

Spring 2021 Visitation Guidelines

Fraternity and Sorority Life
University of Kentucky

Visitation Policy

- Chapter facilities may have no more than a total of 10 guests at a time in the house.
- Guests will be limited to active and new chapter members, house corporation officers and chapter advisors. Potential visitors who are not affiliated with the organization should not be allowed into the building.
- Guest must be actively participating in the university's daily screening program and monthly testing process.
- Masks and physical distancing practices must still be observed in the common areas.
- Guests are only permitted in common areas of the home (i.e., dining, study rooms, media rooms, craft room, chapter room, etc.) and may not go into resident rooms.
- Each organization will need to designate one entrance/exit for all incoming guests. Signs should be posted at all entrances/exits directing guest to the designated entrance.
- The specified entry point should have a guest check-in/check-out log, hand sanitizer and masks.
- The guest log will need to be collected each week by a designated point person who will upload log to BBNvolved at <http://bit.ly/FSLGuestLog> by each Friday at noon.
- Guest logs will be accessed by Health Corps for contact tracing purposes.
- Guests will not be allowed when meals are being served.
- Recruitment events involving potential new members will not be allowed due to the potential high exposure.
- Events planned on chapter property must be submitted through University Events following the event registration process.
 - This would include house tours for potential members and meetings that involve out of house members/alumni.
- Chapters not in good standing with the university for COVID-19 violations will not be allowed guests.
- Visitation can be denied for not submitting weekly visitation logs or the chapter is under investigation for a COVID-19 violation.

UK reserves the right to adapt/change/restrict visitation based on guidance from CDC or the level of risk associated with the pandemic and community spread.

Visitation Application Process

- The chapter president must submit the application for visitation on behalf of the chapter. Even if the chapter president does not live in the house, it will be the chapter president's responsibility to ensure member and organization compliance of the policy.
- Chapters not in good standing (on probation) with the university for COVID-19 violations will not be allowed guests.
- Chapters must have permission from their house corporation in order to have visitation.
- The application is found at <http://bit.ly/FSLVisitationApplication>.
- The application will ask for the below information:
 - Contact information for the designated person to submit the guest log.
 - Description of the designated guest entrance.

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- Number of exterior doors in the facility.
- Explanation of how the chapter will facilitate guest check-in and check-out.
- Explanation of how the chapter will enforce the visitation policy.
- Explanation of how the chapter will handle violations of the visitation policy.
- Agreement that the chapter will abide by the visitation policy.
- Visitation should not begin before the chapter president has been notified by the Director of Fraternity and Sorority Life that visitation may take place.

Communications to Members

- It is imperative that all members and alumni advisors are informed of the visitation policy. This is a chapter's responsibility using the materials provided by Fraternity and Sorority Life.
- Chapter presidents will receive a presentation to share with all members.

Implementation

Visitation cannot begin before approved by the FSL Office and the following items have been completed.

- A chapter representative picks up entrance/exit signs and guest logs for the facility from 518 Patterson Office Tower.
- Signs are posted on the appropriate exterior doors.
- The guest log is placed place by the designated entrance with pens, hand sanitizer and masks.
- The chapter has designated members or house staff to check the log for compliance throughout the week.
- Person who was designated to submit the guest log must upload the log on <http://bit.ly/FSLGuestLogn> by noon of each Friday. If log is not submitted the visitation will be denied for next week.
- The chapter might be contacted during week with a request to upload the guest log or to send it directly to Health Corps.
- Violations of the visitation policy will be referred to the Office of Student Conduct.

Recommendations

- Chapter presidents and house managers should work closely with their house director and house corporation/chapter advisor on their implementation plan before they submit their application.
- Chapters may want to consider visitation hours for their facilities that will align with the facility's quiet hours.
- If a facility has the capability to control access to specific members, i.e. Campus Access, set the system to only allow access to out-of-house members during visitation hours.
- During a house tour, it is recommended to use the chapter's quarantine room, if empty, to show as a bedroom.