CESL New Student Workshop Sign Up - Instructions

STEP 1: OPEN BROWSER AND GO TO iCAT WEBSITE (HTTPS://ICAT.UKY.EDU)

Please Note: Your Linkblue Username and Password must be activated BEFORE you can sign up for a workshop!

STEP 2: CLICK ON THE LOGIN BUTTON

Welcome to iCat

Technology is key to our proactive approach. Our information services and experienced staff enable efficient management of student and scholar data, and our portal provides individualized, web-based services. The following are the types of online services available for international students, scholars, & staff:

<table>
<thead>
<tr>
<th>Full Client Services for Students &amp; Scholars</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secure services requiring login with your institutional network ID and password. These services include:</td>
</tr>
<tr>
<td>1. View and update information on file</td>
</tr>
<tr>
<td>2. Submit electronic forms (e-form) requests for travel signatures, reduced course load authorization, program extensions, etc.</td>
</tr>
<tr>
<td>3. Access alerts and notes on file that require action in order to maintain legal status</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Limited Services for Students &amp; Scholars</th>
</tr>
</thead>
<tbody>
<tr>
<td>Limited services requiring login with your University ID number and date of birth. These services include:</td>
</tr>
<tr>
<td>1. Limited student services like registration for orientation or SEVIS transfers</td>
</tr>
<tr>
<td>2. Limited travel request forms for D/S scholars or H-1B employees</td>
</tr>
</tbody>
</table>

These services will NOT provide all the functionality of the full client services.

Limited Services

The following are additional services:
- International Student & Scholar Statistical Reports
- Anonymous Feedback (surveys, evaluations, etc.)
- Administrative Services for University Departments
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STEP 3: ENTER LINKBLUE USERNAME AND PASSWORD

LINKBLUE USERNAME

Username: [input field]
Password: [input field]
Login

STEP 4: CLICK THE ‘+’ NEXT TO SESSION SIGN-UPS

LINKBLUE PASSWORD

CLICK HERE
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**STEP 5: SELECT ‘CENTER FOR ESL NEW STUDENT WORKSHOP’**

**STEP 6: CHOOSE A DATE FOR YOUR NEW STUDENT WORKSHOP**

Please note: limited seating is available at each session.
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STEP 7: TO SIGN UP, CLICK SIGN UP

Center for ESL New Student Workshop

Sign Up

If you receive the message below, the workshop time is full. Please select another date!

Failure--You must correct your errors below & resubmit

- Sorry, this session had space available at the time you loaded the web page, but is now fully booked. Please select another available session.

Please be on time to your workshop. Don’t forget to bring the following information/documents with you:

- PASSPORT
- I-20/DS-2019
- VISA
- U.S. ADDRESS (WITH APARTMENT NUMBER)
- LINKBLUE USERNAME & PASSWORD
- EMERGENCY CONTACT INFORMATION (NAME, PHONE NUMBER, EMAIL)