Department of Agriculture
USDA eAuthentication

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Quick Links

- What is an account?
- Create an account**
- Update your account

Administrator Links

- Local Registration Authority Login

eAuthentication Login

User ID:

Password:

Login

I Want To...

- Change My Password
- Reset My Forgotten Password
- Retrieve My Forgotten User ID

What's New

Important! Employees and Contractors:

- Please update your business email and phone in your profile. Click [here](#) for additional details.

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5. Choose Level 1 Access. **NOTE:** Level 1 is all that is required by PCIT.
6. Follow the instructions provided on the USDA eAuthentication website to complete your account.

NOTE: You will receive an activation email. You must activate this account before you can connect to PCIT.

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Create an Account

What Level of Access do you need?

If you are a USDA Federal Employee, you should visit the [USDA Employee Create an Account](#) page to create a USDA eAuthentication Employee Account.

If you are a customer (non USDA Federal Employee) of USDA, you should answer the following questions to determine the type of account you will need:

Would you like to interact with the USDA doing the following?

- Conducting official electronic business transactions via the Internet?
- Entering into a contract with the USDA?
- Submitting forms electronically via the Internet with a USDA agency?

If you answered YES to 1 or more of the questions, you will need to register for an eAuthentication account with [Level 2 Access](#).

If you already have an account with Level 1 Access, [log into your profile](#) and apply for Level 2 Access.

Would you like to interact with the USDA doing the following?

- Customizing a Web portal page for specific information about USDA agencies?
- Obtaining general information about a specific USDA agency?
- Participating in public surveys for a USDA agency?

If you answered YES to 1 or more of the questions, you will need to register for an eAuthentication account with [Level 1 Access](#).

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