

REQUEST FOR COURSE CHANGE (MAJOR AND MINOR)

Complete 1a – 1f & 2a – 2c. Fill out the remainder of the form as applicable for items being changed.

1. General Information.					
a.	Submitted by the College of: <u>Agriculture</u>	Today's Date:	<u>10/12/09</u>		
b.	Department/Division: <u>Interdisciplinary Program</u>				
c.	Is there a change in "ownership" of the course?				YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
	If YES, what college/department will offer the course instead? _____				
d.	What type of change is being proposed? <input checked="" type="checkbox"/> Major <input type="checkbox"/> Minor ¹ (place cursor here for minor change definition)				
e.	Contact Person Name: <u>Dr. Mary Arthur</u>	Email: <u>marthur@uky.edu</u>	Phone: <u>859-257-2852</u>		
f.	Requested Effective Date: <input type="checkbox"/> Semester Following Approval		OR	<input checked="" type="checkbox"/> Specific Term ² : <u>Fall 2010</u>	
2. Designation and Description of Proposed Course.					
a.	Current Prefix and Number: <u>NRC 301</u>	Proposed Prefix & Number:		<u>NRE 301</u>	
b.	Full Title: <u>Natural Resource Conservation and Management</u>	Proposed Title: <u>Natural Resources and Environmental Science</u>			
c.	Current Transcript Title (if full title is more than 40 characters): <u>n/a</u>				
c.	Proposed Transcript Title (if full title is more than 40 characters): <u>n/a</u>				
d.	Current Cross-listing: <input checked="" type="checkbox"/> N/A OR Currently ³ Cross-listed with (Prefix & Number): _____				
	Proposed – <input type="checkbox"/> ADD ³ Cross-listing (Prefix & Number): _____				
	Proposed – <input type="checkbox"/> REMOVE ^{3,4} Cross-listing (Prefix & Number): _____				
e.	Courses must be described by <u>at least one</u> of the meeting patterns below. Include number of actual contact hours ⁵ for each meeting pattern type.				
Current:	<u>3</u> Lecture	<u> </u> Laboratory ⁵	<u> </u> Recitation	<u> </u> Discussion	<u> </u> Indep. Study
	<u> </u> Clinical	<u> </u> Colloquium	<u> </u> Practicum	<u> </u> Research	<u> </u> Residency
	<u> </u> Seminar	<u> </u> Studio	<u> </u> Other – Please explain: _____		
Proposed:	<u>3</u> Lecture	<u> </u> Laboratory	<u> </u> Recitation	<u> </u> Discussion	<u> </u> Indep. Study
	<u> </u> Clinical	<u> </u> Colloquium	<u> </u> Practicum	<u> </u> Research	<u> </u> Residency
	<u> </u> Seminar	<u> </u> Studio	<u> </u> Other – Please explain: _____		
f.	Current Grading System: <input checked="" type="checkbox"/> Letter (A, B, C, etc.)		<input type="checkbox"/> Pass/Fail		
	Proposed Grading System: <input checked="" type="checkbox"/> Letter (A, B, C, etc.)		<input type="checkbox"/> Pass/Fail		
g.	Current number of credit hours: <u>3</u>		Proposed number of credit hours: <u>3</u>		

¹ See comment description regarding minor course change. *Minor changes are sent directly from dean's office to Senate Council Chair.* If Chair deems the change as "not minor," the form will be sent to appropriate academic Council for normal processing and contact person is informed.

² Courses are typically made effective for the semester following approval. No course will be made effective until all approvals are received.

³ Signature of the chair of the cross-listing department is required on the Signature Routing Log.

⁴ Removing a cross-listing does not drop the other course – it merely unlinks the two courses.

⁵ Generally, undergrad courses are developed such that one semester hr of credit represents 1 hr of classroom meeting per wk for a semester, exclusive of any lab meeting. Lab meeting generally represents at least two hrs per wk for a semester for 1 credit hour. (See SR 5.2.1.)

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h. Currently, is this course repeatable for additional credit?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
<i>Proposed to be repeatable for additional credit?</i>	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
<i>If YES: Maximum number of credit hours:</i> _____		
<i>If YES: Will this course allow multiple registrations during the same semester?</i>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
i. Current Course Description for Bulletin:	<u>An introductory course in conservation and management of natural resources at an ecosystem level. Students will write a range of paper about natural resource issues. An overnight field trip is required.</u>	
<i>Proposed Course Description for Bulletin:</i>	<u>An introductory course in management of natural resources as supported by environmental science at an ecosystem level. Students will write a range of paper about natural resource issues. An overnight field trip is required.</u>	
j. Current Prerequisites, if any:	ENG 104 and sophomore standing	
<i>Proposed Prerequisites, if any:</i>	same	
k. Current Distance Learning(DL) Status:	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Already approved for DL* <input type="checkbox"/> Please Add ⁶ <input type="checkbox"/> Please Drop	
*If already approved for DL, the Distance Learning Form must also be submitted <u>unless</u> the department affirms (by checking this box <input type="checkbox"/>) that the proposed changes do not affect DL delivery.		
l. Current Supplementary Teaching Component, if any:	<input type="checkbox"/> Community-Based Experience <input type="checkbox"/> Service Learning <input type="checkbox"/> Both	
<i>Proposed Supplementary Teaching Component:</i>	<input type="checkbox"/> Community-Based Experience <input type="checkbox"/> Service Learning <input type="checkbox"/> Both	
3. Currently, is this course taught off campus?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
<i>Proposed to be taught off campus?</i>	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
4. Are significant changes in content/teaching objectives of the course being proposed?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If YES, explain and offer brief rationale: _____		
5. Course Relationship to Program(s).		
a. Are there other depts and/or pgms that could be affected by the proposed change?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If YES, identify the depts. and/or pgms: _____		
b. Will modifying this course result in a new requirement⁷ for ANY program?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If YES ⁷ , list the program(s) here: _____		
6. Information to be Placed on Syllabus.		
a.	<input type="checkbox"/> Check box if changed to 400G or 500.	If <u>changed to 400G-</u> or 500-level course you must send in a syllabus and you must include the <i>differentiation</i> between undergraduate and graduate students by: (i) requiring additional assignments by the graduate students; and/or (ii) establishing different grading criteria in the course for graduate students. (See SR 3.1.4.)

⁶ You must also submit the Distance Learning Form in order for the course to be considered for DL delivery.

⁷ In order to change a program, a program change form must also be submitted.

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Signature Routing Log

General Information:

Course Prefix and Number: NRC prefix to NRE prefix

Proposal Contact Person Name: Dr. Mary Arthur Phone: 257-2852 Email: marthur@uky.edu

INSTRUCTIONS:

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

Internal College Approvals and Course Cross-listing Approvals:

Reviewing Group	Date Approved	Contact Person (name/phone/email)	Signature
Natural Resource Conservation and Management Steering Committee	10-12-09	Mary Arthur / 257-2852 / marthur@uky.edu	<i>Mary Arthur</i>
Undergraduate Curr. Comm COA	10-16-09	Larry Graben 17-1688 ^{lgraben@} email ^{lgraben@} uky.edu	<i>Larry Graben</i>
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External-to-College Approvals:

Council	Date Approved	Signature	Approval of Revision ⁸
Undergraduate Council	1-19-2010	<i>[Signature]</i>	
Graduate Council			
Health Care Colleges Council			
Senate Council Approval		University Senate Approval	

Comments:

⁸ Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.