



Registration of Student Organizations

Major Topics

[Policy](#)

[Procedures for Registering](#)

I. Introduction

Registered student organizations receive designated privileges which are not provided to other student groups. Privileges include, but are not limited to: reserving University facilities in accordance with *AR 9:2*; eligibility to apply for funding from student fees; utilizing campus mail services; public affiliation with the University; participation in designated University functions and events; and establishment of financial accounts (in accordance with Business Procedures Manual, E-17-14 and E-17-7). Other privileges may be granted in compliance with University procedures and standards.

In conformity with the *Code of Student Conduct*, any student group may seek the privilege of registration by applying to the designated member of the Student Affairs staff. This regulation establishes the privileges, rules, and procedures for registration of student organizations. Additional rules are outlined in the *Code of Student Conduct* and published by the designated Student Affairs staff member responsible for student organization registration.

II. Entities Affected

This regulation applies to all students and employees of the University.

III. Policy

- A. The organization shall not discriminate against any person based on race, color, ethnic origin, national origin, creed, religion, political belief, sex, sexual orientation, marital status, age, uniform service, veteran status, or physical or mental disability, except when the express and legitimate purposes of the organization require limitation as to sex or religious affiliation or belief.
- B. The organization shall not adopt a name which is either the same as, or deceptively similar to, the name of an existing registered student organization, the University, or any division or department of the University.
- C. The organization shall be non-profit in nature. It shall not use its position as a registered organization to

solicit or advertise for commercial purposes.

- D. The purposes of the organization shall be consistent with the Vision, Mission, and Values of the University. (*GR, Part I*)
- E. Only current students, faculty, or staff of the University may be members of a registered student organization.
- F. Although this section is not a comprehensive definition of the function and activities of members of an organization, the following functions and activities shall be reserved to student members:
 - 1. Holding any office in the organization;
 - 2. Presiding, officiating, or voting, at any meeting of the organization. Guests may attend and, as a member of the audience, speak at meetings of the organization when the program and procedures permit; and
 - 3. Acting as a public spokesperson for the organization.
- G. Any member of the registered student organization may serve at stations or distribute materials on behalf of the organization.

IV. Procedures for Registration as a Student Organization

- A. The online registration application may be found on the Office of Student Involvement's website (<http://getinvolved.uky.edu/>).
- B. All local or national constitutions and by-laws governing the organization shall be submitted online as part of the application.
- C. The Rights and Responsibilities Statement shall be agreed to via the online system by the student organization president. This agreement will certify that the organization will consistently comply with applicable University regulations including but not limited to:
 - 1. The Code of Student Conduct: <http://www.uky.edu/StudentAffairs/Code/part1.html>
 - 2. Administrative Regulation 4:1, Registration of Student Organizations: <http://www.uky.edu/regs/files/ar/ar4-1.pdf>
 - 3. Administrative Regulation 9:2, Regulations Governing the Use of University Facilities by Registered Student Organizations: <http://www.uky.edu/regs/files/ar/ar9-2.pdf>, and
 - 4. Administrative Regulation 6:10, University of Kentucky Hazing Prevention Policy: <http://www.uky.edu/Regs/files/ar/AR6-10.pdf>.
- D. The registration of any student organization shall be at the discretion of a designated member of the Student Affairs staff and shall be dependent upon the completion of the required application form and compliance with the rules and additional criteria the staff member may set forth. Such criteria shall be established and published by the designated staff member and made uniform for all similar types of organizations. The designated staff member may limit an organization's registration to a fixed period. The length may be determined at the staff member's discretion. (*Student Code of Conduct, Section 46*)

V. References

Governing Regulations:

Part I - The University of Kentucky (Definition)

Administrative Regulations:

AR 6:10 - Hazing

AR 9:2 - Regulations Governing the Use of University Facilities by Registered Student Organizations

Business Procedure Manual:

E-17-7 – Departmental Codes

E-17-14 – Agency Cost Center Policies and Procedures

Code of Student Conduct

Revision History

7/1/1983, 3/19/1992, 5/22/2000, 5/6/2011

For questions, contact: [Office of Legal Counsel](#)