

AT - 520 - MANAGEMENT AND ADMINISTRATION IN ATHLETIC TRAINING

Major Course Change Form

Course Change

Turn on help text

To ensure that your course change proposal is launched correctly, please follow the steps below. Course change proposals that are not launched properly will be returned to the originator who will be asked to resubmit the proposal following the steps below.

[CLICK HERE FOR COMPLETE INSTRUCTIONS ON CREATING A COURSE CHANGE PROPOSAL.](#)

Turn on help text.

Click the import icon to import data from SAP. **THIS IS REQUIRED FOR ALL COURSE CHANGE PROPOSALS. DO NOT** change data that was imported from SAP.

Make sure all required fields have been completed. These fields are denoted with an (*). **DO NOT** change data that was imported from SAP.

Launch the proposal by clicking the launch icon.

The proposal will return to the originators inbox under the 'My Tasks' tab.

At this time, you may make the proposed changes to the course change proposal.

Once you have made all of the changes click the launch button. *Please note, once you click the launch button on this step the proposal will move onto the next approval step in the workflow..*

* denotes required fields

Current Prefix:*

AT

Current Number:* 520

Proposed Prefix

Proposed Number 693

Check if same as current Same as current

Is this course clinical? Also select "Yes" if the course is not clinical but you wish for the course to be reviewed by the HCCC*
 Yes
 No

1. General Information

a. Submitted by the College of:*

College of Health Sciences (7N800)

b. Department/ Division:*

Athletic Training

c. Is there a change in "ownership" of the course? *
 Yes No

If YES, what college/ department will offer the course instead?

e. Contact Person Name:* Johanna Hoch

Email:* johanna.hoch@uky.edu

Phone:* 859-322-7070

f. Requested Effective Date: Semester Following Approval Specific Term

If specific term: Fall 2020

Courses are typically made effective for the semester following approval. No course will be made effective until all approvals are received.

What is the rationale for this proposal?* We have requested to change the course numbers for all 500 level courses to 600 level courses to align with the Commission on Accreditation of Athletic Training Education accreditation Standard #9: All courses used to fulfill athletic training clinical experience requirements and to meet the curricular content standards (Standards 56-94) are delivered at the graduate level. Changing these courses from 500 level to 600 level courses will precludes the need for differential grading and assignments for students in the course.

2. Designation and Description of Proposed Course.

a. Distance Learning(DL) Status: N/A
 Already approved for DL*
 Please Add
 Please Drop

Already approved for DL *If already approved for DL, the Distance Learning Form must also be submitted unless the department affirms (by checking this box) that the proposed changes do not affect DL delivery.

The FULL title of the course needs to be written out in the first box and IF the title is more than 40 characters, THEN, the title needs to be shortened for the insertion on the transcript. The full title of the course is what is put in the bulletin and the second is what is inserted on the transcript.

b. Current Title: MANAGEMENT AND ADMINISTRATION IN ATHLETIC TRAINING

Proposed Title: MANAGEMENT AND ADMINISTRATION IN ATHLETIC TRAINING

c. Transcript Title (if full title is more than 40 characters): MANAGEMENT & ADMIN IN ATHLETIC TRAINING

d. Current Cross-listing: N/A Currently Cross-listed

Currently Cross-listed with (Prefix & Number):

ADD Cross-listing (Prefix & Number):

REMOVE Cross-listing (Prefix & Number):

Using the Files tab in the Proposal Toolbox, attach a letter of support from the chair of the cross-listing department.

e. Courses must be described by at least one of the meeting patterns below. Include number of actual contact hours for each meeting pattern type.

Generally, undergrad courses are developed such that one semester hr of credit represents 1 hr of classroom meeting per wk for a semester, exclusive of any lab meeting. Lab meeting generally represents at least two hrs per wk for a semester for 1 credit hour. (See SR 5.2.1.)

For courses with variable credit, please use the following format (no spaces): #-##

Lecture: 3

Laboratory:

Clinical:

Colloquium:

Seminar:

Studio:

Recitation:

Residency:

Discussion:

Indep. Study:

Practicum:

Research:

Other:

- f. Grading System:*** Letter (A, B, C, etc.)
 Pass/Fail
 Medicine Numeric Grade
 Graduate Level Grade Scale

Please Explain:

g. Number of credit hours:* 3

h. Is this course repeatable for additional credit?* Yes No

If YES, Maximum number of credit hours:

If YES, Will this course allow multiple registrations during the same semester? Yes No

i. Course Description for Bulletin:* This is a course designed to students pursuing a certification in Athletic Training or similar professional license in health care professions that focuses on the concepts related to the administration of athletic training programs including legal aspects and regulation of clinical practice, department and personnel management, budgeting, medical records management, risk management planning, facility design, development of referral programs and basic program outcome assessment methods.

j. Prerequisites, if any: 1) Formal acceptance into the Master of Science degree program in Athletic Training at The University of Kentucky or consent of the instructor.
2) AT 640.

3. Is this course taught off campus?

a.* Yes No

If YES, enter the off campus address:

4. Are significant changes in content/ student learning outcomes of the course being proposed?

a.* Yes No

If YES, explain and offer brief rationale:

5. Course Relationship to Program(s).

a. Are there other depts and/or programs that could be Yes No

and/or pgms that could be affected by the proposed change?*

If YES, identify the depts. and/or pgms:

b. Will modifying this course result in a new requirement for ANY program?*

Yes No

If YES, list the program(s) here:

In order to change a program, a program change form must also be submitted.

6. Information to be Placed on Syllabus.

a. Check box if changed to 400G or 500.

If changed to 400G- or 500-level course you must send in a syllabus and you must include the differentiation between undergraduate and graduate students by: (i) requiring additional assignments by the graduate students; and/or (ii) establishing different grading criteria in the course for graduate students. (See SR 3.1.4.)

Distance Learning Form

This form must accompany every submission of a new/change course form that requests a change in delivery mode. All fields are required!

Introduction/Definition: For the purposes of the Commission on Colleges Southern Association of Colleges and Schools accreditation review, *distance learning* is defined as a formal educational process in which the majority of the instruction (interaction between students and instructors and among students) in a course occurs when students and instructors are not in the same place. Instruction may be synchronous or asynchronous. A distance learning (DL) course may employ correspondence study, or audio, video, or computer technologies.

A number of specific requirements are listed for DL courses. **The department proposing the change in delivery method is responsible for ensuring that the requirements below are satisfied at the individual course level.** It is the responsibility of the instructor to have read and understood the university-level assurances regarding an equivalent experience for students utilizing DL (available at <http://www.uky.edu/JSC/New/forms.htm>).

Instructor Name:

Instructor Email:

Check the method below that best reflects how the majority of the course content will be delivered.

Internet/Web-based

Interactive Video

Hybrid

Curriculum and Instruction

1. How does this course provide for timely and appropriate interaction between students and faculty and among students? Does the course syllabus conform to University Senate Syllabus Guidelines, specifically the Distance Learning Considerations?

2. How do you ensure that the experience for DL student is comparable to that of a classroom-based student's experience? Aspects to explore: textbooks, course goals, assessment of student learning outcomes, etc.

3. How is the integrity of student work ensured? Please speak to aspects such as password-protected course portals, proctors for exams at interactive video sites; academic offense policy; etc.

4. Are you adding distance learning delivery to this course as part of an effort to offer a complete degree program 100% online? Yes No

If yes, which program(s)?

5. How are students taking the course via DL assured of equivalent access to student services, similar to that of a student taking the class in a traditional classroom setting?

Library and Learning Resources

6. How do course requirements ensure that students make appropriate use of learning resources?

7. Please explain specifically how access is provided to laboratories, facilities, and equipment appropriate to the course or program.

Student Services

8. How are students informed of procedures for resolving technical complaint? Does the syllabus list the entities available to offer technical help with the delivery and/or receipt of the course, such as the Canvas Support Hotline/Chat or ITS Service Desk?

Canvas Support Hotline/Chat (<https://uk.instructure.com/>; Click Help Button for 24/7 service)

Information Technology Services (ITS) Service Desk (<http://www.uky.edu/UKIT/Help/>)

9. Will the course be delivered via services available through UK Online? Yes No

If no, explain how students enrolled in DL courses are able to use the technology employed, as well as how students will be provided with assistance in using said technology.

10. Does the syllabus contain all the required components, below? Yes

Instructor's **virtual** office hours, if any.
Technological requirements for the course.
Procedure for resolving technical complaints.
Preferred methods for reaching instructor, e.g. email, phone, or text message.
Maximum timeframe for responding to student communications.
Contact information for Information Technology Customer Service Center:

Web: <http://www.uky.edu/UKIT/>
Phone: 859-218-HELP

Web Address for Distance Learning services: <http://www.uky.edu/ukonline/>
Language pertaining academic accommodations (below):

“If you have a documented disability that requires academic accommodations, please see me as soon as possible during scheduled office hours. Please initiate the accommodation process by submitting an online Intake Form (found at <http://www.uky.edu/DisabilityResourceCenter/content/apply-services>) or by contacting the Disability Resource Center (DRC). The DRC coordinates campus disability services available to students with disabilities. DRC staff will discuss possible accommodations with you and provide you with a Letter of Accommodation. Once you receive your Letter of Accommodation, please set up an appointment to see me or stop by during scheduled office hours to discuss how your accommodation will be addressed. The DRC is located on the corner of Rose Street and Huguelet Drive in the Multidisciplinary Science Building, Suite 407. You can reach them via phone at (859) 257-2754 and via email at drc@uky.edu. Their web address is <http://www.uky.edu/StudentAffairs/DisabilityResourceCenter/>.

Information on Distance Learning Library services

Carla Cantagallo, DL librarian
Phone: (859) 218-1240
Email: carla@uky.edu
Web: <http://libraries.uky.edu/DLLS>
DL Interlibrary Loan Service: <http://libraries.uky.edu/dlls>

11. I, the instructor of record, have read and understood all of the university-level statements regarding DL.

Instructor Name

Administration Use Only

OBJID 98020663

AT 693
Management and Administration in Athletic Training

Instructor: Phillip A. Gribble
Office Address: 206c C.T. Wethington Building
Email: phillip.gribble@uky.edu
Office Phone: 859-218-0885
Office hours: Immediately after class or by appointment

Course Description

This is a course designed to students pursuing a certification in Athletic Training or similar professional license in health care professions that focuses on the concepts related to the administration of athletic training programs including legal aspects and regulation of clinical practice, department and personnel management, budgeting, medical records management, risk management planning, facility design, development of referral programs and basic program outcome assessment methods.

Prerequisites

- 1) Formal acceptance into the Master of Science degree program in Athletic Training at The University of Kentucky or consent of the instructor.
- 2) AT 640.

Student Learning Outcomes

At the completion of the course the student should be able to:

1. Demonstrate effective communication strategies with patients, family members, coaches, administrators, other health care professionals, consumers, payors, policy makers, and others.
 - a. These methods should include both written and oral communications, incorporate culturally sensitive methods, and incorporate all patient privacy rules and regulations.
2. Describe the role of the athletic trainer and the delivery of athletic training services within the context of the broader healthcare system.
3. Perform administrative duties related to the management of physical, human and financial resources in the delivery of health care services.
4. Discuss strategic planning and the assessment processes.
5. Describe a basic healthcare facility design that is safe and efficient for the clinical practice setting, that incorporates the standards and regulations that facilitate athletic training facility compliance with current standards and regulations
6. Describe budgetary and fiscal processes associated with the management of an athletic training facility.
7. Identify and mitigate sources of risk to the individual, organization, and the community.
8. Create a risk management plan and develop associated policies and procedures to guide the operation of athletic training services within a healthcare facility to include issues related to security, fire, electrical and equipment safety, emergency preparedness, and hazardous chemicals.
9. Identify the necessary components to include in a pre-participation physical examination as recommended by contemporary guidelines (eg, American Heart Association, American Academy of Pediatrics Council on Sports Medicine & Fitness). (PHP-8)
10. Establish a working relationship with members of an interdisciplinary sports medicine team, to include: Directing or Collaborating Physician, Physical Therapist, Orthodontist/Dentist, Dietician/Nutritionist, and Behavioral Health Specialist.
11. Recognize the appropriate referral processes for members of the interdisciplinary sports medicine team.
12. Use a comprehensive patient-file management system, including diagnostic and procedural codes, for documentation of patient care and health insurance management.

13. Describe common health insurance models, insurance contract negotiation, and the common benefits and exclusions identified within these models.
14. Describe the criteria for selection, common features, specifications, and required documentation needed for secondary, excess accident, and catastrophic health insurance.
15. Assess the value of services provided by an athletic trainer, including knowledge of revenue generation and reimbursement.

Required Materials

- 1) Athletic Training Management, Concepts and Applications. 3rd edition. Rankin JM, Ingersoll CD. McGraw-Hill, 2006.
- 2) Managing Strategies in Athletic Training. 3rd edition. Ray, R. Human Kinetics, 2005.
- 3) Other readings provided on course Canvas website

Technology Information and Requirements

Technology Requirements

Minimum technical requirements for UK courses and suggested hardware, software, and internet connections are available at [ITS Student Hardware & Software Guidelines](#).

Share any additional technology requirements, such as required software, and your preferred procedure for resolving technical complaints for each service or software used in the course.

Technical Support

For account help, contact UK's [Information Technology Customer Services online](#), by [email](#), or by phone at 859-218-HELP (4357).

Activities and Assignments

Course Assignments

Assignment	Points Each	Points Total
Written Examinations	100	200
Interprofessional Sports Medicine Team Assignment	100	100
Value Assessment Assignment	50	50
Communication Standardized Experience	50	50
Facility Design Project	100	100
Final Examination	100	100

Summary Description of Course Assignments

Written Examinations: Written examinations will take place in class on designated dates on the course schedule below. Examinations are to be completed by individual students, with no access to resources. Examinations will be a combination of question types (i.e., multiple choice and open-ended questions) which will assess the identified student learning objectives and accreditation competencies.

Facility Design Project: Students will be paired, and provided an individual scenario. The students will be expected to design the facility within the budget allotted, determine the number of athletic trainer's needed, develop job announcements, and put together an operating budget (supplies, salaries, etc.) for the first year of operations.

Interprofessional Sports Medicine Team Assignment: Students will be provided a clinical site, and expected to identify local providers needed for the Sports Medicine team. The students will information recruitment materials, referral processes, and all other necessary documentation needed for successful recruitment of these individuals to the team.

Value Assessment Assignment: Students will be provided with a patient case, and all notes regarding patient treatments, rehabilitation etc. Students will utilize procedural coding to determine the total cost of services provided.

Communication Standardized Patient Experience: Students will complete a communication standardized experience. The students will be expected to demonstrate the verbal and non-verbal communication skills with co-workers, administrators or other healthcare providers. Students may also encounter a communication where they may need to include conflict management skills.

Final Examination: The final examination will consist of written and practical components. This will be a comprehensive examination of the material from the whole semester. Examination will take place during the designated examination week according to the published university schedule.

Submission of Assignments

Written and practical examinations will be completed in class on the designated dates in the course schedule. Students may re-schedule examinations only with pre-approval by the instructor, based on the attendance policy described below. No make-ups for examinations will be provided after the scheduled examination dates without a pre-approval.

Course Grading

Grading scale for graduate students (no D for Grad Students):

90-100% = A

80 – 89% = B

70 – 79% = C

Below 70%= E

Attendance Policy

Your attendance is expected at each class. If absence is due to external clinical responsibilities, it is the student's responsibility to notify the professor as soon as possible. If missing class, the student is responsible to obtain information presented during his or her absences. In case of a missed test or assignment during an excused absence, the student will be held to the policies below. Records of student attendance will be kept. If you know you will be more than 30 minutes late to class, please notify the instructor via cell phone, text, or email. If you arrive more than 15 minutes late for 3 or more classes or have 2 unexcused absences in the semester, you will be deducted 5 percent from your final course grade.

Classroom Behavior, Decorum and Civility

Students are to be aware of and meet the technical standards and behavioral standards as outlined in College of Health Sciences Technical Standards and the Behavioral Standards in Patient Care. The role of group discussion and panel discussion will be used in this class. Therefore, the instructor expects you to come prepared with question that are asked and answered in a manner consistent with your professional code of ethics and in a respectful manner. Ardent discussion and questioning is encouraged as long as intent is seek the truth without hurting another feelings or belittling them. Students clearly have the right to take reasoned exception and to voice opinions contrary to those offered by the instructor and/or other students (S.R. 6.1.2). Equally, a faculty member has the right -- and the responsibility -- to ensure that all academic discourse occurs in a context characterized by respect and civility. Obviously, the accepted level of civility would not include attacks of a

personal nature or statements denigrating another on the basis of race, sex, religion, sexual orientation, age, national/regional origin or other such irrelevant factors.

Cell phone usage

During class all cell phones are to be off, not in vibrate mode. This also goes for texting and email. If you are found to be using your cell phone during class all students in class will be required to place their phones in possession of the instructor during the class duration. You will be given one warning if found using your cell phone during class. On your second offense you will lose 1% of your grade for the course and you will lose 1% on each subsequent event.

Professional Preparation

Students are to be aware of and meet the technical standards and behavioral standards, and the College of Health Sciences Technical Standards and the Behavioral Standards in Patient Care. As we are all health care professional we expect you to maintain your professionalism and follow your professional ethical codes and behaviors. Aside from academic performance, students are professionals in training. Such attributes as maturity, positive attitude, curiosity, individual initiative, respectful behavior towards others, motivation and perseverance are considered valuable assets in this quest.

Part of the professional behavior will include conducting yourself with the utmost of safety principles in mind with regards to you and others. This includes clarifying information about techniques when you are in need. If you have a history of problems in an area, it is up to you to inform your partner, and set the limits about the amount of practice that can be performed with you.

Group Work and Student Collaboration

Some projects will be performed in groups or in work with others. We expect it to be clearly established at the beginning of a project what each team member will be responsible for in accomplishing the assignment. Issues that arise should be brought directly to the instructor if any issues are occurring in not keeping to the agreed upon responsibilities.

Withdrawals and Incompletes

Information regarding the process to withdraw from a course can be found here:

<https://www.uky.edu/registrar/withdrawal/>.

University Closing

Students should be aware of the following sources of information in the event of inclement weather or other problems that might cause the University to close. Remember, if the University is open, students are expected to be in attendance and all tests will be given. If the University is closed on a test day, expect the test to be given on the next class day.

The cancellation or delay of class announcements will normally be made by 6:00 a.m. through the local media. The latest information will be available on the University of Kentucky **INFOLINE at 257-5684**, University of Kentucky **TV Cable Channel 16**, and **WUKY** or the **UK Website at www.uky.edu**.

Excused Absences

Senate Rules 5.2.4.2 defines the following as acceptable reasons for excused absences: (a) significant illness, (b) death of a family member, (c) trips for members of student organizations sponsored by an educational unit, trips for University classes, and trips for participation in intercollegiate athletic events, (d) major religious holidays, (e) interviews for graduate/professional school or full-time employment post-graduation, and (f) other circumstances found to fit “reasonable cause for nonattendance” by the instructor of record. Students should notify the professor of absences prior to class when possible.

If a course syllabus requires specific interactions (e.g., with the instructor or other students), in situations where a student’s total EXCUSED absences exceed 1/5 (or 20%) of the required interactions for the course, the student shall have the right to request and receive a "W," or the Instructor of Record may award an “I” for the course if the student declines a “W.” (Senate Rules 5.2.4.2.1)

(If an attendance/interaction policy is not stated in the course syllabus or the policy does not include a penalty to the student, the Instructor cannot penalize the student for any unexcused absences.)

Verification of Absences

Students may be asked to verify their absences in order for them to be considered excused. *Senate Rule 5.2.4.2* states that faculty have the right to request appropriate verification when students claim an excused absence due to: significant illness; death in the household, trips for classes, trips sponsored by an educational unit and trips for participation related to intercollegiate athletic events; and interviews for full-time job opportunities after graduation and interviews for graduate and professional school. (Appropriate notification of absences due to University-related trips is required prior to the absence when feasible and in no case more than one week after the absence.)

Religious Observances

Students anticipating an absence for a major religious holiday are responsible for notifying the instructor in writing of anticipated absences due to their observance of such holidays. Please check the course syllabus for the notification requirement. If no requirement is specified, two weeks prior to the absence is reasonable and should not be given any later. Information regarding major religious holidays may be obtained through [the Ombud’s website](#) or calling 859-257-3737.

Make-Up Work

Students missing any graded work due to an excused absence are responsible: for informing the Instructor of Record about their excused absence within one week following the period of the excused absence (except where prior notification is required); and for making up the missed work. The instructor must give the student an opportunity to make up the work and/or the exams missed due to the excused absence, and shall do so, if feasible, during the semester in which the absence occurred. The instructor shall provide the student with an opportunity to make up the graded work and may not simply calculate the student's grade on the basis of the other course requirements, unless the student agrees in writing.

Non-Discrimination Statement and Title IV Information

UK is committed to providing a safe learning, living, and working environment for all members of the University community. The University maintains a comprehensive program which protects all members from discrimination, harassment, and sexual misconduct. For complete information about UK’s prohibition on discrimination and harassment on aspects such as race, color, ethnic origin, national origin, creed, religion, political belief, sex, and sexual orientation, please see [the electronic version of UK’s Administrative Regulation 6:1 \(“Policy on Discrimination and Harassment”\)](#). In accordance with Title IX of the Education Amendments of 1972, the University prohibits discrimination and harassment on the basis of sex in academics, employment, and all of its programs and activities. Sexual misconduct is a form of sexual harassment in which one act is severe enough to create a hostile environment based on sex and is prohibited between members of the

University community and shall not be tolerated. For more details, please see [the electronic version of Administrative Regulations 6:2 \(“Policy and Procedures for Addressing and Resolving Allegations of Sexual Assault, Stalking, Dating Violence, Domestic Violence, and Sexual Exploitation”\)](#). Complaints regarding violations of University policies on discrimination, harassment, and sexual misconduct are handled by the Office of Institutional Equity and Equal Opportunity (IEEO), which is located in 13 Main Building and can be reached by phone at (859) 257-8927. You can also visit [the IEEO’s website](#).

Faculty members are obligated to forward any report made by a student related to IEEO matters to the Office of Institutional Equity and Equal Opportunity. Students can *confidentially* report alleged incidences through the Violence Intervention and Prevention Center, Counseling Center, or University Health Services.

Academic Integrity- Prohibition and Plagiarism

Per University policy, students shall not plagiarize, cheat, or falsify or misuse academic records. Students are expected to adhere to University policy on cheating and plagiarism in all courses. The minimum penalty for a first offense is a zero on the assignment on which the offense occurred. If the offense is considered severe or the student has other academic offenses on their record, more serious penalties, up to suspension from the University may be imposed.

Plagiarism and cheating are serious breaches of academic conduct. Each student is advised to become familiar with the various forms of academic dishonesty as explained in the Code of Student Rights and Responsibilities. Complete information can be found at the following website: <http://www.uky.edu/Ombud>. A plea of ignorance is not acceptable as a defense against the charge of academic dishonesty. It is important that you review this information as all ideas borrowed from others need to be properly credited.

Senate Rules 6.3.1 (see <http://www.uky.edu/Faculty/Senate/> for the current set of *Senate Rules*) states that all academic work, written or otherwise, submitted by students to their instructors or other academic supervisors, is expected to be the result of their own thought, research, or self-expression. In cases where students feel unsure about a question of plagiarism involving their work, they are obliged to consult their instructors on the matter before submission.

When students submit work purporting to be their own, but which in any way borrows ideas, organization, wording, or content from another source without appropriate acknowledgment of the fact, the students are guilty of plagiarism.

Plagiarism includes reproducing someone else's work (including, but not limited to a published article, a book, a website, computer code, or paper from a friend) without clear attribution. Plagiarism also includes the practice of employing or allowing another person to alter or revise the work, which a student submits as his/her own, whoever that other person may be. Students may discuss assignments among themselves or with an instructor or tutor, but when the actual work is done, it must be done by the student and the student alone.

When a student's assignment involves research in outside sources or information, the student must carefully acknowledge exactly what, where and how he/she has employed them. If the words of someone else are used, the student must put quotation marks around the passage in question and add an appropriate indication of its origin. Making simple changes while leaving the organization, content, and phraseology intact is plagiaristic. However, nothing in these rules shall apply to those ideas, which are so generally and freely circulated as to be a part of the public domain.

Please note: Any assignment you turn in may be submitted to an electronic database to check for plagiarism.

Academic Integrity- Probation on Cheating

Cheating is defined by its general usage. It includes, but is not limited to, the wrongfully giving, taking, or presenting any information or material by a student with the intent of aiding himself/herself or another on any

academic work which is considered in any way in the determination of the final grade. The fact that a student could not have benefited from an action is not by itself proof that the action does not constitute cheating. Any question of definition shall be referred to the University Appeals Board.

Academic Integrity –Prohibition on Falsification/Misuse of Academic Records

Maintaining the integrity, accuracy, and appropriate privacy of student academic records is an essential administrative function of the University and a basic protection of all students. Accordingly, the actual or attempted falsification, theft, misrepresentation or other alteration or misuse of any official academic record of the University, specifically including knowingly having unauthorized access to such records or the unauthorized disclosure of information contained in such records, is a serious academic offense. As used in this context, "academic record" includes all paper and electronic versions of the partial or complete permanent academic record, all official and unofficial academic transcripts, application documents and admission credentials, and all academic record transaction documents. The minimum sanction for falsification, including the omission of information, or attempted falsification or other misuse of academic records as described in this section is suspension for one semester.

Accommodations due to disability

If you have a documented disability that requires academic accommodations, please see me as soon as possible during scheduled office hours. In order to receive accommodations in this course, you must provide me with a Letter of Accommodation from the Disability Resource Center (DRC). The DRC coordinates campus disability services available to students with disabilities. It is located on the corner of Rose Street and Huguelet Drive in the Multidisciplinary Science Building, Suite 407. You can reach them via phone at (859) 257-2754 and via email at drc@uky.edu. Their web address is <http://www.uky.edu/StudentAffairs/DisabilityResourceCenter/>.

Tentative Course Schedule

Week/Course	Topic	Assignment
1/1	Introduction to the Course Principles of Management	Konin and Ray, Chapter 2
1/2	Principles of Management	
2/1	Program Management	Konin and Ray, Chapter 3
2/2	Program Management	Konin and Ray, Chapter 3
3/1	Human Resource Management	Konin and Ray, Chapter 4
3/2	Human Resource Management	Konin and Ray, Chapter 4
4/1	Examination #1	
4/2	Communication Standardized Experience	
5/1	Financial Resource Management	Konin and Ray, Chapter 5
5/2	Financial and Resource Management	Konin and Ray, Chapter 5
6/1	Facility Design and Planning	Konin and Ray, Chapter 6
6/2	Facility Design and Planning	Konin and Ray, Chapter 6
7/1	Information Management	Konin and Ray, Chapter 7
7/2	Information Management	Konin and Ray, Chapter 7
8/1	Revenue for Health Care Services	Konin and Ray, Chapter 8
8/2	Revenue for Health Care Services	Konin and Ray, Chapter 8
9/1	Value Based Care Model	Readings Assigned
9/2	The Interprofessional Healthcare Sports Medicine Team	Readings Assigned
10/1	Value Assessment Assignment Debrief	Value Assessment Assignment Due
10/2	Exam #2	
11/1	Legal Considerations in Sports Medicine	Konin and Ray, Chapter 10
11/2	Legal Considerations in Sports Medicine	Konin and Ray, Chapter 10
12/1	Administration of Clinical Policies and Procedures	Konin and Ray, Chapter 12
12/2	Administration of Clinical Policies and Procedures	Konin and Ray, Chapter 12
13/1	Preparticipation Physical Examinations	Konin and Ray, Chapter 13
13/2	Drug Education and Drug Testing	Konin and Ray, Chapter 14
14/1	Administration of Clinical Policies and Procedures	Konin and Ray, Chapter 12
14/2	Make-up Day/In-Class working day	

15/1	Facility Design Debrief	Facility Design Project DUE
15/2	Interprofessional Team Presentations	Interprofessional Team Assignment
16	Comprehensive Final Examination	

