ISP599: UK Education Abroad
“Maximizing Your International Education Experience”

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Credit: 1 credit hour [Pass/Fail]

Important Note
Per AR 4:9, participants of approved or sponsored, credit-bearing UK Education Abroad programs are to be enrolled in ISP 599 (1 credit). This pass/fail course maintains a student’s full-time enrollment at UK while abroad, thus allowing the utilization of federal and state financial aid and most institutional aid toward the cost of participation. Tuition is charged for one credit hour and residency rates apply. To receive a passing grade in this course, students are required to complete all course requirements as outlined herein. All questions regarding this required course in association with education abroad participation should be directed to the instructor of record.

Course Description, Objectives, and Student Learning Outcomes
This course requires critical reflection related to the exercises assigned and individual student experiences. By engaging purposefully in the course and the practice of reflection, students will gain valuable insight and transferable skills that will enhance their learning through education abroad.

Course Description:
Through blended learning, including both online and in-person modules, students will learn how to maximize the education abroad experience in three phases: Pre-Departure, While Abroad and Re-Entry. Topics presented during this course include general administrative and logistical considerations, culture and cultural adjustment, and methods of engagement. Students will be engaged in and actively reflect on the education abroad learning in its entirety to identify acquired skills and develop the means to articulate those skills in a manner that advances their professional, academic and personal goals. Students will receive a handbook appropriate to each phase that has been designed to provide pertinent information appropriate to each phase.
Course Objectives:
1. To holistically prepare students for learning through education abroad (i.e. academically, culturally, administratively, etc.).
2. To link the pre-departure, while abroad, and re-entry processes in order to cultivate intellectual and intercultural learning.
3. To support students with connecting the international experience to their academic, professional, and/or personal endeavors.

Student Learning Outcomes:
1. Students will be adequately and appropriately prepared for international education programming.
2. Students will be able to leverage education abroad to advance their academic, professional, and/or personal goals.
3. Students will be better able to identify opportunities to maximize their international engagement on campus and in local community.

Course Requirements
This course uses a blended learning approach. Students participate in on-campus events (i.e. in-person class meetings) and on-line modules via their UK Education Abroad online application portal. Course content and assignments are delivered using a variety of instructional media, such as PowerPoint presentations, lectures, group discussions, interactive on-line modules, print materials, etc.

Students are required to actively participate in discussions and other activities during the course. When engaging in discussions students must respect the right of others to voice an opinion that may differ from their own. All course participants are required to contribute to an inclusive and open environment for constructive dialogue. Students must abide by the university established Student Rights and Responsibilities.

*Based on agreement with the university, graduate students are not required to participate in ISP 599. Graduate students may choose to enroll in ISP 599 if they desire and MUST notify their Education Abroad Advisor should they not wish to enroll in the course.

**Students participating in COST programs will be enrolled in ISP 599 but will complete the requirements necessary to pass the course with the College of Education. Questions for regarding COST programs should be directed to your Education Abroad Advisor.

Assignments:
Required assignments are designed to maximize the intercultural and intellectual learning potential at each phase of the education abroad experience, namely pre-departure, while abroad and re-entry. Assignments will include reading, short activities, online quizzes, reflections, etc. See the Course Schedule below for specific assignments.

Grading:
This course is graded Pass/ Fail. To obtain a passing grade, students must complete all of the following:

- Read the assigned online pre-departure handbook and pass the online pre-departure quiz;
- Attend and participate in a pre-departure class meeting facilitated by UK Education Abroad;
- Read the assigned online re-entry handbook and pass the online re-entry quiz; and
- Attend and participate in the re-entry workshop facilitated by UK Education Abroad.

Additional learning content is delivered online while the student is abroad. It is designed to enhance the education abroad experience. It is assumed that all students will complete the While Abroad requirements.

There will be no midterm or final exam for this course.
Attendance:
Attendance and participation is required at all on-campus events. Dates, times, and locations will be provided on the UK Education Abroad website and via UK email.

Students unable to attend an on-campus event must notify their Education Abroad Advisor in writing no later than two days before or after the absence. Please note that, per Senate Rules 5.2.4.2, faculty members have the right to request appropriate verification when students request an excused absence because of illness or death in the family.

Students participating for the academic year or in back-to-back programs (in different locations) will be enrolled in ISP 599 for each term they are abroad. The re-entry requirements will be fulfilled after completing the final term abroad.

Students who have applied to graduate immediately after the education abroad experience should inform their Education Abroad Advisor, PRIOR to leaving, that they will not be enrolling in coursework at UK after their return.

Visiting (i.e. non-degree seeking) students participating in UK Education Abroad programs will be provided an alternative assignment for completion of the on-campus requirements.

Required Course Materials:
Course materials include a UK Education Abroad Handbook for the pre-departure, while abroad, and re-entry phases respectively, which will serve as the main resource for ISP 599. The handbooks will be made available online to align with the distinct phases of the course. Additional supplemental readings may be assigned. Please note that the handbooks will not be distributed in hard copy.

Students participating in programs where internet access may be limited should contact their Education Abroad Advisor to obtain the Phase 2 – While Abroad materials prior to departure.

Academic Integrity:
Plagiarism and cheating is a serious offense that may, at minimum, result in failure of the course. Refer to the University Senate policies on these issues, http://www.uky.edu/studentconduct/code-student-conduct.

Accommodations:
Any student with a documented disability that requires academic accommodations should contact the course professor or his/her Education Abroad Advisor as soon as possible. Students must provide a Letter of Accommodation from the Disability Resource Center (725 Rose Street, Multidisciplinary Science Building, Suite 407; 859-257-2754) for coordination of campus disability services.

Course Add/Drop:
Students participating in education abroad for academic credit are required to be enrolled in ISP 599 per AR 4:9. UK Education Abroad will enroll students in ISP 599 for the term(s) they will be abroad the semester prior to their term abroad. Students may only drop ISP 599 if they no longer plan to participate in education abroad. Students who wish to withdraw from their education abroad program and drop ISP 599 MUST contact their Education Abroad Advisor. UK Education Abroad adheres to the add/drop and tuition refund dates as established by the university. Please consult the UK Registrar’s website for dates and policies pertaining to course enrollment and tuition.

When withdrawing from an education abroad program, students must withdraw their UK Education Abroad application and, when applicable, their program application. Please note that withdrawal penalties and additional program-related expenses may apply.
Course Schedule

ISP 599 will be delivered via a series of five (5) sessions within three overarching phases: pre-departure, while abroad and re-entry. Please note that while some sessions may occur on a specific day, particularly for on-campus class meetings, others may be completed independently over a pre-determined time period. Specific instructions will apply.

Phase One - Pre-departure:

1. **Online Module: Getting Started.** This on-line module contains general pre-departure information. It includes basic information on logistics, finances, health & safety, academics, communication, etc.
   
   Assignments: Read the UK Education Abroad Pre-Departure Handbook.
   - Take the on-line quiz prior to the on-campus, pre-departure class meeting as scheduled.
   - Handbook materials and the online quiz can be found within each student’s UK Education Abroad application portal.
   - Ensure that all UK Education Abroad application materials have been submitted.

2. **Pre-Departure Class Meeting.** This on-campus, pre-departure class meeting focuses more on the information for your program, the concepts of culture, cultural adjustment and intercultural sensitivity will be discussed.
   
   Assignment: Complete any outstanding requirements for the UK Education Abroad application.

Phase Two - While Abroad:

3. **Online Module: Making the Most of the Experience.** This on-line module contains information to encourage reflection and help maximize the experience overseas, as well as begin the transition of returning home.
   
   Assignment: Read the UK Education Abroad While Abroad Handbook.
   - Complete the exercise titled “Initial Reflections Abroad” in the UK Education Abroad application portal. (The exercise will be found under the “Application Questionnaires” section of the application portal.)

Phase Three - Re-Entry:

4. **Online Module: Bringing the Experience Home.** This online module introduces considerations for leaving the host community. It will also highlight how to get involved on campus and the local community, market the education abroad experience and cover next steps necessary in processing your academic credits.
   
   Assignment: Read the UK Education Abroad Re-Entry Handbook.
   - Take the on-line quiz prior to the In-Person Re-Entry class meeting as scheduled.
   - Handbook materials and the online quiz can be found within your Education at UK online program application.

5. **In-Person Re-Entry Meeting.** This on-campus session focuses on adjusting to life back at UK and in the U.S., reflecting on your experience abroad, and re-visiting topics such as culture and intercultural sensitivity from a new perspective.
   
   Assignment: Complete the ISP 599 course evaluation.
Required Reading

UK Education Abroad Pre-Departure, While Abroad, and Re-entry Handbooks, delivered via the UK Education Abroad application portal during the corresponding phase of the course.

UK Education Abroad diversity abroad resources:

- Race, Ethnicity & Education Abroad
- Gender Issues & Education Abroad
- Sexual Orientation & Education Abroad
- Religion & Education Abroad
- Individuals with Disabilities and Education Abroad

Supplemental Reading

Supplemental reading is optional but highly recommended. Questions or items for discussions pertaining to these readings should be directed to the Education Abroad Advisor. Additional supplemental resources may also appear within the online modules during each phase listed above.