

#### **4.2.8 UNDERGRADUATE CERTIFICATES [US: 2/14/11]**

Undergraduate certificates are available ~~only~~ to students who are enrolled in an undergraduate degree program or who have successfully completed an undergraduate degree and enroll as a postbaccalaureate (non-degree) student for admission to a certificate curriculum. The minimum Graduate School requirements for admission to postbaccalaureate status apply. The faculty of record of an undergraduate certificate program may establish policies to extend enrollment to, and control registration of, non-degree seeking students.

Undergraduate certificates shall be approved by the same process as are programs (see Senate Rule 3.2.0) except that the following are not required: a) a statement of administrative feasibility; b) posting and approval by the Council on Postsecondary Education, and c) approval by the University of Kentucky Board of Trustees.

An undergraduate certificate must be a minimum of 12 credits, all at the 200 level or above, with a minimum of six credits at the 300-level or above. The certificate must have a three-credit breadth component, requiring the student to take courses in at least two disciplines, with a minimum of three credits to be completed in a second discipline.

A student must earn a C or better in each required certificate course to receive the certificate.

No more than nine credits taken for a certificate can be used to satisfy the requirements for the student's bachelor's degree, a minor, or another certificate, exclusive of free or unrestricted electives.

Award of an undergraduate certificate shall be noted on the student's transcript upon successful completion of the curriculum.

- \* Students enrolled in graduate degree programs or professional programs may pursue an undergraduate certificate program. [SREC: 4/8/2015]