I JUST GOT THIS LETTER. NOW WHAT DO I DO?
A FACULTY GUIDE TO ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES

DAVID T. BEACH PH.D., CRC
DIRECTOR – DISABILITY RESOURCE CENTER
HOW MANY STUDENTS HAVE A DISABILITY ON UK’S CAMPUS?

- 2384 STUDENTS REGISTERED WITH THE DRC IN FALL 2018
- 3633 DIAGNOSIS
- 670 NEW STUDENTS REGISTERED WITH THE DRC FROM MAY 2018 TO DECEMBER 2018
- DEPARTMENT OF EDUCATION ESTIMATES 11% OF STUDENT POPULATION HAS A DISABILITY
INCIDENCE OF ACCOMMODATIONS

Incidence of Accommodations

- Students with Testing Accommodations
- Students with Classroom Accommodations
- Students with Housing Accommodations

Fall 2015  Fall 2016  Fall 2017  Fall 2018
WHY DO I HAVE TO PROVIDE ACCOMMODATIONS TO STUDENTS WITH DISABILITIES

• REHABILITATION ACT OF 1973 AND AMERICANS WITH DISABILITIES ACT OF 1990

• POST-SECONDARY INSTITUTIONS CANNOT EXCLUDE, DENY, OR DISCRIMINATE AGAINST OTHERWISE QUALIFIED INDIVIDUALS ON THE BASIS OF THEIR DISABILITY.

• POST-SECONDARY INSTITUTIONS ARE REQUIRED TO MAKE ACCOMMODATIONS IN ACADEMIC REQUIREMENTS TO ENSURE THAT THOSE REQUIREMENTS ARE NOT DISCRIMINATING.
WHY DO I HAVE TO PROVIDE ACCOMMODATIONS TO STUDENTS WITH DISABILITIES?

• POST-SECONDARY INSTITUTIONS MAY DENY A REQUESTED ACCOMMODATION IF IT WOULD:
  • FUNDAMENTALLY ALTER THE PROGRAM
  • LOWER STANDARDS
  • BE UNDULY BURDENSOME FINANCIALLY OR ADMINISTRATIVELY
WHO DETERMINES THE ACCOMMODATIONS LISTED IN THE LETTER?

• DISABILITY RESOURCE CENTER
  • ENSURE EQUAL ACCESS
  • RESPECT INTEGRITY AND ACADEMIC STANDARDS

• LAW REQUIRES “INTERACTIVE PROCESS” WITH STUDENT
  • DISABILITIES AND ACCOMMODATIONS CANNOT BE VIEWED CATEGORICALLY

• DOCUMENTATION OF DISABILITY
HOW DO STUDENTS REGISTER WITH THE DRC?

- UKY.EDU/DRC
- ONLINE INTAKE
- PROVIDE DOCUMENTATION
- INDIVIDUAL MEETING WITH DISABILITY RESOURCE CONSULTANT
- ISSUANCE OF LETTER OF ACCOMMODATION IF APPROPRIATE
WHAT RESPONSIBILITY DOES THE STUDENT HAVE IN THIS PROCESS?

• NOTIFY THE UNIVERSITY OF NEED OF ACCOMMODATIONS
• PARTICIPATE IN INTERACTIVE PROCESS
• PROVIDE ADEQUATE NOTICE TO FACULTY OF NEED FOR ACCOMMODATIONS
• UTILIZE ACCOMMODATIONS APPROPRIATELY
• PROVIDE PERSONAL AIDES (LAPTOP, SPECIALIZED EQUIPMENT, ETC.)
GETTING BACK TO THE LETTER... FACULTY RESPONSE TO ACCOMMODATION LETTERS

• REVIEW THE LOA – SHOULD BE FROM CURRENT ACADEMIC YEAR
• CONTACT DRC CONSULTANT LISTED ON THE LETTER WITH ANY QUESTIONS
• MEET WITH THE STUDENT PRIVATELY TO DISCUSS HOW ACCOMMODATIONS WILL BE PROVIDED
• SEND SUMMARY OF THE MEETING TO STUDENT
WHAT IF THEY NEED TESTING ACCOMMODATIONS?

• ACCOMMODATED TESTING CENTER
  • FACULTY SHOULD ATTEMPT TO MEET THE TESTING ACCOMMODATION NEEDS IN THE DEPARTMENT
  • IF THE NEEDS CANNOT BE MET WITHIN THE DEPARTMENT THE FACULTY SHOULD SUBMIT THE ONLINE ACCOMMODATED TESTING FORM LOCATED ON THE DRC WEBPAGE, AT LEAST SEVEN DAYS PRIOR TO EXAMINATION

• QUESTIONS? LINDSAY JANSEN, EXAM COORDINATOR
  407 MULTIDISCIPLINARY SCIENCE BUILDING
  (859) 257-2754, FAX (859) 257-1980
  EMAIL: LBSTEW2@EMAIL.UKY.EDU
FLEXIBILITY WITH ATTENDANCE AND/OR DUE DATES

• EPISODIC DISABILITIES/CONDITIONS

• FLEXIBILITY AGREEMENT FORM
  • NECESSITY OF TAKING ATTENDANCE?
  • 80/20 RULE
  • PROCESS FOR NOTIFYING FACULTY OF ABSENCES OR NEED TO TURN ASSIGNMENTS IN LATE
  • SPECIFY HOW WORK WILL BE MADE UP

• ENLIST ASSISTANCE OF DRC CONSULTANT AS NECESSARY
WHAT ELSE DO I NEED TO KNOW?

• DO NOT ASK ABOUT THE STUDENT’S DIAGNOSIS

• KEEP INTERACTIONS WITH STUDENT CONFIDENTIAL AND DO NOT PUBLICLY IDENTIFY THE STUDENT AS HAVING A DISABILITY.

• STUDENTS MAY TURN IN THEIR ACCOMMODATION LETTER ANY TIME DURING THE SEMESTER

• STUDENTS MAY WAIVE ACCOMMODATIONS

• SYLLABUS STATEMENT
OTHER SERVICES OFFERED BY THE DISABILITY RESOURCE CENTER

• HOUSING ACCOMMODATIONS
• DINING ACCOMMODATIONS
• PARKING ACCOMMODATIONS
• CLASSROOM REAL TIME TRANSCRIPTION (CART)
• INTERPRETING SERVICES FOR DEAF STUDENTS

• ALTERNATE TEXT
  • TEXT TO VOICE
  • BRAILLE
• COMMUNITY RESOURCE REFERRAL
• ASSISTIVE TECHNOLOGY
• PRIORITY REGISTRATION
• COURSE SUBSTITUTION
DRC CONTACT INFORMATION

DISABILITY RESOURCE CENTER

725 ROSE ST
MULTI DISCIPLINARY SCIENCE BUILDING SUITE 4007

859-257-2754
859-257-1980 (FAX)

DRC@UKY.EDU
WWW.UKY.EDU/DRC