



Official Request for Duplicate Diploma

Reason for requesting duplicate diploma (i.e., replacement for damaged or lost diplomas, name changes, or replica for academic/employment purposes): _____

Name (when attending the University of Kentucky): _____
Last First MI

Name changes (since your attendance): _____

Name (as it will appear on diploma): _____
Last First Middle or Middle Initial(s)

NOTE: If you are indicating a name change, please enclose a brief statement signed by you noting both your previous and new name. In addition, include a photocopy of one form or legal documentation (e.g., driver's license, marriage certificate, court documents) verifying the new name.

Student ID or Social Security Number: _____

Present address: _____
Street Apartment #
City State Zip

Daytime telephone: (_____) _____ E-mail address: _____
Area Code

Diploma mailing address: _____
(if different than above) Street Apartment #
City State Zip

Type of Degree awarded: _____ Date received: _____

Honors (if received): _____

Birthdate: (MM/DD/YYYY) ____/____/____

Student's Signature: _____ Date: _____

Please note that your new diploma will be processed on current stock and style of paper.
The charge for a new diploma is \$25.00. Your check or money order should be made payable to the **University of Kentucky**.
Please allow four to six weeks for delivery.
If you have questions, visit online at www.uky.edu/registrar/duplicate-diploma or call (859) 257-7157.
To receive a duplicate diploma, return this form, along with payment to:

University of Kentucky
Registrar's Office
10 Funkhouser Building
Lexington, KY 40506-0054

To pay by credit card, complete the following information:
Credit Card #: _____
Exp. Date: _____ Visa MasterCard