

## REQUEST TO DROP A COURSE

|   |   |               |  |
|---|---|---------------|--|
| <b>1. General Information.</b>  |   |               |  |
| a. Submitted by the College of:   | Agriculture   | Today's Date: | 10/12/09   |
| b. Department/Division:   | Interdisciplinary Program   |               |  |
| c. Contact Person Name:   | Dr. Mary Arthur   | Email:        | marthur@uky.edu  |
|   |   | Phone:        | 257-2852   |
| <b>2. Course Information.</b>   |   |               |  |
| a. Course Prefix and Number:  | NRC 380   |               |  |
| b. Course Title:  | Analysis of Natural Resource Systems  |               |  |
| c. Credit Hours:  | 3   |               |  |
| 3. Effective Date <sup>1</sup> of Drop:   | <input type="checkbox"/> Semester Following Approval                                | OR            | <input checked="" type="checkbox"/> Specific Term <sup>2</sup> : Fall 2010   |
| 4. Is this course cross-listed?   |   |               | YES <sup>3</sup> <input type="checkbox"/> NO <input checked="" type="checkbox"/>   |
|   | If YES <sup>3</sup> , what is the cross-listed course prefix and number? _____      |               |  |
|   |   |               | If YES <sup>3</sup> , should the cross-listed course(s) also be dropped <sup>3</sup> ? YES <sup>3</sup> <input type="checkbox"/> NO <input type="checkbox"/> |
|   | Explain, if necessary: _____  |               |  |
| 5. Why is the course being dropped?   | Course is no longer taught.   |               |  |
| 6. Will dropping this course change the requirements <sup>4</sup> for any program?        |   |               | YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>  |
|   | If YES <sup>4</sup> , list the program(s) here: _____                               |               |  |
| 7. Has the course been taken by a significant number of students in other colleges/depts? |   |               | YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>  |
|   | If YES, list the colleges/departments: _____  |               |  |
|   | If YES, what provision has been made for meeting the needs of these students? _____ |               |  |
| 8. Is this course currently included in the University Studies Program?                   |   |               | YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>  |

<sup>1</sup> The effective date for a dropped course is *the first term when the course is not available*, NOT the last term the course is offered.

<sup>2</sup> Effective dates are typically the semester following approval. No course will be made effective until all approvals are received.

<sup>3</sup> Signature of the chair of the cross-listing department is required on the Signature Routing Log.

<sup>4</sup> In order to change a program, a program change form must also be submitted.

# REQUEST FOR COURSE CHANGE (MAJOR AND MINOR)

## Signature Routing Log

**General Information:**

Course Prefix and Number: NRC prefix to NRE prefix

Proposal Contact Person Name: Dr. Mary Arthur Phone: 257-2852 Email: marthur@uky.edu

**INSTRUCTIONS:**

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

**Internal College Approvals and Course Cross-listing Approvals:**

| Reviewing Group   | Date Approved | Contact Person (name/phone/email)                | Signature           |
|---|---------------|--|---------------------|
| Natural Resource Conservation and Management Steering Committee | 10-12-09      | Mary Arthur / 257-2852 / marthur@uky.edu         | <i>Mary Arthur</i>  |
| Undergraduate Cvr. Comm. COA                                    | 10-16-09      | Larry Graben 17-1688 <i>lgraben@engr.uky.edu</i> | <i>Larry Graben</i> |
|   |               | / /  |                     |
|   |               | / /  |                     |
|   |               | / /  |                     |

**External-to-College Approvals:**

| Council                      | Date Approved | Signature                  | Approval of Revision <sup>a</sup> |
|------------------------------|---------------|----------------------------|-----------------------------------|
| Undergraduate Council        | 1-19-2010     | <i>[Signature]</i>         |                                   |
| Graduate Council             |               |                            |                                   |
| Health Care Colleges Council |               |                            |                                   |
| Senate Council Approval      |               | University Senate Approval |                                   |

**Comments:**

<sup>a</sup> Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.