

APPLICATION FOR CHANGE IN EXISTING COURSE: MAJOR and MINOR

1. Submitted by the College of Fine Arts Date: September 25, 2008

Department/Division offering course: Art

2. What type of change is being proposed? Major Minor*

*See the description at the end of this form regarding what constitutes a minor change. Minor changes are sent directly from the dean of the college to the Chair of the Senate Council.

If the Senate Council chair deems the change not to be minor, the form will be sent to the appropriate Council for normal processing and an email notification will be sent to the contact person.

PROPOSED CHANGES

Please complete all "Current" fields.
Fill out the "Proposed" field only for items being changed. Enter N/A if not changing.
Circle the number for each item(s) being changed. For example: (6.)

3. Current prefix & number: See Attached Proposed prefix & number: N/A

4. Current Title See Attached

Proposed Title† N/A

†If title is longer than 24 characters (including spaces), write a sensible title (24 characters or less) for use on transcripts:

5. Current number of credit hours: 3 Proposed number of credit hours: N/A

6. Currently, is this course repeatable? YES NO If YES, current maximum credit hours: _____

Proposed to be repeatable? YES NO If YES, proposed maximum credit hours: _____

7. Current grading system: Letter (A, B, C, etc.) Pass/Fail

Proposed grading system: Letter (A, B, C, etc.) Pass/Fail

8. Courses must be described by at least one of the categories below. Include the number of actual contact hours per week for each category, as applicable.

Current:

() CLINICAL () COLLOQUIUM () DISCUSSION () LABORATORY () LECTURE
() INDEPEND. STUDY () PRACTICUM () RECITATION () RESEARCH () RESIDENCY
() SEMINAR (x) STUDIO () OTHER - Please explain: 8 contact hours per week

Proposed:

() CLINICAL () COLLOQUIUM () DISCUSSION () LABORATORY () LECTURE
() INDEPEND. STUDY () PRACTICUM () RECITATION () RESEARCH () RESIDENCY
() SEMINAR (x) STUDIO (X) OTHER - Please explain: 6 contact hours per week; 2 hours TBA

9. Requested effective date (term/year): Fall / 2009

10. Current teaching method: N/A Community-Based Experience Service Learning Component Both

APPLICATION FOR CHANGE IN EXISTING COURSE: MAJOR and MINOR

Proposed teaching method (if applicable): Community-Based Experience Service Learning Component Both

11. Current cross-listing: N/A _____
Prefix and Number NAME of current cross-listing DEPARTMENT

a. Proposed – REMOVE the current cross-listing:

b. Proposed – ADD a cross-listing: _____
Prefix and Number Signature of chair of proposed cross-listing department

12. Current prerequisites:

Proposed prerequisites:
N/A

13. Current Bulletin description:
varies

Proposed Bulletin description:
N/c

14. What has prompted this change?
See Attached.

15. If there are to be significant changes in the content or teaching objectives of this course, indicate changes:
None

16. Please list any other department that could be affected by the proposed change:
None

17. Will changing this course change the degree requirements for ANY program on campus? YES NO
If YES[‡], list below the programs that require this course:

[‡]In order for the course change to be considered, program change form(s) for the programs above must also be submitted.

18. Is this course currently included in the University Studies Program? Yes No

19. Check box if changed to 400G or 500. If changed to 400G- or 500-level, you must include a syllabus showing differentiation for undergraduate and graduate students by (i) requiring additional assignments by the graduate students; and/or (ii) the establishment of different grading criteria in the course for graduate students. (See SR 3.1.4)

APPLICATION FOR CHANGE IN EXISTING COURSE: MAJOR and MINOR

20. Within the department, who should be contacted for further information on the proposed course change?

Name: Benjamin C. Withers Phone: 7-4013 Email: bwithers@uky.edu

21. Signatures to report approvals:

<p><u>9/25/08</u> DATE of Approval by Department Faculty</p>	<p><u>Ben Withers</u> printed name</p>	<p><u>Ben Withers</u> Reported by Department Chair</p>	<p><u>[Signature]</u> signature</p>
<p><u>10/24/08</u> DATE of Approval by College Faculty</p>	<p><u>ROBERT SMAY</u> printed name</p>	<p><u>[Signature]</u> Reported by College Dean</p>	<p><u>[Signature]</u> signature</p>
<p><u>2/10/2009</u> *DATE of Approval by Undergraduate Council</p>	<p><u>/</u> printed name</p>	<p><u>/</u> Reported by Undergraduate Council Chair</p>	<p><u>/</u> signature</p>
<p><u>/</u> *DATE of Approval by Graduate Council</p>	<p><u>/</u> printed name</p>	<p><u>/</u> Reported by Graduate Council Chair</p>	<p><u>/</u> signature</p>
<p><u>/</u> *DATE of Approval by Health Care Colleges Council (HCCC)</p>	<p><u>/</u> printed name</p>	<p><u>/</u> Reported by Health Care Colleges Council Chair</p>	<p><u>/</u> signature</p>
<p><u>/</u> *DATE of Approval by Senate Council</p>	<p><u>/</u> Reported by Office of the Senate Council</p>		
<p><u>/</u> *DATE of Approval by the University Senate</p>	<p><u>/</u> Reported by the Office of the Senate Council</p>		

*If applicable, as provided by the *University Senate Rules*. (<http://www.uky.edu/USC/New/RulesandRegulationsMain.htm>)

Excerpt from *University Senate Rules*:

SR 3.3.0.G.2: **Definition.** A request may be considered a minor change if it meets one of the following criteria:

- a. change in number within the same hundred series;
- b. editorial change in the course title or description which does not imply change in content or emphasis;
- c. a change in prerequisite(s) which does not imply change in content or emphasis, or which is made necessary by the elimination or significant alteration of the prerequisite(s);
- d. a cross-listing of a course under conditions set forth in SR 3.3.0.E;
- e. correction of typographical errors.



Department of Art

September 23, 2008

Dean Robert Shay
College of Fine Arts
University of Kentucky

207 Fine Arts Building
Lexington, KY 40506-0022

859 257-8151
fax 859 257-3042

www.uky.edu

Dear Dean Shay:

During our recent review for accreditation by the National Association of Schools of Art and Design (NASAD), the faculty of the Department of Art were informed that as currently scheduled our class meeting times and faculty contact hours do not correspond with the standard practices of other accredited art departments nor with our benchmark institutions. The faculty have unanimously approved a plan to change the scheduled meeting times for selected courses with the A-S prefix in order to conform to standard practices.

Specifically, we ask that Art Studio classes on the attached list reduce scheduled meeting times from 3h and 50m twice a week (8 faculty contact hours per week) to 2h and 50m twice a week (six faculty contact hours per week). (Other Art Studio classes in two-dimensional foundations and in photography meet on a different schedule that conforms to NASAD standards). The amount of time spent by students in studios would remain the same as the Department would arrange access to classroom spaces and studios so that students could work on assignments and projects. The effect of this change would be to adjust faculty contact hours per course to levels consistent with our benchmarks and meet the expectations of NASAD, the national accrediting agency for art programs. This adjustment of meeting times of our courses will have a significant positive impact on students taking classes because it will allow us to construct schedules that conform to standard university starting times and will therefore facilitate student scheduling of other courses.

Currently, the courses with the A-S prefix listed on the attached sheet are described in the University Bulletin as "Nine studio hours per week." Description conforms to the standards published by the NASAD. The *NASAD Handbook* states:

In studio/laboratory courses, normally three hours of studio/laboratory time and space per credit hour are required. (*NASAD Handbook 2007-08*, Second Edition, Standards for Accreditations, II.E.4.b, p.51).

What does not conform is faculty contact hours. Currently, UK Art Studio classes are scheduled to meet three hours and fifty minutes twice a week; studio faculty are expected to be in class for all of that time, resulting in eight hours of contact time per class per week. These contact hours are well outside the standards published by the NASAD. Their *Handbook* suggests that two-thirds of studio time be faculty contact (6 hours) and one-third (3 hours) be set aside for students to complete assignments:

[N]ormally, studio classes led by an instructor meet for a minimum of 1.5 hours per week for each credit granted, and more often than not for two hours per week; the remaining time is for studio/laboratory class preparation. (NASAD *Handbook 2007-08*, Second Edition, Standards for Accreditations, III.A.2.a., p.61).

Art studio programs at our benchmarks correspond to NASAD standards. For example, studio classes at Indiana University meet for 2 hours 30 minutes twice a week (6 contact hours/week) while those at the University of Georgia and University of Florida meet for 3 hours twice a week (6 contact hours/week).

A further comparison should be made to studio courses in the UK College of Design. Courses such as ARC 252 are described as “Twelve studio hours per week,” and meet for three hours and fifty-five minutes three times per week. Twelve studio hours in ARC carries 6 credits while the nine studio hours in A-S carries only three.

The change we are requesting would bring us into compliance with NASAD standards and would bring us into alignment with Art Departments at our benchmarks and with similar studio courses in UK’s College of Design.

In order to conform to NASAD standards we wish to implement the following changes:

1. Change the meeting times for courses with the A-S prefix on the attached sheet to reflect a meeting time of two hours and fifty minutes.
2. In keeping with NASAD standards the Department will create open studio hours (likely on Friday when classrooms are not frequently used) so that students will have access to the tools and spaces required to complete assignments. These will be listed as “To be arranged” in the class schedules.

In addition to meeting NASAD requirements, these changes will have the following positive results:

1. This change would greatly facilitate students scheduling. Presently, the four hour meeting times of art studio courses make it difficult for students to take other academic course work.
2. We will be able to arrange our starting and ending times to correspond with the University's standard block schedule.
3. The change in contact hours would allow us to more efficiently schedule classes in our studios and open up slots during which we could offer more sections of in-demand courses.
4. As currently scheduled, some evening classes end at 10:00 pm. With this requested change we could eliminate the need for such a late ending and potentially improve the safety of students in Reynolds.

Finally, it may be helpful for you to know that I have discussed this request with Sheila Brothers, Administrative Support Associate for the University Senate Council. She has indicated to me that the form of this request, a single Application for Change form, a cover letter explaining the request, and a list of courses affected, is the preferred means for requesting this change.

Thank you for considering this request.

Sincerely,



Benjamin C. Withers
Professor and Chair
Department of Art

Repeatable? Max Credits	Course	Current Studio Hours	Current Contact, Meeting Times	Proposed Studio Hours	Proposed Contact, Meeting Times	Open Studio Hours
	A-S 200	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
	A-S 255	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
	A-S 310	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
	A-S 311	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
	A-S 320	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
	A-S 321	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
yes 6	A-S 330	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
	A-S 345	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
	A-S 346	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
	A-S 347	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
	A-S 350	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
	A-S 351	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
	A-S 360	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
	A-S 361	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
	A-S 370	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
	A-S 371	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
	A-S 510	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
yes 6	A-S 511	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
yes 6	A-S 520	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
yes 6	A-S 521	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
	A-S 530	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
	A-S 546	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
yes 6	A-S 550	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
	A-S 551	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
	A-S 560	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
yes 6	A-S 561	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
	A-S 570	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
yes 6	A-S 571	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
yes 9	A-S 610	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
yes 9	A-S 620	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
yes 9	A-S 621	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
yes 9	A-S 630	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
yes 9	A-S 646	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
yes 9	A-S 650	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
yes 9	A-S 651	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
yes 9	A-S 660	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
yes 9	A-S 661	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
yes 9	A-S 670	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA
yes 9	A-S 671	Nine Studio Hours	3 hours 50 minutes	n/c	2 hours 50 Minutes	TBA