Most common scenario is shown in yellow.

Student is suspected of offense in a course in which the student is registered.

- Is the evidence uncovered by the instructor?  
  - NO: Give evidence to instructor
  - YES: Instructor considers evidence, consults with chair, invites student to explain.  
    [If chair is instructor, associate dean takes role of chair]

Does evidence show the student cheated?

- NO: END
- YES: Chair asks Registrar about prior offenses

**MAJOR PENALTY (E OR MORE)**

- Dean imposes XE or XF, recommends at least suspension to Provost
- Dean imposes XE or XF, may recommend at least suspension to Provost

Student, instructor, chair, and Ombud are notified

Ombud informs student, instructor, chair, responsible dean, dean of student's college, and Registrar of finding and recommended penalty

- Does student approach Ombud?  
  - NO: Is suspension recommended?  
    - YES: Provost decides whether to impose the recommended penalty or a lighter one (must be at least XE or XF for a first or second offense, suspension for a third offense) and notifies student, instructor, chair, responsible dean, dean of student's college, and Registrar
    - NO: Appeals Board notifies Registrar and notifies Provost if dean or Registrar recommended suspension or more severe. Dean imposes penalty of XE or XF, instructor imposes penalty of E or F or less. If penalty is less than E or F, instructor writes letter of warning to be kept in student's file until graduation.

  - Does student appeal penalty (must be at least XE or XF for a second offense, dismissal for a third offense)?  
    - YES: If penalty is less than E, Ombud decides whether appeal has merit. Appeals Board may decline to hear appeal if Ombud finds it has insufficient merit.
    - NO HEARING: Appeals Board examines sentence, decides whether to support the recommended penalty or a lighter one (must be at least E or F if offense is second, suspension if at least third)
    - HEARING: Appeals Board notifies student, instructor, chair, responsible dean, dean of student's college, and Ombud of decisions. If penalty is reduced, Appeals Board explains the reasons to the instructor.

  - Does student appeal finding of an offense?  
    - YES: Is student found not guilty?
    - NO: Appeals Board notifies student, instructor, chair, and Ombud, and, if XE or XF or worse was recommended, the responsible dean, and, if suspension or worse was recommended, the Provost. Appeals Board also explains the reasons for its finding to the instructor.

  - NO: Does student appeal finding of an offense?

  - YES: Is student found not guilty?

END
Student is suspected of offense in a course in which the student is **not** registered or in academic work outside of a course.

- Is the evidence uncovered by the dean of student's college?
  - **YES** → Dean considers evidence, invites student to explain
  - **NO** → **END**

  - Does evidence show the student cheated?
    - **YES** → Dean asks Registrar if there is a prior offense
    - **NO** → **END**

    - **YES** → Dean decides whether offense warrants suspension, dismissal, or expulsion
    - **NO** → Dean decides on no penalty or recommends suspension or more severe to Provost, notifies student and Ombud

- Is suspension or more severe recommended?
  - **YES** → Does student approach Ombud?
  - **NO** → **END**

  - **YES** → Does student appeal finding of an offense?
    - **NO** → **END**
    - **YES** → Is student found not guilty?
      - **NO** → **END**
      - **YES** → Appeals Board notifies student, Ombud, dean, also Provost if penalty was recommended

- **YES** → Appeals Board examines sentence, decides whether to support no penalty, the recommended penalty, or a lighter one (if penalty is imposed, it must be at least suspension), and notifies student, dean, Ombud, Registrar

- **YES** → Appeals Board notifies student, Dean, Ombud, and Provost of decisions

- **NO** → Appeals Board notifies student, dean, Ombud, Registrar of decisions, plus Provost if dean recommended suspension or more severe
Student is suspected of falsifying, attempting to falsify, or otherwise misusing academic records.

Is the evidence uncovered by the Registrar

YES
Registrar considers evidence, invites student to explain

Does evidence show the student is guilty of offense?

YES
Registrar finds if there is a prior offense

YES
Registrar decides whether offense warrants suspension, dismissal, or expulsion

YES
Registrar recommends no penalty, suspension, or more severe to Provost and notifies student and Ombud

NO
Does student approach Ombud?

YES
Does student appeal finding of an offense?

YES
Appeals Board notifies student, Ombud, Registrar

NO
Is student found not guilty?

NO
Does student appeal penalty?

YES
Appeals Board examines sentence, decides whether to support no penalty, the recommended penalty, or a lighter one (if penalty is imposed, it must be at least suspension), and notifies student, dean of student's college, Ombud, Registrar

NO
Does student appeal penalty?

YES
Appeals Board notifies student, dean of student's college, Ombud, Registrar of decisions, plus Provost if Registrar recommended suspension or more severe

NO
Appeals Board notifies student, dean of student's college, Ombud, Registrar of decisions
As an offense is recorded, the Registrar notices that an inquiry was made about prior offenses after the offense now being recorded was committed but before it was recorded

Registrar informs dean of student's college

Has student subsequently been found not guilty of offense regarding which the inquiry about prior offenses was made? YES → END

NO

Dean imposes E or F in course in which chronologically subsequent offense occurred, informs instructor and chair

Was a prior offense punished with E or F or worse?

YES →

Does dean believe the chronologically subsequent offense warrants a penalty harsher than the minimum?

YES →

Dean recommends suspension or more severe to Provost and notifies student and Ombud

NO →

Dean imposes XE or XF or recommends suspension or more severe to Provost and notifies student and Ombud

END

NO →

Does student approach Ombud?

YES →

Does student appeal penalty (must be XE or XF or more severe for a second offense, dismissal or more severe for a third offense)?

YES →

Appeals Board examines sentence, decides whether to support the dean's recommendation or recommend a penalty less severe than the dean's but no less severe than E or F for a second offense or suspension for a third offense, and informs student, dean, Registrar

E or F or XE or XF RECOMMENDED

YES

Appeals Board informs student, dean, Registrar, and, if dean recommended suspension, Provost

SUSPENSION OR MORE SEVERE RECOMMENDED

END

NO →

Ombud informs student, dean, Registrar, and, if suspension was recommended, Provost that there will be no appeal

Provost decides whether to impose the recommended penalty or one less severe than recommended but no less severe than E or F for a second offense or suspension for a third offense, and informs student, dean, Registrar

END

NO

Does student approach Ombud?