

## DROP COURSE FORM

<b>General Information.</b>			
a.	Submitted by the College of:	Agriculture	Today's Date: 9/17/2010
b.	Department/Division:	Community & Leadership Development	
c.	Contact Person Name:	Dr. Rick Maurer	Email: richard.maurer@uky.edu Phone: 7-7582
<b>2. Course Information.</b>			
a.	Course Prefix and Number:	CLD 485	
b.	Course Title:	Community Journalism	
c.	Credit Hours:	3	
3.	Effective Date <sup>1</sup> of Drop:	<input checked="" type="checkbox"/> Semester Following Approval	OR <input type="checkbox"/> Specific Term <sup>2</sup> : _____
4.	Is this course cross-listed?	YES <sup>3</sup> <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
	If YES <sup>3</sup> , what is the cross-listed course prefix and number?	JOU 485	
	If YES <sup>3</sup> , should the cross-listed course(s) also be dropped <sup>3</sup> ?	YES <sup>3</sup> <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
	Explain, if necessary:	_____	
5.	Why is the course being dropped?	CLD is undergoing extensive program changes, and this course is not part of the proposed program.	
6.	Will dropping this course change the requirements <sup>4</sup> for any program?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
	If YES <sup>4</sup> , list the program(s) here:	_____	
7.	Has the course been taken by a significant number of students in other colleges/depts?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
	If YES, list the colleges/departments:	_____	
	If YES, what provision has been made for meeting the needs of these students?	_____	
8.	Is this course currently included in the University Studies Program?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>

<sup>1</sup> The effective date for a dropped course is *the first term when the course is not available*, NOT the last term the course is offered. Effective dates are typically the semester following approval. No course will be made effective until all approvals are received.

<sup>2</sup> Signature of the chair of the cross-listing department is required on the Signature Routing Log.

<sup>4</sup> In order to change a program, a program change form must also be submitted.

# DROP COURSE FORM

## Signature Routing Log

**General Information:**

Course to be Dropped (prefix and number): CLD 485

Proposal Contact Person Name: Dr. Rick Maurer

Phone: 7-7582

Email:

richard.maurer@uky.edu

**INSTRUCTIONS:**

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

**Internal College Approvals and Course Cross-listing Approvals:**

Reviewing Group	Date Approved	Contact Person (name/phone/email)	Signature
<i>Dept Faculty</i>	<i>8/20/10</i>	<i>Rory Hansen 7-7586</i>	<i>Rory Hansen</i>
<i>School of Journalism &amp; Tele.</i>	<i>11/5/10</i>	<i>Beth Barnes 74278</i>	<i>Beth Barnes</i>
<i>UCC-CO4</i>	<i>10/29/10</i>	<i>Larry Grabau 71585</i>	<i>Larry Grabau</i>
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**External-to-College Approvals:**

Council	Date Approved	Signature	Approval of Revision <sup>5</sup>
Undergraduate Council	2/15/2011		
Graduate Council			
Health Care Colleges Council			
Senate Council Approval		University Senate Approval	

Comments:

<sup>5</sup> Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.